



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

April 22, 2025

DIVISION MEMORANDUM

No. *14* s. 2025

**2025 QUARTER 1 PROGRAM IMPLEMENTATION REVIEW (PIR)**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
EPSs/PSDSs/PICs  
Unit/Section Heads  
All Others Concerned

1. This office, through the School Management Monitoring and Evaluation (SMME) section shall conduct the 2025 1<sup>st</sup> Quarter Program Implementation Review (PIR) with the following schedules:

PIR	Date	Venue	Participants &PMT
Presentation/Validation of PIR Data Requirements and Physical and Financial Accomplishments	April 29-30, 2025	TBA	SDS ASDS CID Chief SGOD Chief EPSs PSDSs Program Coordinators Unit Heads SMME Personnel
Finalization of PIR Report (Post-PIR)	May 3-4, 2025	TBA	SDS ASDS CID Chief SGOD Chief SGOD EPS 1 CID EPS 1 PSDS AO V 4 SMME Personnel




2. The objectives of the said activity are the following:
  - a. present the physical output and financial accomplishments vis-à-vis quarterly targets of the Office of the Schools Division Superintendent (OSDS), Curriculum Implementation Division (CID), and School Governance and Operation Division (SGOD);
  - b. present implementation updates of the DepEd-mandated programs and projects in terms of achieving outputs vs targets, resolving issues and risks, and moving towards achieving higher objectives (results/outcomes);
  - c. solicit and resolve issues and concerns relative to the quarterly implementation of plans, programs, and projects; and
  - d. present the lessons learned for the quarter.
3. Functional Division PIR focal are advised to submit the consolidated Accomplishment reports to the M and E focal person on or before **April 25, 2025**.
4. Programs, Activities and Projects (PAPs) coordinators/focal persons are directed to prepare and present their respective accomplishments. Please ensure all reports are comprehensive, accurate, and ready for discussion.
5. Identified participants in this activity should attend in person. Proxy or representative shall not be allowed to participate. Please see the attached list of participants.
6. Participants shall also be given 3 days leave credits/Compensatory Time Off (CTO) to offset services rendered on May 3 and 4, 2025 (Saturday and Sunday), in compliance with DepEd Order No. 53, s. 2003 and DBM Circular No. 2 entitled Non-Monetary Remuneration of Overtime Services Rendered.
7. This memorandum serves as the travel authority of the participants.
8. Expenses incurred during the activities shall be charged against Division/School local funds/SGOD (GASS funds subject to usual accounting and auditing rules and regulations).
9. Immediate dissemination and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE, JR., PhD, Dhum, CESO VI**  
Office of the Schools Division Superintendent

DepEd Northern Samar

RELEASED

  
APR 23 2025  
Date:



Enclosure No. 1 of Division Memorandum No. 121, s. 2025**LIST OF PARTICIPANTS**

<b>No.</b>	<b>NAME</b>	<b>OFFICE/SECTION/UNIT</b>
1	SDS Dr. Gaudencio C. Aljibe, Jr.	OSDS
2	ASDS Dr. Rey F. Bulawan	OSDS
3	Atty. Risty Adarayan	OSDS – Legal Officer
4	Rolando Lucenecio	OSDS - ITO
5	Deah A. Gamao	OSDS - Accounting
6	Ma. Joy L. Gepollo	OSDS - Budget
7	Michelle D. Caguimbal	OSDS - Admin
8	Teresita A. Acibar	OSDS – Cash Unit
9	Romeo Mijares	OSDS - Supply
10	Rema Allado	OSDS – Records
11	Eunice V. Taringting	OSDS – Personnel Officer
12	Atty. Vergel Buna	OSDS – General Services
13	Edmarie Cho	OSDS – Payroll
14	Sylvia Villanueva	CID Chief
15	Manuel I. Lipata	EPS - CID (Numeracy)
16	Nelida M. Lobos	EPS - CID
17	Omar O. Ty	EPS - CID
18	Emily Adrayan	EPS - CID (JDVP)
19	Lucila Balondo	EPS - CID (ADM)
20	Alex B. Rejuso	EPS – CID (MADRASAH, IPed, BLP, A and E, and SHS)
21	Myra Bato	EPS Designate- CID
22	Isagani Licas	EPS - CID
23	Felix Ladena	EPS - CID
24	Anecita B. Marzo	PSDS
25	Eleanor A. Bido	PSDS
26	Allan C. Acedera	PSDS
27	Esther O. Dela Cruz	PSDS
28	Carlos B. Balanquit	PSDS
29	Silvano S. Pinca	PSDS
30	Roberto T. Galono	PSDS
31	Edelma O. Blasquillo	PSDS
32	Rico B. Baladad	PSDS
33	Joel Salor	CID – Sports & Scouting Coordinator
34	Nestor Ada	CID – LR Coordinator
35	Geroldo M. Lobos	CID – Literacy Coordinator
36	Dionesia Mercader	CID – SNED
37	Noe M. Hermosilla	SGOD Chief
38	Elna D. Enano	EPS – SGOD (Technical Assistance)
39	Dr. Warren Otadoy	SGOD – Health & Nutrition
40	Merlita Fajardo	SGOD - SMME (SBM)
41	Roberto Orias	SGOD – P&R
42	Peter Bobiles	SGOD - HRD (GAD)
43	Rodel Lutao	SGOD -SMN (DRRM, YFD)
44	Zyra Ultra	SGOD – Education Facilities
45	Jocelyn Acebuche	SGOD – Planning Officer
46	Reynel M. Ignacio	Documenter (SMME EPS II)
47	Sheryl Ann V. Calimlim	Staff
48	Reina R. Giray	Staff
49	Christy A. Ador	Nurse-in-charge (SBFP, Mental Health)
50	CID Staff	
51	OSDS Staff	



Enclosure No. 2 of Division Memorandum No. 121, s. 2025

**2025 QUARTER 1 PROGRAM IMPLEMENTATION REVIEW (PIR)**

April 29-30, 2025

Venue: TBA

Time	Activity	Persons Involved
<b>DAY 1</b>		
7:00 am - 8:00 am	Arrival and Registration	SMME Secretariat
8:30 am - 9:00 am	Opening Program	SMME
9:00 am - 12: 00 nn	Presentation and validation of Quarter 1 Physical and Financial Accomplishment Report, Issues, Lessons Learned, and Best Practices of the OSDS, CID, and SGOD	OSDS, CID, SGOD Section Heads
12: 00 nn - 1:00 pm	<b>L U N C H B R E A K</b>	
1:00 pm - 5:00 pm	Presentation of Physical and Financial Accomplishments of PAPs	<p>Program focal/coordinator of the following PAPs:</p> <ul style="list-style-type: none"> <li>• Building Partnership and Linkages Program</li> <li>• Child Protection Program (CPP)</li> <li>• Disaster Preparedness and Response Program (DPRP)</li> <li>• Health and Nutrition Service</li> <li>• Alternative Delivery Mode (ADM)</li> <li>• Alternative Learning System-Alternative Delivery Mode (ALS-ADM)</li> <li>• Basic Education Facilities-Engineering and Administrative</li> <li>• DepEd Computerization Program (DCP)</li> <li>• Senior High School-Joint Delivery Voucher Program (SHS-JDVP)</li> <li>• Human Resource Training and Development (HRTD)</li> <li>• Indigenous Peoples Education (IPEd)</li> <li>• Madrasah Education Program (MEP)</li> <li>• Multi-Grade Education Program (MG)</li> <li>• School-Based Feeding Program (SBFP)</li> <li>• School Dental Health Care program</li> <li>• Special Education (SPED) Program</li> <li>• School-Based Management (SBM)</li> <li>• Division Education Development Plan (DEDP)</li> <li>• Technical Assistance (TA)</li> </ul>
<b>DAY 2</b>		
8:00 am -12:00 nn	Continuation of the presentation of PAPs Accomplishments Report	
12:00 nn - 1:00 pm	<b>L U N C H B R E A K</b>	
1:00 pm - 5:00 pm	Resolution of issues and concerns identified, and ways forward	SGOD CID OSDS

Enclosure No. 3 of Division Memorandum No. h1, s. 2025

**PROGRAMS, ACTIVITIES, AND PROJECTS (PAPs)  
ACCOMPLISHMENT REPORT**

PROGRAMS, ACTIVITIES, AND PROJECTS (PAPs)	2025 QUARTER 1 TARGETS		PERCENTAGE OF ACCOMPLISHMENT		REMARKS
	PHYSICAL	FINANCIAL	PHYSICAL	FINANCIAL	

Prepared by:

\_\_\_\_\_  
Coordinator/Focal

Reviewed by:

\_\_\_\_\_  
CID/SGOD Chief