



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Office of the Schools Division Superintendent

January 6, 2025

DIVISION MEMORANDUM

No. DD5, s. 2025

**1ST DIVISION MANAGEMENT COMMITTEE MEETING (MANCOM) CUM MASS
OATHTAKING OF NEWLY PROMOTED PRINCIPALS**

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisor
Education Program Supervisors
Unit/Section Heads
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. In the pursuit of providing updates on DepEd's policies and programs, the Office of the Schools Division Superintendent along with Catarman 1 District shall conduct the *1st Division Management Committee Meeting (MANCOM)* on January 14, 2024, at Catarman Covered Court, Catarman, Northern Samar.
2. The meeting will cover the following agenda:
 - a. Updates to the schools and districts on the policies and programs of the Department of Education.
 - b. Installation of School Heads to their respective new school assignments.
 - c. Conduct the Mass Oathtaking of the newly promoted Principals for Elementary, Junior High School, and Senior High School.
 - d. Other matters
3. The participants to the said activity are the following

School Division Office	Schools Division Superintendent Assistant Schools Division Superintendent SGOD and CID Chiefs Education Program Supervisors Unit and Section Heads Legal Officer
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Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar

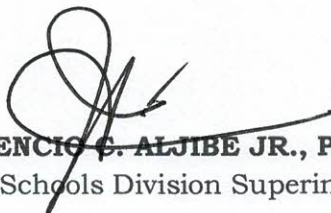
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	Administrative Officer V Human Resource Management Officer Senior Education Program Specialists
District Office	Public Schools District Supervisors/Principals In-Charge
Schools	All Elementary and Secondary School Head including Teachers-in- Charge

4. A registration fee of Php 600.00 shall be collected from each participant to cover expenses for food and accommodation which shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. This Memorandum shall serve as the Authority to Travel of the participants.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


GAUDENCIO S. ALJIBE JR., PhD, CESO VI
 Schools Division Superintendent

DepEd Northern Samar
RELEASED

By: 

Date: 01-06-2025



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