



Republic of the Philippines  
**Department of Education**

REGION VIII  
 SCHOOLS DIVISION OF NORTHERN SAMAR

November 27, 2024

**DIVISION MEMORANDUM**  
 No. 369, s. 2024

**UPSKILLING OF ELEMENTARY SCHOOL HEADS AND TEACHERS  
 ON EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS  
 ON THE SCIENCE OF READING (SoR)**

To: Assistant Schools Division Superintendent  
 CID and SGOD Chiefs  
 Education Program Supervisors and Program Coordinators  
 District Heads  
 Elementary School Heads  
 Key Stage 1 Teachers  
 Alternative Learning System Teachers  
 All others concerned

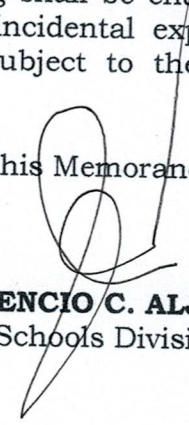
1. In line with the implementation of the Enhanced K-12 Curriculum and the National Learning Recovery Program, this Office, through the Curriculum Implementation Division (CID), shall conduct a 5-day live-in training on **Upskilling of Elementary School Heads and Teachers on Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading (SoR)** on December 13 - 17, 2024 at Ciriaco Hotel, Calbayog City.
2. The training aims to:
  - a. equip participants with the processes and skills following the ELLN-SoR;
  - b. strengthen the participants' capability to teach and assess reading and numeracy skills effectively;
  - c. improve management and administration of ELLN-SoR; and
  - d. establish a school-based mentoring/learning partnership program thru school learning action cell (SLAC).
3. In view of this, District Heads are advised to send participants based on the following requirements:

| PARTICIPANTS   | PAX PER DISTRICT | TOTAL NO. OF PAX |
|--|------------------|------------------|
| Elementary School Heads (never attended any ELLN-SoR Training)         | 1                | 46               |
| Elementary Key Stage 1 teachers (never attended any ELLN-SoR Training) | 1                | 46               |
| Alternative Learning System (ALS) Teachers                             |                  | 46               |
| Division Program Management Team                                       |                  | 12               |



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4. Moreover, District Heads and ALS supervisor or specialists are directed to facilitate the accomplishment of the Pre-registration Link of the participants on or before December 9, 2024 thru <https://tinyurl.com/ELLN-SoRPreReg>.
5. Since the training dates fall on a weekend, participants are eligible to earn Compensatory Time-off (CTO) in accordance with DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and DBM-CSC Joint Circular No. 2, s. 2015 or the Policies and Guidelines on Overtime Service and Overtime Pay for Government Employees.
6. District Heads should also see to it that classes left by teachers who are attending the activity are covered by substitute teachers, merged with other classes, rescheduled for makeup classes, or given an alternative instruction so that the schools remain on track of providing uninterrupted quality education to the students.
7. Training materials, board and lodging shall be charged against NLC 2023 Continuing Fund, while travel and incidental expenses shall be charged against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
8. Immediate and wide dissemination of this Memorandum is desired.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
Schools Division Superintendent

Enclosure: None  
References: None

To be indicated in the Perpetual Index under the following subjects:

ELLN-SOR

LITERACY

NUMERACY

CID-FJL

DepEd Northern Samar  
**RELEASED**

By: ABJ

Date: 12-3-24