



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 18, 2024

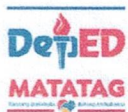
DIVISION MEMORANDUM

No. 346, s. 2024

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 321, S. 2024:
CONDUCT OF HEALTHY LEARNING INSTITUTIONS FOR LAST MILE
ELEMENTARY SCHOOLS (HLI-LMES) ADOLESCENT JOB AID (AJA) 2.0
SKILL ENHANCEMENT TRAINING (ASET)**

To: Assistant Schools Division Superintendent
Chief, School Governance & Operations Division
Public Schools District Supervisors/Principals In-Charge
Public Elementary Principals/School Heads
School Health Section Personnel
All Others Concerned

1. Due to the inclement weather brought by Super Typhoon *Pepito*, the seminar on Adolescent Job Aid (AJA) 2.0 Skill Enhancement Training (ASET) for Healthy Learning Institutions beneficiary schools, scheduled last November 15-16, 2024 in the Royale Palm Hotel and Resort will be **RESCHEDULED** to **November 29-30, 2024** of the same venue.
2. As this activity coincides with the last day of the conduct of the School-Based In-Service Training (INSET) for SY 2024-2025 on November 25-29, 2024 (pursuant to Division Memorandum No. 310, s. 2024), and to avoid disruption during its conduct, school heads of participating schools are directed to send only one (1) teacher (Guidance Designate) to attend the said activity.
3. Moreover, due to the activity extending over a weekend, the following shall be granted to the attendees:
 - a. Teaching personnel who are either participants, trainers, facilitators or other key personnel shall be entitled to a Service Credit in accordance with DepEd Order No. 53 s. 2003 titled, "Updated Guidelines on the Grant of Vacation Service Credits to Teachers".
 - b. On the other hand, non-teaching personnel who are either participants, trainers, facilitators or other key personnel shall be entitled to a Compensatory Time-Off (CTO) as per Civil Service Commission (CSC)



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 1020
Email: northersamar@deped.gov.ph
Division Official Website: <https://northersamar.deped.gov.ph>



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and Department of Budget Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration for Overtime Service Rendered.

4. All other provisions of the previous Memorandum remain in full force, and effect.
5. This Memorandum shall serve as **Official Travel Authority** of all involved.
6. Immediate dissemination of and compliance with this Memorandum are desired.

GAUDENCIO C. ALJIBE JR., PhD, CESO VI
Schools Division Superintendent

DepEd Northern Samar
RELEASED

By: AS

Date: 11-25-24



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 1020
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