



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 27, 2025

DIVISION MEMORANDUM

No. 077 s., 2025

2nd DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/District In-Charge
Unit/Section Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In light of the implementation of the Enhanced Basic Education Curriculum and in the pursuit of providing updates on DepEd policies, programs and activities, this Office, in collaboration with San Roque District, shall conduct the 2nd Division Management Committee Meeting (ManCoM) on March 12, 2025 at LGU-San Roque Covered Court, San Roque, N. Samar.

2. The ManCoM will discuss the following agenda:
- a. Updates on DepEd Policies, Programs and Activities;
 - b. Five-minute Presentation Accomplishment Report/Updates per Unit/Section Head
 - c. Conduct of End of School Year Rites for SY 2024-2025; and
 - d. Other Matters

3. The participants to the said activity are the following:

Schools Division Office	Schools Division Superintendent Assistant Schools Division Superintendent SGOD and CID Chiefs Education Program Supervisors Unit and Section Heads
District Office	PSDSs and PICs
Schools	All Public Elementary and Secondary School Heads, including Teachers In-Charge

4. No Registration fee shall be collected from the participants. Meals, snacks and other incidental expenses shall be charged to the 2024 Continuing Fund; whereas, travelling expenses of the participants to school/local MOOE subject to the usual accounting and auditing rules and regulations.

5. This Memorandum serves as the Authority to Travel of the participants.

6. For guidance and compliance of all concerned.

GAUDENCIO C. ALJIBE JR., DepEd Northern Samar
Schools Division Superintendent

RELEASED



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By: _____

Date: **FEB 28 2025**