



Republic of the Philippines  
**Department of Education**

REGION VIII  
 SCHOOLS DIVISION OF NORTHERN SAMAR

February 18, 2025

**DIVISION MEMORANDUM**

No. 062, s. 2025

**PLANNING CONFERENCE ON THE CONDUCT OF THE DIVISION CAPABILITY BUILDING FOR SENIOR HIGH SCHOOL TEACHERS ON APPROACHES TO DEVELOPING STUDENTS' 21ST CENTURY SKILLS**

To: Assistant Schools Division Superintendent  
 Schools Governance and Operations Division Chief  
 Curriculum and Implementation Division Chief  
 Education Program Supervisors  
 Selected District Supervisors/Principals In-Charge  
 Selected Secondary School Heads  
 Selected Secondary/Senior High School Teachers  
 All Others Concerned

1. In line with the Division's initiative to enhance Senior High School (SHS) teachers' competencies through professional development and in response to the 2023 National Achievement Test (NAT) results for Grade 12 students, which indicated significant underperformance in key subjects such as Mathematics, Science, Humanities, and Media and Information Literacy—particularly in Problem Solving, Critical Thinking, and Information Literacy—this Schools Division shall conduct the **Planning Conference on the Conduct of the Division Capability Building for Senior High School Teachers on Approaches to Developing Students' 21st Century Skills** on **February 28, 2025, 8:00 AM – 5:00 PM**, at the Bulwagan ng mga Guro, DepEd Schools Division Office (SDO) of Northern Samar.

2. This one-day planning conference aims to:

- finalize the training design and session flow of the upcoming training program;
- clarify roles, responsibilities, and resource requirements among the management, resource persons, and participants; and
- develop a consolidated, time bound implementation plan and monitoring framework for the upcoming training program.

3. The participants in this activity are the following:

Dr. Sylvia D. Villanueva, CID Chief	Dr. Noe M. Hermosilla, SGOD Chief
<b>Education Program Supervisors/Specialists</b>	
Dr. Elna D. Enano	Dr. Felix J. Ladeño
Dr. Emily Adrayan	Dr. Nelida M. Lobos



Dr. Lucila Balondo	Dr. Alex B. Rejuso
Dr. Roberto T. Orias	Merlita B. Fajardo
<b>District Heads</b>	
Dr. Janette Cerbito	Dr. Marivic Estavillo
Ruth B. Capaz	Dr. Arnel Pajares
<b>School Heads</b>	
Dr. Michael J. Froilan	Dr. Jeprey Añano
Atty. Melca V. Peru	Dr. Garry Vacunawa
Dr. Myla Adiaton	Bryan Jay Balleta
Edwin Monteron	Dr. George M. Pinca
Leoniza Frances P. Nebrida	Dr. Liza M. Baluyot
<b>Senior High School Teachers/Division Pool of Learning Facilitators</b>	
Hermie C. Visaya	Regine Joy C. De Jesus
Fontina Gracia D. Pecayo	Franco Tonog
Jayrol Cabagtong	Jigs T. Roncesvalles
Levi V. Calubag	Bront Coquia
Jezrel Manlangit	Jerry Cangayao

4. Attached are the Activity Matrix and Program Management Team.
5. This Memorandum serves as the Authority to Travel of all involved.
6. Expenses incurred in the conduct of this activity, such as meals, shall be charged against the 2024 HRD Fund, while travel and other incidental expenses shall be charged against local fund/School MOOE, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**

Schools Division Superintendent

DepEd Northern Samar

**RELEASED**

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

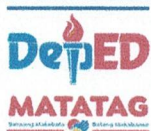
CAPABILITY BUILDING

SHS TEACHERS

PROFESSIONAL DEVELOPMENT

By: \_\_\_\_\_

Date: FEB 19 2025



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Enclosure No. 1 of DM 062, s. 2025

**PLANNING CONFERENCE ON THE CONDUCT OF THE DIVISION CAPABILITY BUILDING FOR SENIOR HIGH SCHOOL TEACHERS ON APPROACHES TO DEVELOPING STUDENTS' 21ST CENTURY SKILLS**

February 28, 2025

Venue: Bulwagan ng mga Guro

Time	Activity
7:30-8:00	Arrival/Registration
8:00-9:00	Opening Program
9:00-10:00	Recap of the 2023 NATG12 Results & Rationale for the Training Program
10:00-11:00	Session 1: Finalizing the Training Design & Session Flow
11:00-12:00	Session 2: Roles, Responsibilities, and Resource Alignment
1:00-2:00	Workshop: Drafting the 3-Day Training Matrix
2:00-3:00	Session 3: Finalization of Activity Timelines & Deliverables
3:00-4:00	Presentation of Consolidated Plan
4:00-5:00	Synthesis & Closing Program

PROGRAM MANAGEMENT TEAM	
NAME	DESIGNATION
Dr. Gaudencio C. Ajiibe Jr., CESO VI	Activity Manager
Dr. Rey F. Bulawan	Co-Activity Manager
Dr. Noe M. Hermosilla	Onsite Managers
Dr. Eina D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Noe M. Hermosilla	Resource Persons
Eina D. Enano	
Peter R. Bobiles	
Pepito E. Saldo Jr.	HRDS EPS II
April D. Ballicud	HRDS Staff
Temothy Clutartio	
Wilkins Wong	