



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

May 20, 2025

DIVISION MEMORANDUM

No. 162 s. 2025

4th DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Public/Private Elementary and Secondary School Heads
All others concerned

1. In support of the ongoing implementation of the Enhanced Basic Education Curriculum and in our shared commitment to continuously strengthen educational leadership and governance, this Office, in partnership with the Victoria District, shall convene the **4th Division Management Committee (ManCom) Meeting on June 6, 2025**, at the **Victoria Covered Court, Victoria, Northern Samar**. This gathering aims to provide relevant updates on DepEd policies, programs, and initiatives, while fostering collaboration and unity among our education leaders.
2. The ManCom will discuss the following agenda:
 - a. Preparation for the Opening of Classes;
 - b. Psychosocial and Emotional Well-being of Learners and Personnel;
 - c. Updates from CID, SGOD, ASDS, SDS; and
 - d. Other Matters.

3. The participants to the said activity are the following:

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|-------------------------|--|
| Schools Division Office | Schools Division Superintendent Assistant Schools Division Superintendent SGOD and CID Chiefs Education Program Supervisors Special Program Coordinators Unit and Section Heads |
| District Office | PSDSs and PICs |
| Schools | All Public Elementary and Secondary School Heads, including Teachers In-Charge |

4. **No registration fee** shall be collected from the participants. Meals, snacks, and other incidental expenses shall be charged to the 2024 Continuing Fund; whereas, travelling expenses of the participants shall be charged to the school/local MOOE, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as the **Authority to Travel** for all participants.
6. For guidance and compliance of all concerned.

GAUDENCIO C. ALJIBE JR., PhD, CESO VI
Schools Division Superintendent

DepEd Northern Samar
RELEASED



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telephone No.: (055) 500 1020
Email: nsamardivision@depd.gov.ph
Division Official Website: northernsamardivision@depd.gov.ph

By: As
Date: MAY 21 2025