



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

January 20, 2025

DIVISION MEMORANDUM

No. 070 2025

DIVISION PLANNING CONFERENCE OF EPP/TLE/TVL COORDINATORS

TO: Public Schools District Supervisors/Principal In-Charge
Public/Private Elementary and Secondary School Heads
District EPP, TLE/TVL Coordinators
School TLE/TVL Coordinators (For Secondary Level)

1. This office, through the Curriculum Implementation Division (CID) will conduct a Planning Conference for EPP, TLE/TVL Coordinators at the Bulwagan Ng Mga Guro, Catarman, Northern Samar on January 24, 2025 which will start 8:00 o'clock in the morning.
2. The objectives of the activity are as follows:
 - a. To plan the upcoming 2025 Division Technolympics
 - b. To revisit the contest guidelines of all events.
 - c. To assign different committees on the preparation for the different contests.
 - d. Other matters.
3. The expected participants to this activity are the District EPP/TLE Coordinators for Elementary and TLE/TVL School Coordinators for Public Secondary Schools and Private Schools.
4. District Coordinators shall be chosen from among the school heads for elementary and the Department Heads for Secondary.
5. Attendance to this meeting is on official business. All expenses of the participants from public schools shall be charged to Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations while for private schools all expenses of the participants shall be charged to their respective School Funds.
6. This Memorandum shall serve as **travel order** of the participants.
7. Immediate and wide dissemination of and compliance to this Memorandum is desired.

GAUDENCIO C. ALJIBE JR. PhD, CESO VI
Schools Division Superintendent

