



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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March 25, 2025

**DIVISION MEMORANDUM**

No. III, s. 2025

**FINALIZATION AND QUALITY ASSURANCE OF THE DEVELOPED LEARNING  
RESOURCE PACKAGE FOR THE DIVISION CAPABILITY BUILDING FOR  
SENIOR HIGH SCHOOL TEACHERS ON ENHANCING STUDENTS' 21<sup>ST</sup>  
CENTURY SKILLS**

To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Selected District Heads  
Selected Public Elementary and Secondary School Heads  
Selected Public Senior High School Teachers  
All Others Concerned

1. In line with the Division's initiative to enhance Senior High School (SHS) teachers' competencies through professional development and in response to the 2023 National Achievement Test (NAT) results for Grade 12 students, which indicated significant underperformance in key subjects such as Mathematics, Science, Humanities, and Media and Information Literacy—particularly in Problem Solving, Critical Thinking, and Information Literacy—this Schools Division shall conduct a three-day live-in **Finalization and Quality Assurance of the Developed Learning Resource Package for the Division Capability Building for Senior High School Teachers on Enhancing Students' 21<sup>st</sup> Century Skills** on **April 7-9, 2025**, at Casa Miguel, Balite St., Brgy. Lapu-Lapu, Catarman, Northern Samar.

2. This three-day activity aims to:

- a. finalize and rigorously review the Developed Learning Resource Package to ensure full compliance with the National Educators Academy of the Philippines (NEAP) standards as specified in DepEd Memorandum No. 44, s. 2023, and prepare it for further quality assurance by the DepEd Region VIII-NEAP;
- b. refine and standardize the training materials to directly address the noted deficiencies in key subjects (Mathematics, Science, Humanities, and Media and Information Literacy) and essential skills (Problem Solving, Critical Thinking, and Information Literacy) as revealed by the 2023 National Achievement Test results;

- c. ensure that the content is both coherent and contextually relevant to support effective teaching practices that foster students' 21st-century skills; and
  - d. provide a collaborative platform for the developers and the Division Professional Development Design Evaluators for open dialogue, constructive feedback, and consensus-building on the pedagogical approaches and content standards for the resource package.
3. Attached are the list of participants and PD Evaluators, Matrix of Activities, and Program Management Team.
  4. Services rendered during weekends/holiday for preparation and beyond work hours during debriefing sessions shall be subject to the grant of Compensatory Overtime Credits (COC) for non-teaching/teaching-related personnel and Service Credits for teaching personnel as per DepEd Order No. 30, s. 2016, CSC Memorandum Circular No. 09, s. 1988, and DepEd Order No. 13, s. 2024.
  5. This Memorandum serves as the Authority to Travel of all involved.
  6. Expenses incurred relative to the conduct of this activity, such as meals, venue, and accommodation, shall be charged against the 2024 and 2025 HRTD Funds, while travel and other incidental expenses of the participants shall be charged against their local fund/School MOOE, subject to the usual accounting and auditing rules and regulations.
  7. Immediate dissemination of and compliance with this Memorandum are desired.

**GAUDENCIO C. ALJIBE, JR. PhD, CESO VI**  
Schools Division Superintendent

Enclosures: As stated

References: As Stated

To be indicated in the Perpetual Index under the following subjects:

CAPABILITY BUILDING

SHS TEACHERS

PROFESSIONAL DEVELOPMENT

DepEd Northern Samar  
**RELEASED**

By:                       
Date: APR 04 2025

Enclosure 1 of DM III, s. 2025

**PARTICIPANTS TO THE FINALIZATION AND QUALITY ASSURANCE OF THE  
DEVELOPED LEARNING RESOURCE PACKAGE FOR THE DIVISION  
CAPABILITY BUILDING FOR SENIOR HIGH SCHOOL TEACHERS  
ON ENHANCING STUDENTS' 21<sup>ST</sup> CENTURY SKILLS**

<b>PD Evaluators</b>	
Dr. Sylvia D. Villanueva <i>CID Chief</i> <i>NEAP CO Resource Package</i> <i>Writer/Developer</i>	Dr. Noe M. Hermosilla <i>SGOD Chief</i>
Dr. Felix J. Ladeño <i>NEAP CO Certified Assessor</i>	Dr. Roberto T. Orias <i>NEAP CO Certified Assessor</i>
Evelyn J. Virtudes <i>NEAP CO Certified LF</i>	Peter R. Bobiles <i>NEAP RO Certified LF</i>
Pepito E. Saldo Jr. <i>NEAP RO Certified LF</i>	Dr. Elna D. Enano <i>SGOD EPS</i>
Dr. Nelida M. Lobos <i>CID EPS</i>	Dr. John Delorino <i>School Principal IV</i>
<b>Content Experts from the University of Eastern Philippines</b>	
Dr. Jay Neil G. Verano	Dr. Mary June T. Adalla
Dr. Kristine Mae B. Destura	

<b>Education Program Supervisors/Specialist</b>	
Dr. Lucila Balondo	Dr. Alex B. Rejuso
Dr. Emily Adrayan	Merlita B. Fajardo
<b>District Heads</b>	
Dr. Janette Cerbito	Dr. Marivic Estavillo
Ruth B. Capaz	Dr. Arnel Pajares
<b>School Heads</b>	
Dr. Michael J. Froilan	Dr. Jeprey Añano
Atty. Melca V. Peru	Dr. Garry Vacunawa
Dr. Myla Adiaton	Bryan Jay Balleta
Edwin Monteron	Dr. George M. Pinca
Leoniza Frances P. Nebrida	Dr. Liza M. Baluyot
<b>Senior High School Teachers/Division Pool of Learning Facilitators</b>	
Hermie C. Visaya	Franco Tonog
Fontina Gracia D. Pecayo	Jigs T. Roncesvalles
Levi V. Calubag	Bront Coquia
Jezrel Manlangit	Jerry Cangayao

Enclosure 2 of DM III, s. 2025

**FINALIZATION AND QUALITY ASSURANCE OF THE DEVELOPED LEARNING  
RESOURCE PACKAGE FOR THE DIVISION CAPABILITY BUILDING FOR  
SENIOR HIGH SCHOOL TEACHERS ON ENHANCING STUDENTS' 21<sup>ST</sup>  
CENTURY SKILLS**

April 7-9, 2025

Casa Miguel, Balite St., Brgy. Lapu-Lapu, Catarman, Northern Samar

**MATRIX OF ACTIVITIES**

Time	Day 1	Day 2	Day 3
7:30-8:00 AM	Arrival/Registration	MOL/Preliminaries	MOL/Preliminaries
8:00-9:00 AM	Opening Program  Orientation on Workshop Objectives and Expected Outputs	Progress Monitoring of the developed resource package	Refinement of the developed resource package (Session Guides, Slide Decks, and Activity Sheets)
9:00-10:00 AM	Recap of the proceedings from the March 3 Planning Conference	Presentation and Quality Assurance of the finalized resource package (Session Guides, Slide Decks, and Activity Sheets)	
10:00-11:00 AM	Presentation of NEAP PD Quality Standards as per DM 44, s. 2025		
11:00-12:00 NN	Progress Monitoring of the Developed Resource Package (pre-work)		
12:00-1:00 PM	LUNCH BREAK		
1:00-2:00 PM	from 1:00 PM onwards  Review and Initial Refinement of Session Guides, Slide Decks, and Activity Sheets	from 1:00 PM onwards	Submission of the refined and quality assured resource package (Session Guides, Slide Decks, and Activity Sheets)
2:00-3:00 PM		Presentation and Quality Assurance of the finalized resource package (Session Guides, Slide Decks, and Activity Sheets)	
3:00-4:00 PM			Closing Program
4:00-5:00 PM			

<b>PROGRAM MANAGEMENT TEAM</b>	
<b>NAME</b>	<b>DESIGNATION</b>
<b>Dr. Gaudencio C. Aljibe Jr., CESO VI</b>	Activity Manager
<b>Dr. Rey F. Bulawan</b>	Co-Activity Manager
<b>Dr. Noe M. Hermosilla</b>	Onsite Managers
<b>Dr. Elna D. Enano</b>	Co-onsite Manager
<b>Deah A. Gamao</b>	Finance Manager
<b>Merlita B. Fajardo</b>	QAME Manager
<b>Noe M. Hermosilla</b>	Resource Persons
<b>Elna D. Enano</b>	
<b>Peter R. Bobiles</b>	
<b>Pepito E. Saldo Jr.</b>	
<b>April D. Ballicud</b>	HRDS EPS II
<b>Temothy Clutartio</b>	HRDS Staff
<b>Wilkins Wong</b>	