



Republic of the Philippines
Department of Education
REGION VIII

November 6, 2024

DIVISION MEMORANDUM

No. 394 s. 2024

**INTER-DIVISION MONITORING ON THE DISTRIBUTION AND UTILIZATION OF
THE VARIOUS CENTRAL OFFICE (CO) AND REGIONAL OFFICE (RO)
PROCURED AND DELIVERED LEARNING RESOURCES (LRs)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the Regional Memorandum No. 1323, s. 2024, re Conduct of Inter-Division Monitoring on the Distribution and Utilization of Various CO and RO Procured and Delivered Learning Resources (LRs), this office through the Learning Resources Management Section (LRMS) of the Curriculum Implementation Division (CID), informs the field that the schedule for SDO Northern Samar is on November 11-15, 2024.

2. The activity aims to:

- monitor and assess the status of distribution and utilization of CO and RO procured Supplementary Learning Resources (SLRs), Self-Learning Modules (SLMs), Learning Tools and Equipment (LTE), Science and Mathematics Equipment (SMEs) and Technical-Vocational-Livelihood (TVL) tools and equipment in the schools.
- check utilization, safekeeping and maintenance of LR.
- check the obligation and on time utilization of the downloaded funds in the division and schools; and
- gather feedback and best practices, issues and concerns related to the LR distribution and utilization.

3. Six (6) members of the monitoring team from Catbalogan City Division who shall visit schools of the Division are composed of the following:



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Name	Position Designation
1. Cecilia A. Arga	LRMS EPS
2. Edgar V. Calvadores	Mathematics EPS
3. Arlene H. dela Torre	MAPEH EPS
4. Ma. John Ray Rosales	EPP/TLE EPS
5. Marjorie G. Baculi	LR PDO
6. Marites E. Canedo	Division Librarian

4. Schools to be monitored shall be chosen randomly by the Team of Monitors. Hence, all schools are enjoined to prepare all the necessary documents and MOVs required as stipulated in the monitoring tools attached in this Memorandum.

5. Travel and other incidental expenses incurred by the DepED personnel from SDO Catbalogan City Division shall be charged against BLR downloaded funds while for the DepEd personnel from SDO Northern Samar who will accompany the Team of Monitors of SDO Catbalogan City Division shall be charged to division/school MOOE/local and other available funds subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of and strict compliance with this Memorandum are enjoined.


GAUDENCIO C. ALJIBE, JR., PhD., CESO VI
Schools Division Superintendent

DepEd Northern Samar
RELEASED

By: 121

Date: 11-13-24



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