



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 22, 2024

DIVISION MEMORANDUM

No. 335, s. 2024

**CAPABILITY BUILDING ON DRRM MODULES CUM ENHANCEMENT OF
CONTINGENCY PLANS**



To: Education Program Supervisors
Public School District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. Pursuant to Republic Act (RA) No. 10121, titled the Philippine Disaster Risk Reduction and Management Act of 2010, all national government agencies are mandated to:
 - a) institutionalize policies, structures, coordination mechanisms, and programs;
 - b) spearhead the establishment of mechanisms which prepare guarantee protection;
 - c) increase the resiliency of the Department of Education constituents in the face of disaster;
 - d) institutionalize the culture of safety at all levels;
 - e) systematize protection of education investments; and
 - f) ensure continued delivery of quality education services.
 2. With this, the Schools Division Office through the SGOD – Social Mobilization & Networking Section (Disaster Risk Reduction Management) will be conducting the Capability Building on DRRM Modules cum Enhancement of Contingency Plans on December 09-13, 2024 at 1:00 PM at Ciriaco Hotel, Calbayog City.
 3. The activity aims to:
 - Discuss different steps in Contingency Planning for Basic Education and;
 - Create/ Enhance contingency plans of their respective schools, and train participants on SDRRM Modules.
 4. Participants in this activity are the forty-six (46) District DRRM Coordinators, forty-six (46) School DRRM Coordinators, forty-six School Information Officers (46), forty-six (46) District Information Officers, and Nine (9) Project Development Officers I. Each District DRRM Coordinator shall identify two (1) School DRRM Coordinator and (1) School Information Officer in their respective district.
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5. The Public Schools District Supervisors are advised to assign a proxy if the District DRRM Coordinators are not available to attend the training. All participants are advised to bring their laptops, extension cords, and their school contingency plans.
6. All expenses relative to the conduct of the activity are charged to 2023 DRRM Fund/ Contingency Plan Fund except for the traveling and incidental expenses of the school participants which are chargeable against their respective school local/MOOE funds.
7. Immediate and wide dissemination of this Memorandum is desired.


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Schools Division Superintendent 

DepEd Northern Samar
RELEASED

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