



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 14, 2025

DIVISION MEMORANDUM

No. 060, s. 2025

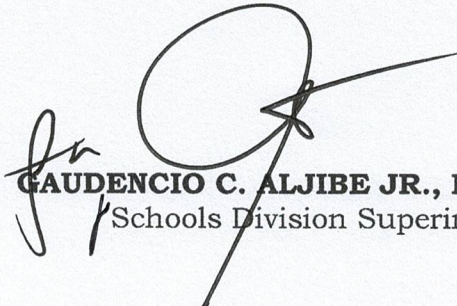
FINALIZATION AND QUALITY ASSURANCE OF THE DEVELOPED LEARNING RESOURCE PACKAGE FOR THE MASTER TEACHERS' TRAINING ON STRATEGIC LEARNING ACTION CELL MANAGEMENT

To: Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Curriculum and Implementation Division Chief
Education Program Supervisors
Selected District Supervisors/Principals In-Charge
Selected Public Elementary and Secondary School Heads
Selected Public Elementary and Secondary Master Teachers
All Others Concerned

1. Pursuant to the Division's initiative to enhance Master Teachers' competencies through professional development and in alignment with the results of the Learning and Development Needs Assessment (LDNA), this Schools Division shall conduct a three-day live-in **Finalization and Quality Assurance of the Developed Learning Resource Package for the Master Teacher's Training on Strategic Learning Action Cell Management** on **February 24-26, 2025** at a venue to be announced in a subsequent memorandum.
2. This three-day activity aims to:
 - a. finalize and ensure the quality of the Developed Learning Resource Package in alignment with the National Educators Academy of the Philippines (NEAP) Standards, as outlined in DepEd Memorandum No. 44, s. 2023, and prepare it for further quality assurance by DepEd Region VIII-NEAP;
 - b. provide a collaborative platform for the developers and Division Professional Development Design Evaluators to review, refine, and standardize the training materials, ensuring coherence, relevance, and effectiveness in strengthening LAC implementation; and
 - c. equip master teachers with a well-structured, high-quality training resource package that will enhance their competencies in facilitating and managing strategic LAC sessions within their respective schools.
3. Attached are the list of participants and PD Evaluators, Matrix of Activities, and Program Management Team.
4. Services rendered beyond required work hours for the workshop on the finalization and quality assurance of the developed resource package shall be

subject to the grant of compensatory time-off for non-teaching/teaching-related personnel as per DepEd Order No. 30, s. 2016 and CSC Memorandum Circular No. 09, s. 1988.

5. This Memorandum serves as the Authority to Travel of all involved.
6. Expenses incurred in the conduct of this activity such as meals, venue, and accommodation shall be charged against the 2024 HRTD Fund, while travel and other incidental expenses shall be charged against local fund/School MOOE, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR., PhD, CESQ-VI
Schools Division Superintendent

Enclosure: As stated


References: As stated

To be indicated in the Perpetual Index under the following subjects:

LAC
MASTER TEACHERS
PROFESSIONAL DEVELOPMENT
RESOURCE PACKAGE

SGOD-HRDS-PRB

DepEd Northern Samar
RELEASED

By: 

Date: 2-10-25

Enclosure No. 1 of DM 160, s. 2025

PARTICIPANTS IN THE FINALIZATION AND QUALITY ASSURANCE OF THE DEVELOPED LEARNING RESOURCE PACKAGE FOR THE MASTER TEACHER'S TRAINING ON STRATEGIC LEARNING ACTION CELL MANAGEMENT

| PD Evaluators (10) | |
|--|---|
| Dr. Sylvia D. Villanueva <i>CID Chief</i> <i>NEAP CO Resource Package</i> <i>Writer/Developer</i> | Dr. Noe M. Hermosilla <i>SGOD Chief</i> |
| Dr. Felix J. Ladeño <i>NEAP CO Certified Assessor</i> | Dr. Roberto T. Orias <i>NEAP CO Certified Assessor</i> |
| Evelyn J. Virtudes <i>NEAP CO Certified LF</i> | Peter R. Bobiles <i>NEAP RO Certified LF</i> |
| Pepito E. Saldo Jr. <i>NEAP RO Certified LF</i> | Dr. Elna D. Enano <i>SGOD EPS</i> |
| Dr. Nelida M. Lobos <i>CID EPS</i> | Dr. John Delorino <i>School Principal IV</i> |
| District Heads (6) | |
| Dr. Esther Dela Cruz | Dr. Rosalyn Sosing |
| Dr. Mary Jane Aguirre | Dr. Roberto Galono |
| Dr. Rico Baladad | Dr. Dionesia Mercader |
| School Heads (10) | |
| Dr. Villajejan Avila | Dr. Cristina Giray |
| Dr. Emma Merino | Sherrie Ann Odtujan |
| Myra L. Bato | Joy M. Saniano |
| Dr. Ruel Castillo | Momar Alcantara |
| May Jumadiao | Dr. Michael Jay S. Morales |
| Master Teachers (10) | |
| Dr. Julien Tiza Madronio | Ariel Valila |
| Randy O. Canales | Rhodora A. Borja |
| Dr. Danhill C. Donoga | Eufemio Adarayan |
| Crisanto T. Siervo | Geraldine Rejuso |
| Mary Ann T. Rosadiño | Analyn Calaque |

Enclosure No. 1 of DM *Flw* s. 2025

MATRIX OF ACTIVITIES

FINALIZATION AND QUALITY ASSURANCE OF THE DEVELOPED LEARNING RESOURCE PACKAGE FOR THE MASTER TEACHER'S TRAINING ON STRATEGIC LEARNING ACTION CELL MANAGEMENT

February 24-26, 2025

Venue: TBA

| Time | Day 1 | Day 2 | Day 3 |
|--------------------|---|---|---|
| 7:30-8:00 AM | Arrival/Registration | MOL/Preliminaries | MOL/Preliminaries |
| 8:00-9:00 AM | Opening Program Orientation on Workshop Objectives and Expected Outputs | Progress Monitoring of the developed resource package | Refinement of the developed resource package (Session Guides, Slide Decks, and Activity Sheets) |
| 9:00-10:00 AM | Recap of the agreements from the February 10, 2025 Planning Conference | Presentation and Quality Assurance of the finalized resource package (Session Guides, Slide Decks, and Activity Sheets) | |
| 10:00-11:00 AM | Presentation of NEAP PD Quality Standards as per DM 44, s. 2025 | | |
| 11:00 AM-12:00 NN | Progress Monitoring of the Developed Resource Package (pre-work) | | |
| 12:00 NN - 1:00 PM | LUNCH BREAK | | |
| 1:00-2:00 PM | from 1:00 PM onwards | from 1:00 PM onwards | Submission of the refined and quality assured resource package (Session Guides, Slide Decks, and Activity Sheets) |
| 2:00-3:00 PM | Review and Initial Refinement of Session Guides, Slide Decks, and Activity Sheets | Presentation and Quality Assurance of the finalized resource package (Session Guides, Slide Decks, and Activity Sheets) | |
| 3:00-4:00 PM | | Closing Program | |
| 4:00-5:00 PM | | | |

| PROGRAM MANAGEMENT TEAM | |
|---|---------------------|
| NAME | DESIGNATION |
| Dr. Gaudencio C. Aljibe Jr., CESO VI | Activity Manager |
| Dr. Rey F. Bulawan | Co-Activity Manager |
| Dr. Noe M. Hermosilla | Onsite Managers |
| Dr. Elna D. Enano | Co-onsite Manager |
| Deah A. Gamao | Finance Manager |
| Merlita B. Fajardo | QAME Manager |
| Noe M. Hermosilla | Resource Persons |
| Elna D. Enano | |
| Peter R. Bobiles | |
| Pepito E. Saldo Jr. | |
| April D. Ballicud | HRDS EPS II |
| Temothy Clutartio | HRDS Staff |
| Wilkins Wong | |