



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

November 5, 2024

**DIVISION MEMORANDUM**

No. 316 s. 2024

**UPSKILLING OF ELEMENTARY TEACHERS AND SCHOOL HEADS  
ON THE STRUCTURE OF OBSERVED LEARNING OUTCOMES (SOLO)  
FRAMEWORK FOR ENGLISH, SCIENCE AND MATHEMATICS**


To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Principals in-Charge  
Elementary School Heads  
Division Pool of Learning Facilitators  
All others concerned

1. The Department of Education remains committed to enhancing the quality of education by promoting effective teaching practices. To this end, this Schools Division, through the Curriculum Implementation Division, will conduct a 5-day live-in training on the Structure of Observed Learning Outcomes (SOLO) Framework on **November 11-16, 2024, at Milka Hotel, Tacloban City.**
2. The training aims to:
  - a. familiarize participants with the principles and structure of the SOLO Framework;
  - b. develop participants' ability to design and assess lessons using the SOLO Framework;
  - c. enhance participants' skills in identifying and addressing the varying levels of student understanding; and
  - d. foster the creation of learning activities that promote deep learning and critical thinking.
3. The participants of this activity are the CID Key Personnel, District Heads, select Elementary School Heads, select Elementary Division Pool of Learning Facilitators, and the identified Master Teachers teaching English, Science and Mathematics, Grades 4 to 6 in each District. (Please see enclosures 1 & 2 for the number of participants per District and the composition of the Program Management Team, respectively.)
4. A confirmation slip of the list of participants shall be accomplished by the District Heads to be submitted to the Curriculum Implementation Division (CID) on or before November 7, 2024. (Please see Enclosure 3)



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5. The Opening Program will be on November 11 at 2:30 PM. The first meal will be snacks in the afternoon of November 11 while the last meal will be lunch on November 16, 2024.
6. Since November 16 is a Saturday, participants are entitled to one-day Compensatory Time-Off (CTO)/Service Credits as per CSC and DBM Joint Circular No. 2, s. 2004.
7. All District Heads and School Heads must ensure that classes left by teachers are taken over by substitute teachers, merged with other classes, and/or provided with blended instruction or learning modules so that the schools remain on track of providing uninterrupted quality instruction to learners.
8. Expenses relative to the conduct of the activity such as meals and snacks, board and lodging, materials, travel and other incidental expenses of the participants, shall be charged against the NLC Fund, subject to the usual accounting and auditing rules and regulations.
9. This Memorandum serves as **TRAVEL ORDER** of the participants.
10. Immediate dissemination of and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
Schools Division Superintendent

Enclosure: As stated  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:

HOTS-SOLO FRAMEWORK

UPSKILLING OF TEACHERS AND SCHOOL HEADS

CID-FJL

DepEd Northern Samar  
**RELEASED**

By: 

Date: 11-06-2024 3:30 PM







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Enclosure 1 of DM \_\_\_\_\_, s. 2024

**LIST AND DISTRIBUTION OF PARTICIPANTS PER DISTRICT**

District	Name of District Head	Number of School Heads	Division Pool of Learning Facilitators	Number of Master Teachers (English, Science, Math) 1 per learning area	Total Number of Participants per District
1. ALLEN 1	Denmark Fernandez		Merab Lim	3	5
2. ALLEN 2	Agustin Estinopo	1		3	5
3. BIRI	Marivic Estavillo	2		3	6
4. BOBON	Raquel Perfas	2		3	6
5. CAPUL	Anecita Marzol	1	Mat Banagbana g	3	6
6. CATARMAN 1	Mary Jane Aguirre		Julien Tiza Madronio	3	5
7. CATARMAN 2	Marlo Loncop	1		3	5
8. CATARMAN 3	Ruth Capaz	1		3	5
9. CATARMAN 4	Brenda Villadolid	1		3	5
10. CATARMAN 5	Arnio Saludario		Alberto Cardenas	3	5
11. CATARMAN 6	Elena Flores		Momar Alcantara	3	5
12. SAN VICENTE	Petronilo Panis		Elaine Cula	3	5
13. SAN ANTONIO	Fe Agaton	1		3	5
14. SAN ISIDRO 1	Gigi Cabullo		Maricar Cula	3	5
15. SAN ISIDRO 2	Geana Lingling		Oliver Cascano	3	5
16. VICTORIA	Lenore Salor	2		3	6
17. LAVEZARES 1	Pedro Vargas	1		3	5
18. LAVEZARES 2	Erma Parina	2		3	6
19. ROSARIO	Eleanor Bido	1		3	5
20. SAN JOSE	Allan Acedera	1	Rodessa Espano	3	6
21. LOPE DE VEGA	Alma Solayao	1	Florante Aguilar	3	6
22. MONDRAGON 1	Nimfa Magpayo	2		3	6
23. MONDRAGON 2	Zoraida Bulosan	1	Mark Louie Magpayo	3	6
24. MONDRAGON 3	Venus Malobago	1		3	5
25. SILVINO LUBOS	Lucio Lobos	2		3	6





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26. SAN ROQUE	Rosalyn Sosing	1	Ma. Letecia Nueva	3	6
27. PAMBUJAN 1	Esther Dela Cruz		Sherrie Ann Odujan	3	5
28. PAMBUJAN 2	Arnoldo Rosales	2		3	6
29. LAOANG 1	Epigenia Po	1	Michael Tepace	3	6
30. LAOANG 2	Silvano Pinca	2		3	6
31. LAOANG 3	Meriam Reyes	2		3	6
32. LAOANG 4	Edilberto Poso	2		3	6
33. LAOANG 5	Janette Cerbito	2		3	6
34. PALAPAG 1	Cecilia Doria	1	Flordeliza Mengullo	3	6
35. PALAPAG 2	Dionesia Mercader	1		3	5
36. PALAPAG 3	Roberto Galono	2		3	6
37. CATUBIG 1	Carlos Balanquit	2		3	6
38. CATUBIG 2	Marlon De Asis	1	Eddie Boy Pedemonte	3	6
39. CATUBIG 3	Dionesio Nueva	1	Charlie Estudillo	3	6
40. LAS NAVAS 1	Maritess Mahinay	2		3	6
41. LAS NAVAS 2	Elvira Subiaga	1	Rona Empag	3	6
42. LAS NAVAS 3	Arnel Pajares	2		3	6
43. MAPANAS	Liza Engo	1	Myla Brecio	3	6
44. GAMAY 1	Marialita Orio	2		3	6
45. GAMAY 2	Ma Teresita Urbano	2		3	6
46. LAPINIG	Rico Baladad	2		3	6
Total	46 DHs	56	19	138	<b>259</b>





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**Program Management Team**

NAME	DESIGNATION
Dr. Gaudencio C. Aljibe Jr, CESO VI	Activity Manager
Dr. Rey F. Bulawan	Co-Activity Manager
Dr. Sylvia D. Villanueva	Onsite Manager
Manuel I. Lipata	Co-Onsite Manager/Focal Person
Nelida M. Lobos	Co-Onsite Manager/Focal Person
Felix J. Ladeno	Co-Onsite Manager/Focal Person
Deah Gamao	Finance Manager
Merlita Fajardo	QAME Manager
Peter R. Bobiles	HRD - SEPS
Eufemio D. Adarayan	Resource Persons for Science
Danhill Donoga	
Michelle Probadora	
Cristina Loberio	
Michael Jay Morales	Resource Persons for English
George Pinca	
Garry Vacunawa	
Nera Castillo	
Roberto Galono	Resource Persons for Mathematics
Arnio Saludario	
Villajejan Avila	
Evelyn Virtudes	
Richel Leo Ibanez	Nurses
Wevina Vicencio	
Celso Capawing	TWG – Class Manager for Math
Ral Pito	TWG – Class Manager for Math
Emmalyn P. Pajanustan	TWG – Class Manager for Science
Jaymar B. Baladad	TWG – Class Manager for Science
Angelica M. Albio	TWG – Class Manager for English
Nico William T. Galias	TWG – Class Manager for English
Merry Lou Niegas	Staff
Kymverly Balero	



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**CONFIRMATION SLIP**

**Dr. Gaudencio C. Aljibe Jr, CESO VI**  
 Schools Division Superintendent  
 This Schools Division

Sir:

This is to confirm our attendance in the **UPSKILLING OF ELEMENTARY TEACHERS AND SCHOOL HEADS ON SOLO FRAMEWORK FOR ENGLISH, SCIENCE, AND MATHEMATICS** scheduled on November 11-16, 2024 at Milka Hotel, Tacloban City.

District: \_\_\_\_\_

<b>Participants</b>	<b>Name</b>	<b>Learning Area</b>	<b>SCHOOL</b>
District Head			
School Head			
School Head			
Master Teacher (Science)			
Master Teacher (Mathematics)			
Master Teacher (English)			
Division Learning Facilitator			

Total Number of Participants as per Enclosure 1: \_\_\_\_\_

\_\_\_\_\_  
 District Head's Signature Over Printed Name

**Note:** To ensure complete and equal distribution of participants per learning area, all District Heads, School Heads and Pool of Learning Facilitators should equally assign themselves in three classes, English, Math and Science, except for those with only five (5) participants per District. Only the identified participants based on the given slots or allocation per district shall be forwarded to the CID office. Thanks!

