



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

December 5, 2024

DIVISION MEMORANDUM

No. 373, s. 2024

**DIVISION SCREENING AND EVALUATION OF DOCUMENTS OF ATHLETES
COACHES, ASSISTANT COACHES AND CHAPERONS
AND PROGRAM PREPARATION FOR THE 2025
NORTHERN SAMAR PROVINCIAL ATHLETIC
ASSOCIATION (NSPAA) MEET**

To: Assistant Schools Division Superintendent
Division Chiefs (CID and SGOD)
Education Program Supervisors
District/School Heads (Elementary, Secondary & SHS)
District/School Sports Coordinators
Tournament Managers, Officiating Officials
Coaches, Assistant Coaches
All Others Concerned

1. In line with the conduct of the 2025 Northern Samar Provincial Athletic Association (NSPAA) Meet on January 12-16, 2025, this Schools Division Office hereby announces the Division Screening and Evaluation of Athletes', Coaches', Assistant Coaches', and Chaperons' Documents and Program Preparation on the dates and venues stipulated in the table below:

Date	Activity	Persons Involved	Venue
December 17-19, 2024	(1) Final Screening, Evaluation and Deliberation of Coaches', Assistant Coaches', Chaperons' and Athletes' Documents (Division Level Meet) (2) Planning and preparation for the 2025 NSPAA Meet	DSO, Division Sports Technical Assistant, Division SAC, Unit SAC NSPAA Officers, NSPAA Secretariat	Bulwagan ng mga Guro, Deped Division Office, Catarman, Northern Samar

2. This activity aims to:

- a. screen and thoroughly review the required documents of athletes, coaches assistant coaches and chaperons for them to qualify and participate in the



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telephone No: (055) 500 1020
Email Address: nsamardivision@deped.gov.ph
Division Official Website: northernsamardivision@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

2025 Northern Samar Provincial Athletic Association Meet;

- b. provide technical assistance to coaches in finalizing data and in submitting error-free documents to the Division Screening and Accreditation Committee (DSAC);
- c. submit finalized package of documents per athletic event;
- d. prepare copies of the program where the list of qualified athletes and coaches, assistant coaches, chaperons and other delegates are included; and,
- e. appreciate the importance of having a complete package of the documents of athletes, coaches, assistant coaches and chaperons in the conduct of the different athletic events.

3. Participants to the listed activities are the following;

No.	Persons Involved	Task/Role
1	Omar O. Ty	EPS - Division Sports Officer
2	Jayson D. Gonzaga	Div. Sports Technical Assistant
3	Joel A. Salor	NSPAA President
4	Lucio S. Lobos	NSPAA Vice President
5	Alma G. Solayao	NSPAA Secretary
6	Gigi S. Cabullo	NSPAA Treasurer
7	Arnio L. Saludario	NSPAA Auditor
8	Petronilo M. Panis	NSPAA Business Manager
9	Meriam C. Reyes	NSPAA PIO (Pacific Area)
10	Mary Jane M. Aguire	NSPAA PIO (Central Area)
11	Denmark M. Fernandez	NSPAA PIO (Balicuatro Area)
12	Adonis Fel U. Flores	NSPAA Liaison Officer
13	Argie L. Ty	NSPAA Layout Artist
14	Rufino I. Beso	NSPAA Secretariat
15	Mark Kim A. Jazmin	NSPAA Secretariat
16	Joey B. Morales	NSPAA Secretariat
17	Antonnette A. Sosing	NSPAA Secretariat
18	Sherrie Ann L. Udujan	NSPAA Secretariat
19	Ruth B. Capaz	NSPAA Secretariat
20	Raquel G. Perfas	NSPAA Secretariat
21	Arnoldo B. Rosales	Division SAC
22	Ryan A. Pelonia	Division SAC
23	Ma. Nesly Ann Santiago	Unit I SAC



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

24	Ma. Lita Eulin	Unit I SAC
25	Marielle Bonabon	Unit I SAC
26	Melody B. Almasco	Unit II SAC
27	Ivy A. Estavillo	Unit II SAC
28	Soledad Jao	Unit II SAC
29	Celso Capawing	Unit III SAC
30	Victor Mendieta	Unit III SAC
31	Victor Hugo Ballicud	Unit III SAC
32	Arnoldo B. Rosales	Unit IV SAC
33	Freddie B. Ortenero	Unit IV SAC
34	Ryan A. Pelonia	Unit IV SAC
35	Perla Morallos	Unit V SAC
36	Rosalyn Cerujano	Unit V SAC
37	Ma. Carmela Olchondra	Unit V SAC
38	Rufino O. Jaro	Unit VI SAC
39	Markgil Balingit	Unit VI SAC
40	Jay Romulo C. Alaras	Unit VI SAC
41	Cecelia R. Doria	Unit VII SAC
42	Maricel Gorgonia	Unit VII SAC
43	Marven Picardal	Unit VII SAC

- Travel, food, accommodation and other incidental expenses incurred by the participants relative to the above-mentioned activities shall be charged to the School MOOE, District/Unit/School Athletic Funds, Local Funds subject to the existing accounting and auditing rules and regulations.
- This Memorandum serves as Travel Order/Authority of the participants.
- Immediate dissemination of and compliance with this Memorandum are desired.

GAUDENCIO C. ALJIBE JR., PhD, CESO VI
Schools Division Superintendent

DepEd Northern Samar

RELEASED

Date: 12/6/2024



Address: Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telephone No: (055) 500 1020
Email Address: nsamardivision@depd.gov.ph
Division Official Website: northernsamardivision@depd.gov.ph