



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 26, 2025

DIVISION MEMORANDUM
No. 079 s. 2025

**DIVISION-BASED TRAINING OF TEACHERS, SCHOOL LEADERS
AND SUPERVISORS ON MULTIGRADE INSTRUCTIONS
AND INSTRUCTIONAL LEADERSHIP**

To: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
Education Program Supervisors
Public Schools District Supervisors
Principals in-Charge
Multigrade School Heads & Teachers
All others concerned

1. In support of the Department of Education's commitment to providing high-quality education, this Schools Division, through the Curriculum Implementation Division, will conduct a 5-day live-in training on the **Division-Based Training of Teachers, School Leaders and District Supervisors on Multigrade Instructions and Instructional Leadership** on **March 12-17, 2025** at Milka Hotel, Tacloban City.
2. The training aims to:
 - a. provide clear instructions and guidance on effective instructional leadership strategies for managing multigrade classrooms;
 - b. enhance participants' skills in using differentiated instruction to cater diverse learning styles, abilities and pace;
 - c. foster a supportive, equitable learning opportunities.
3. The participants of this activity are the selected Multigrade Teachers, School Heads, District Heads and the Training Management Team in this Schools Division. (see attached enclosure).
4. The opening program will be on March 13, 2025 at 8:00 AM. Dinner will be served on day 0 and the last meal will be afternoon snacks on March 17, 2025.
5. All District Heads and School Heads must ensure that classes left by teachers are taken over by substitute teachers, merged with others classes, and or/provided



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with the blended instruction or learning modules so that the schools remain on track of providing uninterrupted quality instruction to learners.

6. Since the training dates fall on a weekend, participants are eligible to earn Compensatory Time-off (CTO) in accordance with DepEd Order No. 53, s. 2003 or the updated Guidelines on the Grant of Vacation Service Credits to Teachers and DBM-CSC Joint Circular No., s. 2015 or to the Policies and Guidelines on Overtime Service and Overtime Pay for Government Employees.
7. Expenses incurred in the conduct of this five-day activity such as meals, snacks and accommodation of the participants shall be charged against Program Support funds for Multigrade Schools for Calendar Year 2024 while traveling expenses shall be charged against Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
8. This Division Memorandum shall serve as the **Travel Order** of the participants and Management Team.
9. Immediate and wide dissemination of and compliance with this Memorandum is desired.

GAUDENCIO C. ALJIBE JR., PhD. CESO VI
Schools Division Superintendent

Enclosure 1: List of Participants
Enclosure 2: Training Matrix

DepEd Northern Samar
RELEASED

Sy: HA
Date: MAR 03 2025



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List of Participants

	Name of Personnel	Div./District /School
Program Manager	Gaudencio C. Aljibe Jr.	SDO
Program Co-Manager	Rey F. Bulawan	SDO
Learning Manager	Sylvia D. Villanueva	CID
MG Focal Person	Dionesia A. Mercader	CID
Learning Facilitators/Participants/TWG		
District In-charge	Maribel A. Formaran	San Isidro I
District In-charge	Lucio S. Lobos	Silvino Lobos
District In-Charge	Elena E. Flores	Catarman VI
District In-Charge	Alma G. Solayao	Lope De Vega
District In-Charge	Arnel A. Pajares	Las Navas III
Principal	Romie B. Nungay	Gamay II-Luneta ES
Head Teacher	Paquito C. Nabor	Allen I/Alejandro ES
Head Teacher	Cherry Ann P. Legaspi	Las Navas III/GeguintaES
Teacher In-Charge	Alberto J. Cardenas	Catarman V/Hibalagnan ES
Teacher In-Charge	Ryan B. Zubiaga	Lope De Vega/Roxas ES
Teacher In-Charge	Honorio O. Baldos Jr.	Lapinig /Can-omanio ES
Teacher In-Charge	Melody B. Almasco	Lavezares II/ Kaluy-ahan ES
Teacher In-Charge	Dan C. Vicencio	Palapag III/Cag-anibong ES
Teacher In-Charge	Ariel T. Diego	San Antonio/Rizal ES
Teacher In-Charge	Merlyn G. Solayao	San Isidro II/Cabalwa ES
Teacher In-Charge	Joy M. Saniano	Allen II District
School Head	Jerald O. Yamogan	Catarman VI/San Pascual ES
Participants	Name	
District In-Charge	Marivic A. Estavillo	Biri
School Head	Joel Rongcales	Biri/Bagong Silang ES
Teacher	Gina De Guia	Biri/Bagong Silang ES
District In-Charge	Raquel G. Perfas	Bobon
School Head	Elmer Corong	Bobon/Santander ES
Teacher	Nida B. Gorpido	Bobon/Santander ES
District Supervisor	Anecita B. Marzol	Capul
School Head	Nila C. Esquillo	Capul/Diraya ES
Teacher	Daisy G. Mente	Capul/Diraya ES
Teacher	Vicente R. Alar	Catarman II/Tarugan ES
District In-Charge	Arnio L. Saludario	Catarman V
School Head	Niel E. Gajutos	Catarman V/Cabayhan ES
Teacher	Lyra M. Saliling	Catarman V/Cabayhan ES
Teacher	Kristine Anne P. Alcayde	Catarman V/ Hibalagnan ES
Teacher	Helen Valenciano	Catarman VI/San Pascual ES



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DIVISION-BASED TRAINING OF TEACHERS, SCHOOL LEADERS AND SUPERVISORS ON INSTRUCTIONAL LEADERSHIP OF MULTIGRADE SCHOOLS

Time	March 12, 2025	March 13, 2025	March 14, 2025	March 15, 2025	March 16, 2025	March 17, 2025
7:30-8:00	Management of Learning					
8:00-10:00		Opening Program	Benefits of Using MG Budget of Work Paquito C. Nabor	Designing of the Integrated Multigrade Lesson Plan Alberto J. Cardenas	Multigrade Instructional Strategies/Differentiated Instruction Elena E. Flores	Demo Teaching in Multigrade Class Lucio S. Lobos
10:00-12:00		The MATATAG Curriculum: An Overview Maribel A. Formaran	Designing an ICT Enhanced MG-DLP Melody B. Almasco	Group Management Cherry Ann P. Legaspi	Monitoring and Evaluation of the Program Implementation Romie B. Nungay	Action Planning Dionesia A. Mercader
12:00-1:00 PM	Lunch Break					
1:00-1:15		Energizer				
1:15-3:30	Arrival of Participants	Introduction of the Multigrade Budget of Work (BOW) and its Overview Dan C. Vicencio	Walkthrough of Multigrade & the Integrated Multigrade Daily Lesson Plan Ryan B. Zubiaga	Classroom Assessment Strategies and Tools Ariel T. Diego	Continuation on... Monitoring and Evaluation of the Program Implementation Romie B. Nungay	Critiquing of the Output (Action Plan) Dionesia A. Mercader
3:30-5:00	Registration	Designing MG-DLP vis-à- vis MATATAG Curriculum Arnel A. Pajares	Walkthrough of the Integrated Multigrade Lesson Plan Honorio O. Baldos Jr	Tracking of Learning Competencies Merlyn G. Solayao	Classroom Observation in a Multigrade School Alma G. Solayao	



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Officers of the Day	Joy M. Saniano Jerald O. Yamogan Alberto J. Cardenas	Lucio S. Lobos Alma G. Solayao Romie B. Nungay	Maribel A. Formaran Dan C. Vicencio Paquito C. Nabor	Ryan B. Zubiaga Melody B. Almasco Honorio O. Baldos Jr	Elena E. Flores Cherry Ann P. Legaspi Ariel T. Diego	Arnel A. Pajares Merlyn G. Solayao Joy M. Saniano Jerald O. Yamogan
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Prepared by:

DIONESIA A. MERCADER, PhD.
Division Multigrade Coordinator

Noted:

SYLVIA G. VILLANUEVA, PhD.
CID Chief

Approved:

GAUDENCIO C. ALIBIE JR., PhD., CESO V
Schools Division Superintendent



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School Head	Janice Camposano	Lavezares I/MC Arthur PS
Teacher	Nenelyn G. Tarrayo	Lavezares I/ MC Arthur PS
Teacher	Almira Lambino	Lope De Vega/San Francisco ES
School Head	Florante V. Aguilar	Lope De Vega/San Jose ES
Teacher	Justo Salazar	Lope De Vega/San Jose ES
Teacher	Evelyn Tenedero	Lope De Vega/Gen. Luna ES
District In-Charge	Nimfa G. Magpayo	Mondragon I
School Head	Joy Marquita Dugan	Mondragon I/Sta. Catalina ES
Teacher	Lynbeth L. Domasig	Mondragon I/Sta.Catalina ES
District In-Charge	Zoraida S. Bulosan	Mondragon II
School Head	Wenie L. Silvestre	Mondragon II/Crystal Mountain ES
Teacher	Mary D. Quiapo	Mondragon II/Crystal Mountain ES
School Head	Rachel F. Turing	Rosario/R.F. Tobes MS
Teacher	Baby Jean P. Solomon	Rosario/R.F. Tobes MS
District In-Charge	Fe Agaton	San Antonio
School Head	Janito G. Mahinay	San Antionio/ Egang ES
Teacher	Judith B. Ostia	San Antonio/Egang ES
Teacher	Jedidah Q. Urbanija	San Isidro II/Cabalwa ES
School Head	Jayson I. Boral	San Jose/Tubigdanao ES
Teacher	Mayumi E. Muyot	San Jose/Tubigdanao ES
District In-Charge	Lenore P. Salor	Victoria
School Head	Marieta A. Cabredo	Victoria/San Roman ES
Teacher	Jackilyn V. Gelotin	Victoria/San Roman ES
District Supervisor	Carlos B. Balanquit	Catubig I
School Head	Alvin G. Rebadomia	Catubig I/Guibuangan ES
Teacher	Rechel O. Dula	Catubig I/Guibuangan ES
School Head	Gina T. Medinilla	Catubig II/San Antonio ES
Teacher	Salvacion C. Rafol	Catubig II/San Antonio ES
School Head	Rufo O. Jaro	Catubig III/Lubedico ES
Teacher	Meriam M. Espelita	Catubig III/Lubedico ES
Teacher	Anabelle S. Bulagnir	Catubig III/Nabulo ES
District In-Charge	Ma. Teresita D. Urbano	Gamay II
School Head	Marinil P. Pajaroja	Gamay II Luneta ES
District In-Charge	Epegenia E. Po	Laoang I
School Head	Eleanor L. Echano	Laoang I/Yapas ES
Teacher	Ma. Carol P. Hipe	Laoang I/Yapas ES
School Head	Ronnie P. Sister	Laoang II/Inamlan ES
Teacher	Arthlein G. Parane	Laoang II/Inamlan ES
District In-Charge	Janette B. Cerbito	Laoang V
School Head	Shyrel M. Irinco	Laoang V/Yabyaban ES
Teacher	Maria Leizel G. Baluyot	Laoang V/Yabyaban ES
School Head	Ma. Joana P. Alura	Lapinig/Pio Del Pilar ES
Teacher	Mary Grace P. Tolentino	Lapinig/Can Omanio ES



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District In-Charge	Marites C. Mahinay	Las Navas I
School Head	Francis Alfon G. Abuque	Las Navas I/Rufino ES
Teacher	Farah Leah T. Palloc	Las Navas I/Rufino ES
District In-Charge	Elvira Subiaga	Las Navas II
School Head	Soledad C. Diano	Las Navas II/E. Perez ES
Teacher	Ma. Fe M. Notarte	Las Navas II/E. Perez ES
School Head	Christian N. Ortiz	Las Navas II/Sag-od ES
Teacher	Javier O. Lebosada Jr.	Las Navas II/Sag-od ES
Teacher	Regine D. Fincalero	Las Navas II/Imelda ES
School Head	Leo Muncada	Las Navas III/Capotoan ES
Teacher	Edwin C. Orlaza	Las Navas III/Capotoan ES
Teacher	Merijun Salanguste	Las Navas III/Cuenco ES
Teacher	Diane D. Moende	Las Navas III/Mc. Arthur ES
Teacher	Nilza M. Omanito	Las Navas III/Osmeña ES
School Head	Evelyn P. Gorgonia	Mapanas/Magsaysay ES
Teacher	Josie C. Menguen	Mapanas/Magsaysay ES
Teacher	Jhera Mae E. Barsolaso	Palapag I/Maragano ES
District In-Charge	Francisco C. Botaire Jr.	Palapag II
School Head	Leo Poldo	Palapag II/Natawo ES
School Head	Ailie C. Chua	Palapag II/Mabarar ES
Teacher	Nizalene P. Julianes	Palapag II/Mabarar ES
District Supervisor	Roberto C. Galono	Palapag III
School Head	Emalyn P. Pajanustan	Palapag III/Cabariwan ES
Teacher	Rosel R. Espina	Palapag III/Cabariwan ES
School Head	Ryan Pelonia	Pambujan I/Manahaw ES
Teacher	Mylene B. Lobos	Pambujan I/Manahaw ES
District Head	Arnoldo B. Rosales	Pambujan II
School Head	Rajive C. Saludario	Pambujan II/Cagbigajo ES
Teacher	Jacqueline B. Siervo	Pambujan II/Cagbigajo ES
School Head	Freddie B. Ortenero	San Roque/Lubog PS
Teacher	Fretzelie B. Abol	San Roque/Lubog PS
District In-Charge	Lucio S. Lobos	Silvino Lobos
School Head	Annie R. Velasco	Silvino Lobos/Gebonawan ES
Teacher	Denmark J Mercado	Silvino Lobos/Gebonawan ES
School Head	Marisol R. Bantilo	Silivino/Camayaa ES
Teacher	Desiree Lois B.Tenedero	Silivino/Camayaa ES