



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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December 16, 2024

**OFFICE MEMORANDUM**

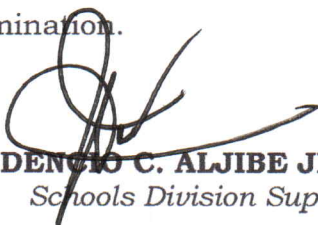
No. 018, s. 2024

**BREAKING BARRIERS: STRENGTHENING KNOWLEDGE ON VIOLENCE  
AGAINST WOMEN AND GENDER-FAIR PRACTICES FOR  
SCHOOLS DIVISION OFFICE PERSONNEL**

To: Assistant Schools Division Superintendent  
Division Gender and Development Focal Point System  
Chief Education Supervisors  
Education Program Supervisors  
Unit/Section Heads  
All SDO Personnel  
All Others Concerned

1. To highlight the unwavering commitment of this Schools Division to fostering a gender-responsive and inclusive workplace and as part of the 18-day Campaign to End Violence Against Women with the theme **“VAW Bigyang Wakas, Ngayon na ang Oras!”**, this Office, through the Gender and Development Focal Point System (GFPS) and the Schools Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), shall conduct a one-day seminar titled **Breaking Barriers: Strengthening Knowledge on Violence Against Women and Gender-Fair Practices** for Schools Division Office (SDO) personnel on December 18, 2024 (Batch 1) and December 19, 2024 (Batch 2) at Dencio’s Grill, Brgy. Dalakit, Catarman, Northern Samar.
2. The seminar features resource persons from the University of Eastern Philippines (UEP), led by Prof. Ena Rose J. Barojabo, the project proponent. Their participation is part of the university's extension program in collaboration with this Schools Division on Gender and Development (GAD).
3. This activity will let the participants:
  - a. identify and explain key concepts of VAW and GAD-related laws, including gender-fair language, manifestations of gender bias, and positive masculinity;
  - b. apply gender-fair language, recognize and address gender bias in organizational contexts, and develop actionable strategies to promote positive masculinity and gender equality, and;

- b. apply gender-fair language, recognize and address gender bias in organizational contexts, and develop actionable strategies to promote positive masculinity and gender equality, and;
  - c. demonstrate a proactive stance in advocating for violence-free and gender-inclusive environments by embracing the principles of respect, equity, and active allyship.
4. Attached is the list of participants for Batch 1 and Batch 2, the resource persons from the University of Eastern Philippines, and the Program Management Team.
  5. VAW advocacy shirt for the participants will be distributed at the venue.
  6. This Memorandum serves as the Authority to Travel of all the involved.
  7. Expenses incurred relative to the conduct of the activity such as meals, venue, and supplies/materials shall be charged against the 2024 GAD Fund/Division MOOE while travel and other incidental expenses of all the involved shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
  8. For guidance and immediate dissemination.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
*Schools Division Superintendent*

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

GENDER AND DEVELOPMENT  
VAW

SGOD-HRDS-PRB

DepEd Northern Samar

RELEASED

By: 

Date: 12-16-2024

Enclosure to OM \_\_\_\_\_, s. 2024

**DECEMBER 18, 2024 (BATCH 1)**

No.	Full Name	Job Title/Position	OSDS Office
1	Maribel N. Uy	Administrative Officer II	Administrative Services
2	Farah F. Arcebuche	Administrative Assistant III	Cash Unit
3	Nenita T. Aseo	Administrative Assistant III	Cash Unit
4	Jason D. Chan	Administrative assistant III	Cash Unit
5	Sailyn E. Nuguit	Administrative Assistant III	Cash Unit
6	Benigno C. Belacsi	Office aid	Commission on Audit
7	Jose M. Loberiano	Office Aide	Commission on Audit
8	Maria Joy H. Singzon	Administrative Officer II	Finance Services (Accounting)
9	Jose Marie J. Damayo	Administrative Officer II	Finance Services (Accounting)
10	Janice A. Domasig	Administrative Officer II	Finance Services (Accounting)
11	Bb Boy Hobert C. Goco	Administrative Aide III	Finance Services (Accounting)
12	Gerardo A. Cuanico	Administrative Assistant 1 1 1	Finance Services (Accounting)
13	Teresito S. Mijares	Administrative Assistant III	Finance Services (Accounting)
14	Alaine Laoreno	Accountant 1	Finance Services (Accounting)
15	Karla May T. Aseo	Accountant I	Finance Services (Accounting)
16	Deah A. Gamao	Accountant	Finance Services (Accounting)
17	Graciano R. Aducon	Administrative aide VI	Finance Services (Accounting)
18	Wilda B. Paller	administrative assistant III	Finance Services (Budget Unit)
19	Sheryl C. Lobos	ADAS III	Finance Services (Budget Unit)
20	Velveth M. Chan	Administrative Assistant III	Finance Services (Budget Unit)
21	Meriam P. Caparal	ADAS 1	Finance Services (Budget Unit)
22	Efren M. Fulgar	Watchman	General Services
23	Jose M. Fulgar Jr.	ADA I	General Services
24	Roberto C. Magdaraog	Administrative Aid - I	General Services
25	Genaro Giray	Division Driver	General Services
26	Geraldo G. Tanseco	Utility	General Services
27	Neil L. Gorda	Security Guard	General Services
28	Nicanor Barandino	Division Driver	General Services

29	Flordecanti P. Abria Jr.	Electrician maintenance	General Services
30	Fidel E. Figueroa III	JO	Information and Communication Technology Services
31	Leah Lyn L. Francisco	Job Order	Legal Services
32	Precious Grace B. Mui	Administrative Aide VI	Office of Assistant Schools Division Superintendentw
33	Rey F. Bulawan	ASDS	Office of Assistant Schools Division Superintendent
34	Gaudencio C. Aljibe Jr.	Schools Division Superintendent	Office of Schools Division Superintendent
35	Eugene M. Enano	Administrative Assistant 2	Office of Schools Division Superintendent
36	Norwel C. Abendanio	Administrative Aide I	Office of Schools Division Superintendent
37	Arnel V. Mabini	SENIOR BOOKKEEPER (SG-09)	Payroll Services Unit
38	Amadio C. Lubrica	Administrative assistant 11	Payroll Services Unit
39	Lovella S. España	Administrative Officer II	Payroll Services Unit
40	Louie M. Cabales	Administrative Assistant II	Payroll Services Unit
41	Niczon J. Capoquian	Administrative Aide I	Personnel Unit
42	Jessica B. Martires	AO II	Personnel Unit
43	Darrybert T. Custorio	Administrative Officer - II	Personnel Unit
44	Marbe Ann S. Cagro	Administrative Officer II	Personnel Unit
45	Cassandra P. Abiena	ADMINISTRATIVE OFFICER II	Personnel Unit
46	Eunice V. Taringting	Administrative Officer IV	Personnel Unit
47	Teofila S. Ilustrisimo	Administrative Assistant - III	Personnel Unit
48	Roda C. Potal	ADMINISTRATIVE ASSISTANT III	Property & Supply Unit
49	Andre A. Galias	ADMIN AID V1	Property & Supply Unit
50	Maria Gloria F. Logarta	Administrative Officer 2	Property & Supply Unit
51	Christian C. Sumayop	Administrative aide VI	Records Unit
52	Joey Calixtro	Administrative officer II	Records Unit
53	Antonio P. Gamay Jr	Administrative Assistant II	Records Unit
54	Ryan S. Infante	Security	General Services
55	Perceival G. Megenio	Dentist II	School Health
56	Guillermo G. Cesista	School Dentist	School Health
57	Medardo D. Baylon III	Project Development Officer II	Soc Mob

58	Dick Q. Perez II	driver/staff	Education Facilities
59	Zyra Ultra	Division Engineer/Engineer III	Education Facilities
60	Rosalie A. Rojero	Nurse II	School Health
61	Oliva C. Lipata	Book keepers	Office of School Governance & Operations Division Chief
62	Jake A. Valenciano	IT STAFF	Planning & Research
63	Robert T. Orias Jr.	SEPS	Planning & Research
64	Alma M. Cuanico	Nurse II	School Health
65	Richelle P. Delizon	ADMINISTRATIVE SUPPORT II	School Health
66	Venjenette D. Lugo	Nurse 2	School Health
67	Precy M. Ereño	Nurse II	School Health
68	Sheila C. Aguilando	Nurse II	School Health
69	Jeniffer M. Pajares	Nurse 2	School Health
70	Rovi Kay Karla T. Caparroso	NURSE II	School Health
71	Jemallen E. Soriano	Nurse II	School Health
72	Chenita P. Tenedero	NURSE II	School Health
73	Melody H. Cabales	Nurse	School Health
74	Joel C. Sumayop	Administrative aide III	School Health
75	Wevina P. Vicencio	SCHOOL Nurse	School Health
76	Marvin D. Socorro	Nurse II	School Health
77	Reina R. Giray	Administrative Assistant III	School Management Monitoring & Evaluation Section
78	Andrew S. Montejo	Administrative Assistant II	Social Mobilization & Networking
79	Rudel C. Lutao	SEPS	Social Mobilization & Networking
80	Eva A. Baldoza	Education Program Specialist II - ALS	Alternative Learning System
81	Nelida M. Lobos	Education Program Supervisor	Instructional Management Section
82	Omar O. Ty	Education Program Supervisor (MAPEH)	Instructional Management Section
83	Lucila R. Balondo	Education Program Supervisor	Instructional Management Section
84	Elvira R. Ribo	Librarian II	Learning Resource Management Section
85	Isagani E. Licas	EPS	Learning Resource Management Section
86	Nestor B. Ada	Learning Resource Coordinatir	Learning Resource Management Section

87	Kymverly C. Balero	Administrative Assisstant II	Office of Curriculum Implementation Division
88	Maribel A. Formaran	Principal	Office of Curriculum Implementation Division
89	Sylvia D. Villanueva	Chief Education Program Supervisor	Office of Curriculum Implementation Division
90	Joel A. Salor	Division coordinator	Office of Curriculum Implementation Division
91	Arnio L. Saludario	Principal - III/District In-Charge	DISS - Catarman V
92	Marlon P. De Asis	Principal III/ Principal - In - Charge	DISS - Catubig II
93	Rosalyn A. Sosing	ES Principal IV	DISS - San Roque
94	Rico B. Baladad	Public Schools District Supervisor	DISS - Lapinig
95	Venus V. Malobago	Principal Incharge	DISS - Mondragon III
96	Eleanor A. Bido	Public Schools District Supervisor	DISS - Rosario
97	Allan C. Acedera	Public Schools District Supervisor	DISS - San Jose
98	Marialita P. Orio	District In- Charge	DISS - Gamay I
99	Alma G. Solayao	Principal 3	DISS - Lope De Vega
100	Ruth B. Capaz	District Head	DISS - Catarman III
101	Lucio S. Lobos	District In Charge	DISS - Silvino Lubos
102	Petronilo M. Panis	Principal 3 / District In - Charge	DISS - San Vicente
103	Arnoldo B. Rosales	Principal III (District In-Charge)	DISS - Pambujan II
104	Zoraida S. Bulosan	District In Charge	DISS - Mondragon II
105	Fe C. Agaton	District In-Charge	DISS - San Antonio
106	Denmark M. Fernandez	District In-Charge	DISS - Allen I
107	Elvira P. Subiaga	TEACHING	DISS - Las Navas II
108	Erma G. Parina	District-In-Charge	DISS - Lavezares II
109	Pedro S. Vargas	PSDS	DISS - Lavezares I
110	Nimfa G. Magpayo	District Head	DISS - Mondragon I
111	Dionesio S. Nueva Na	Permanent	DISS - Catubig III
112	Agustin B. Estinopo Jr.	District in Charge / Principal IV	DISS - Allen II
113	Emily M. Adrayan	Education Program Supervisor	Instructional Management Section

**DECEMBER 19, 2024 (BATCH 2)**

<b>No.</b>	<b>Full Name</b>	<b>Job Title/Position</b>	<b>OSDS Office</b>
1	Marian N. Cuanico	JOB ORDER	Administrative Services
2	Michelle D. Caguimbal	Administrative Officer V	Administrative Services
3	Myleen N. Cuanico	Administrative Assistant III	Cash Unit
4	Pablito S. Merceda Jr.	Support Staff	Cash Unit
5	Arnold S. Merceda	Support staff	Cash Unit
6	Teresita A. Acibar	Administrative Officer IV	Cash Unit
7	Rica M. Surio	Office staff ( COA )	Commission on Audit
8	Maritess T. Moll	Office staff ( COA )	Commission on Audit
9	Jade Frances E. De Francisca	Office staff	Commission on Audit
10	Arlene T. Cobrana	Admin Aide/JO	Commission on Audit
11	Arlene C. Delos Santos	Administrative Officer II	Finance Services (Accounting)
12	Evelyn A. Lutao	Administrative Assistant 111	Finance Services (Accounting)
13	Mary Grace A. Rocha	ADMINISTRATIVE OFFICER II	Finance Services (Accounting)
14	Janill Jhae R. Madronio	ADMINISTRATIVE ASSISTANT III	Finance Services (Accounting)
15	Lynlet A. Sabilao	Contractur	Finance Services (Accounting)
16	Dolores A. Cabullo	office staff	Finance Services (Accounting)
17	Jeolito A. Sabelao Jr.	Job Order	Finance Services (Accounting)
18	Jomila Z. Nuguit	Administrative Officer II	Finance Services (Accounting)
19	Margie Rochelle G. Sanchez	Administrative Officer II	Finance Services (Accounting)
20	Myrna C. Mongas	Administrative Officer II	Finance Services (Accounting)
21	Queenie Rose M. Rapsing	JOB ORDER	Finance Services (Accounting)
22	Jinefer D. Lagbas	Administrative Officer II	Finance Services (Accounting)
23	Ma Joy L. Gepollo	Administrative Officer V - Finance	Finance Services (Budget Unit)
24	Mark Lester E. Dorico	ADMINISTRATIVE ASSISTANT III	Finance Services (Budget Unit)
25	Gina A. Herrera	ADAS III	Finance Services (Budget Unit)
26	Joseph B. Gularez	Security Guard	General Services
27	Vergel E. Buna	General Services Designate	General Services
28	Christophertin G. Abria	general services	General Services
29	Junard Enecillo	General Services	General Services

30	Rosemarie C. Dela Peña	Security	General Services
31	Ryan S. Infante	Security	General Services
32	Gerry C. Ballonico	Security guard1	General Services
33	Joel O. Moreno	Security	General Services
34	Melvin C. Britanico	Job Order	General Services
35	Raul Epifanio P. Figueroa Jr.	Administrative Assistant II	Information and Communication Technology Services
36	Rolando P. Lucenecio Jr.	Information Technology Officer I	Information and Communication Technology Services
37	Francis Rico E. Tobes	Administrative Officer II	Legal Services
38	Risty T. Adarayan	Attorney III/Legal Officer	Legal Services
39	Hershelyn M. Loberio	Project Development Officer I	Office of Assistant Schools Division Superintendent
40	Patricia Joy T. Lutao	Administrative Officer II	Office of Assistant Schools Division Superintendent
41	Evelyn D. Delorino	Administrative Assistant III	Office of Schools Division Superintendent
42	Dennis Merck Dj E. Orsolino	Administrative Officer II	Office of Schools Division Superintendent
43	Mark Lawrence G. Sale	Office staff	Office of Schools Division Superintendent
44	Corazon A. Valenciano	Administrative aide 1	Office of Schools Division Superintendent
45	Florida O. Destura	Administrative aide 1	Office of Schools Division Superintendent
46	Hydie B. Acero	Supports Staff	Office of Schools Division Superintendent
47	Jomart D. Alig	Office Staff	Office of Schools Division Superintendent
48	Marriefect O. Bote	Administrative Assistant III	Payroll Services Unit
49	Edmarie C. Cho	Administrative Assistant III	Payroll Services Unit
50	Cristine E. Tobes	Administrative Assistant III	Payroll Services Unit
51	Eunice M. Costa	Administrative Assistant III	Personnel Unit
52	Nemia C. Pasinio	Adas 111	Personnel Unit
53	Elsa F. Domingo	ADAS III	Personnel Unit
54	Edilberto D. Lobino Jr.	Administrative assistant 3	Personnel Unit
55	Ralph C. Alido	Administrative assistant III	Personnel Unit
56	Jay Francis M. Cahusay	Administrative Officer II	Personnel Unit



57	Raul Matias A. Tonog	Administrative assistant III	Personnel Unit
58	Lucito D. Domalaon	administrative assistant III	Personnel Unit
59	Lorena C. Escalante	Supply Support Staff	Property & Supply Unit
60	Romeo D. Mijares	Administrative officer IV - Supply Officer II	Property & Supply Unit
61	Analiza M. Aniban	Job Order	Property & Supply Unit
62	Saif Fialde	Job Order	Property & Supply Unit
63	Anita A. Cuyos	Administrative Aide 1	Records Unit
64	Hazel A. Obinguar	ADMINISTRATIVE OFFICER II	Records Unit
65	Fulgie B. Sarabia	Administrative Assistant III	Records Unit
66	Abegail A. Villanueva	Office Staff	Records Unit
67	Rema H. Allado	Administrative Officer IV	Records Unit
68	Maricar P. Figueroa	Dental Aide	School Health
69	Edwin L. Lovino	Dental Aide I	School Health
70	Von Michael U. Dublin	Office Staff - Social Mobilization and Networking	Disaster Reduction & Risk Management
71	Jeanie C. Balberan	Admin Assistant III	Educational Facilities
72	Elmerson I. Vacunawa	Engineer II	Educational Facilities
73	Anjo R. Fernandez	Engineer II	Educational Facilities
74	Precious C. Politan	NURSE II	Medical
75	Myra Aurea L. Bonafe	Admintrative Aid VI	Planning & Research
76	Jocelyn I. Acebuche	planning officer III	Planning & Research
77	Warren L. Otadoy	Medical Officer	School Health
78	Eileen D. Belicena	Nurse II	School Health
79	Camelia B. Nemil	Nurse 2	School Health
80	Kier B. Taldo	Nurse II	School Health
81	Femmy C. Alcera	ADAS II	School Health
82	Jackelyn B. Morales	NURSE II	School Health
83	Nilma S. Regulacion	NURSE II	School Health
84	Gay G. Ty	Nurse II	School Health
85	Maria Elena D. Taldo	Nurse II	School Health
86	Myra D. Santos	Nurse II	School Health
87	Pinky A. Detera	Nurse	School Health
88	Ma Asuncion L. Muncada	NURSE II	School Health

89	Reynel M. Ignacio	Education Program Specialist II	School Management Monitoring & Evaluation Section
90	Sheryl Ann V. Calimlim	Administrative Officer II	School Management Monitoring & Evaluation Section
91	Merlita B. Fajardo	SEPS	School Management Monitoring & Evaluation Section
92	Davy Aplan	Education Program Specialist II	Social Mobilization & Networking
93	Jesus L. Sanchez	Adas II	Social Mobilization & Networking
94	Relita J. Salazar	ADAS II	Alternative Learning System
95	Francisco B. Botaire Jr.	Principal 4	District Instructional Supervision Section
96	Julito E. Lagrimas	Education Program Supervisor	Instructional Management Section
97	Alex B. Rejuso	Education Program Supervisor	Instructional Management Section
98	Felix J. Ladeño	Education Program Supervisor	Instructional Management Section
99	Manuel I. Lipata	Education Program Supervisor	Instructional Management Section
100	Beatrice A. Olmedo	Project Development Officer II	Learning Resource Management Section
101	Esrom G. Adlawan	Job Order	Learning Resource Management Section
102	Shella Ann M. Rodriguez	EPS-II, ALS	Learning Resource Management Section
103	Merry Lou C. Niegas	Administrative Aide VI	Office of Curriculum Implementation Division
104	Jayson D. Gonzaga	Division Sport Technical Assistant 1	Office of Curriculum Implementation Division
105	Geroldo G. Lobos	Principal III/Division Reading Coordinator	Office of Curriculum Implementation Division
106	Lenore Salor	Principal-IV/District In Charge	DISS - Victoria
107	Maria Teresita D. Urbano	District In-Charge	DISS - Gamay II
108	Epigenia E. Po	District head	DISS - Laoang I
109	Brenda E. Villadolid	Elementary School Principal IV	DISS - Catarman IV
110	Liza B. Engo	District In-Charge	DISS - Mapanas
111	Roberto T. Galono	Public Schools District Supervisor	DISS - Palapag III
112	Silvano S. Pinca	Public Schools District Supervisor	DISS - Laoang II
113	Arnel A. Pajares	Principal II	DISS - Las Navas III

114	Geana S. Lingling	Principal III/District In-Charge	DISS - San Isidro II
115	Dionesia A. Mercader	District -in-Charge	DISS - Palapag II
116	Carlos B. Balanquit	Public School District Supervisor	DISS - Catubig I
117	Mary Jane M. Aguirre	Principal IV/ District Head	DISS - Catarman I
118	Marites C. Mahinay	District In-charge	DISS - Las Navas I
119	Meriam C. Reyes	Principal III/ District In-charge	DISS - Laoang III
120	Racquel G. Perfas	TA provider- District head	DISS - Bobon
121	Elena E. Flores	District In-Charge	DISS - Catarman VI
122	Janette B. Cerbito	District In-Charge	DISS - Laoang V
123	Esther O. Dela Cruz	District Supervisor	DISS - Pambujan I
124	Cecilia R. Doria	Non-teaching	DISS - Palapag I
125	Marivic A. Estavillo	Principal	DISS - Biri
126	Anecita B. Marzol	Public School District Supervisor	DISS - Capul

<b>Time</b>	<b>Activity (Batch 1&amp;2)</b>
7:30-8:00	Attendance Check and Preliminaries
8:00-9:00	Opening Program
9:30-12:00	<p><b>Safe Spaces for All: Gender-fair Language</b></p> <p><b>Dr. Salve S. Magtanao</b> <i>UEP-CAC Associate Professor V</i></p>
12:00-1:00	LUNCH BREAK
1:00-2:00	<p><b>Manifestations of Gender Bias</b></p> <p><b>Dr. Blenah Perez</b> <i>UEP GAD Coordinator</i></p>
2:00-3:00	
3:00-4:00	<p><b>Promoting Positive Masculinity: The Role of Men as Advocates Against Violence Towards Women</b></p> <p><b>Atty Michael P. Pecayo</b> <i>UEP-CAC and College of Law Professor</i></p>
4:00-5:00	

**INDICATIVE SCHEDULE**

<b>PROGRAM MANAGEMENT TEAM</b>	
<b>NAME</b>	<b>DESIGNATION</b>
<b>Dr. Gaudencio C. Aljibe Jr., CESO VI</b>	Activity Manager
<b>Dr. Rey F. Bulawan</b>	Co-Activity Manager
<b>Dr. Noe M. Hermosilla</b>	Onsite Managers
<b>Dr. Elna D. Enano</b>	Co-onsite Manager
<b>Deah A. Gamao</b>	Finance Manager
<b>Merlita B. Fajardo</b>	QAME Manager
<b>Dr. Salve S. Magtanao</b>	Resource Persons
<b>Atty Michael P. Pecayo</b>	
<b>Dr. Blenah Perez</b>	
<b>Peter R. Bobiles</b>	HRDS SEPS
<b>Pepito E. Saldo Jr.</b>	HRDS EPS II
<b>April Rose D. Ballicud</b>	HRDS Staff
<b>Timothy Clutartio</b>	
<b>Wilkins Wong</b>	
<b>College of Arts and Communication (4 Students)</b>	Secretariat