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Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 10, 2024

DIVISION MEMORANDUM

No. 212, s. 2024

PROVISION OF CLEAN-UP AND CLEARING OPERATIONS FUNDS, MINOR REPAIR FUNDS, AND PROCUREMENT OF MATERIALS AND RESOURCES FOR THE CONSTRUCTION OF TEMPORARY LEARNING SPACES (TLS) & TEMPORARY WATER SANITATION AND HYGIENE (TWASH) FACILITY AFFECTED BY TROPICAL STORM ENTENG

To: Education Program Supervisors
Public School District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. Relative to the sub-Allotment Release Order RO 8-24-1179 dated August 30, 2024, amounting to ONE MILLION FIVE HUNDRED SEVEN THOUSAND FIVE HUNDRED PESOS ONLY (Php1,507,500.00) for the response intervention – clean-up and clearing operations, minor repair and construction of Temporary Learning Spaces (TLS) & Temporary Water Sanitation And Hygiene (TWASH) Facility for the schools affected by Tropical Storm Enteng, this Office shall download funds to the affected schools for the provision of clean-up, clearing operations, and minor repair for the affected schools.
2. Attached are the utilization guidelines and approved consolidated Rapid Damages Assessment Report affected by the Tropical Storm Enteng for the provision of disaster and response intervention.
3. Misuse and mismanagement of these funds for purposes other than those authorized in the provided guidelines is strictly prohibited.
4. For information and guidance.

GAUDENCIO C. ALJIBE JR. PhD., CESO VI
Schools Division Superintendent

DepEd Northern Samar
RELEASED

By: AK

date: 11-7-24



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Division Official Website: <https://depednsamar.ph>
Email: nsamardivision@deped.gov.ph



Republic of the Philippines
DEPARTMENT OF EDUCATION

Regional Office - VIII

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA241 200000100010000 - Current Appropriations Disaster Preparedness and Response Program		REFERENCE: FY 2024 GAAAO dated Jan 02 2024	SUB-ALLOTMENT RELEASE ORDER NO. RO-8-24-1179
		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 10-Sep-24
FUND CODE: 01101101	ORGANIZATION CODE: 070010300008	FISCAL YEAR: FY 2024	
PURPOSE: <i>Transfer of Program Support Fund for Disaster Response Intervention for the provision of Clean-Up and Clearing Operations, Minor Repair and procurement of materials and resources for the construction of Temporary Learning Spaces (TLS) and Temporary Water, Sanitation and Hygiene (TWash) Facility affected by Tropical Storm Enteng.</i>			
To: The Schools Division Superintendent Schools Division of Northern Samar DepEd - Region VIII 070010808004			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	1,507,500.00
AMOUNT IN WORDS: *** One Million Five Hundred Seven Thousand Five Hundred Pesos Only ***			Total: <u>1,507,500.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

GARY JAY N. CALIPAYAN
Administrative Officer V/Budget Officer III

RECOMMENDING APPROVAL:

ALMA E. SUYOM
Chief Administrative Officer

APPROVED:

EVELYN R. FETALVERO, CESO IV
Regional Director



Republic of the Philippines
Department of Education

Summary of Consolidated File of Rapid Assessment of Damages Report of Schools
Division Offices Affected by Tropical Storm Enting

No.	Division	School ID	School Name	TOTAL Funds to be Allocated and Downloaded
SAMAR (WESTERN SAMAR)				
1	Samar (Western Samar)	123667	Lawaan Elementary School	444,666.70
2	Samar (Western Samar)	303636	Tominamos Integrated School	369,666.70
3	Samar (Western Samar)	303590	Baquiw National High School	772,079.58
4	Samar (Western Samar)	123446	Buenavista Elementary School	42,500.00
5	Samar (Western Samar)	123824	Pantalan Elementary School	42,500.00
6	Samar (Western Samar)	123820	Luna Elementary School	42,500.00
7	Samar (Western Samar)	123821	Malangit Elementary School	42,500.00
8	Samar (Western Samar)	123826	San Vicente Elementary School	42,500.00
Sub-Total (Western Samar)				1,798,912.98
LEYTE				
1	Leyte	121964	Cagnocot Elementary School	30,000.00
2	Leyte	121968	Hinabuyan Central School	20,000.00
Sub-Total (Leyte)				50,000.00
NORTHERN SAMAR				
1	Northern Samar	122777	Allen CES ✓	62,500.00
2	Northern Samar	123153	Manajao ES ✓	40,000.00
3	Northern Samar	122862	San Pascual ES ✓	42,500.00
4	Northern Samar	122835	Daganas ES ✓	52,500.00
5	Northern Samar	303541	Catarman NHS ✓	62,500.00
6	Northern Samar	123054	Victory ES ✓	45,000.00
7	Northern Samar	123192	Jamoog ES ✓	70,000.00
8	Northern Samar	122783	Jubasan ES ✓	30,000.00
9	Northern Samar	122804	Bobon CS ✓	40,000.00
10	Northern Samar	122867	Hibalagnan ES ✓	20,000.00
11	Northern Samar	122983	Oleras ES ✓	52,500.00
12	Northern Samar	123074	San Miguel ES ✓	20,000.00
13	Northern Samar	123064	Lavezares CES ✓	60,000.00
14	Northern Samar	303537	Cabacungan NHS ✓	60,000.00
15	Northern Samar	303573	Rosario NHS ✓	40,000.00
17	Northern Samar	122796	Palhugan ES ✓	30,000.00
18	Northern Samar	123191	Guindaulan ES ✓	40,000.00
19	Northern Samar	123214	San Isidro CES ✓	30,000.00
20	Northern Samar	123103	Upper Caynaga ES ✓	20,000.00
21	Northern Samar	303531	Allen NHS ✓	120,000.00
22	Northern Samar	193009	Baribadon PS ✓	97,500.00
23	Northern Samar	122834	Cularima ES ✓	20,000.00
24	Northern Samar	123206	Alegria ES ✓	40,000.00
25	Northern Samar	123114	Bagasbas ES ✓	42,500.00
26	Northern Samar	123076	Urdaneta CES ✓	50,000.00
27	Northern Samar	193001	Gemarobay PS ✓	45,000.00
28	Northern Samar	123166	Simora ES ✓	42,500.00
29	Northern Samar	123094	New Sumoroy PS ✓	20,000.00

30	Northern Samar	123006	Bulao ES ✓	30,000.00
31	Northern Samar	193006	Baysag ES ✓	20,000.00
32	Northern Samar	123059	Bunga ES ✓	45,000.00
33	Northern Samar	123062	Enriqueta ES	20,000.00
34	Northern Samar	122840	Macagtas ES ✓	55,000.00
Sub-Total (Northern Samar)				1,507,500.00
CALBAYOG CITY				
1	Calbayog City	123998	Matobato ES	67,500.00
2	Calbayog City	124113	Talahiban ES	1,094,000.10
3	Calbayog City	124024	Salvacion ES	724,333.40
4	Calbayog City	124138	Malayog ES	45,000.00
5	Calbayog City	124091	Dinawacan ES	724,333.40
6	Calbayog City	303645	Malaga NHS	74,000.00
7	Calbayog City	501935	Acedillo IS	719,333.40
8	Calbayog City	502296	Cagbayang IS	45,000.00
9	Calbayog City	124125	Malopalo ES	45,000.00
Sub-Total (Calbayog City)				3,538,500.30
GRAND TOTAL				6,894,913.28

Prepared by:


BRENT CHRISTIAN S. ANDRADA
 PDO II

Approved by:


EVELYN R. FETALVERO CESO IV
 Regional Director

ANNEX A: SPECIFIC GUIDELINES FOR THE CLEAN-UP AND/OR MINOR REPAIR FUNDS

Clean-up and Clearing Operations Funds:

1. All affected schools as reflected in the vetted RADaR shall be automatically provided with clean-up funds with the following amount and classification using the **DepEd Memorandum No. 36 s, 2019** and **DepEd Order No. 62, s. 2022** as references:
 - a. Small schools – P20,000.00
 - b. Medium schools – P30,000.00
 - c. Large schools – P40,000.00
 - d. Mega schools – P49,000.00

2. Affected schools shall be provided with additional funds for clearing and safety operations of the debris of the damages incurred in classrooms, other facilities, and non-infrastructures if they met the following criteria:

Criteria	Additional Amount to be Provided
Number of totally damaged classroom	P10,000.00/damaged classroom
Number of partially (major) damaged classroom	P5,000.00/damaged classroom
Per partially (minor) damaged classroom	P2,500.00/damaged classroom

3. The provided funds shall be utilized for the following activities:
 - a. Purchase of supplies and equipment to be used for clean-up and clearing operations;
 - b. Payment for labor services of non-DepEd personnel;
 - c. Provision of meals for the volunteers who helped in the clean-up and minor repair operations; and
 - d. Other expenses related to clean-up and clearing operations of school.

Minor Repair Funds:

1. Affected schools shall be provided with funds for minor repair of partially (minor) damaged classrooms in the amount below P50,000 per damaged classroom.

2. The provided funds shall be utilized for the following activities:
 - a. Purchase of supplies and equipment to be used for minor repair of damages in classrooms;
 - b. Payment for labor services of non-DepEd personnel;
 - c. Provision of meals for the volunteers who helped in the minor repair operations; and
 - d. Other expenses related to minor repair operations of school.


3. For the promotion of the physical and emotional environment in schools, the implementation of the Clean-up, Clearing, and Minor Repair shall adhere to the minimum safety requirements and standards anchored on the



Implementing Rules and Regulations of Chapter VI — "School Sanitation and Health Services" of the Code on Sanitation of the Philippines (Presidential Decree 856)¹.

4. All tools and equipment purchased by the schools using the DPRP funds must be properly accounted for, maintained, and safely stored in the school for future use.

APPROVED


ANNALYN M. SEVILLA
Undersecretary for Finance


ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

¹ Annex A: Presidential Decree 856, Chapter VI: School Sanitation and Health Services of the Code on Sanitation of the Philippines



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone Nos.: (02) 8633-5313; (02) 8631-8492
Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUOPS	Rev	01
Effectivity	03.23.23	Page	7 of 12



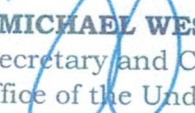
ANNEX A: SPECIFIC GUIDELINES FOR THE CLEAN-UP AND MINOR REPAIR


1. The amount of funds to be downloaded to the affected school will depend on the extent of damages incurred based on the following conditions:

Conditions	Amount to be Provided
The school incurred more than 5 totally and/or partially (major/minor) damaged classrooms regardless of whether the school incurred or does not incur minor damages on classrooms and non-infrastructures). <i>Note: the highest number of damages will be the basis for the allocation of funds</i>	P50,000.00
The school incurred a maximum of 5 totally and/or partially (major) damaged classrooms (regardless of whether the school incurred or does not incur minor damages on classrooms and non-infrastructures). <i>Note: the highest number of damages will be the basis for the allocation of funds</i>	P25,000.00
The school did not incur any totally or partially major) damaged classrooms but incurred more than 10 minor damaged classrooms.	P50,000.00
The school did not incur any totally or partially major) damaged classrooms but incurred 6 to 10 minor damaged classrooms.	P35,000.00
The school did not incur any totally or partially major) damaged classrooms but incurred 1 to 5 minor damaged classrooms.	P20,000.00
The school does not incur damages on classrooms but incurred a minimum of 10 damaged units of at least one component of non-infrastructure items (furniture, learning resources, and/ or ICT equipment); or The school incurred less than 10 damaged units of two or more components of non-infrastructure items;	P20,000.00
The school did not incur any damage either to its infrastructure or non-infrastructure but required clean-up as indicated in the vetted RADaR.	P20,000.00

2. The downloaded funds shall be utilized by the affected school listed in the vetted RADaR for the following activities:
 - a. Purchase of materials, supplies and equipment to be used for clean-up and minor repair operations;
 - b. Payment for labor services of non-DepEd personnel;
 - c. Provision of meals for the volunteers who helped in the clean-up and minor repair operations; and
 - d. Other expenses related to clean-up and minor repair of school.
3. For the promotion of the physical and safe environment in schools, the implementation of the Clean-up and Minor Repair shall adhere to the minimum safety requirements and standards anchored on the Implementing Rules and Regulations of Chapter VI — "School Sanitation and Health Services" of the Code on Sanitation of the Philippines (Presidential Decree 856)⁵
4. All tools and equipment purchased by the schools using the clean-up and minor repair fund must be properly accounted for, maintained, and safely stored in the school for future use.

APPROVED:


ATTY. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
OIC, Office of the Undersecretary for Finance


FRANCIS CESAR B. BRINGAS
Assistant Secretary
Officer-in-Charge, Office of the
Undersecretary for Operations

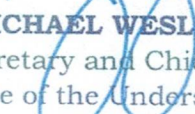
⁵ Annex A: Presidential Decree 856, Chapter VI: School Sanitation and Health Services of the Code on Sanitation of the Philippines


**ANNEX B: SPECIFIC GUIDELINES FOR THE TEMPORARY LEARNING SPACES
(TLS)**

1. The affected school/s shall request for DepEd Temporary Learning Space/s through the RADaR application or Incident Report provided that the school/s incurred a totally or partially (major or minor) damaged DepEd instructional classroom/s (makeshift classrooms are not included) validated by the Regional/Division/DPWH/LGU Engineer and reflected in the vetted RADaR;
 2. The TLS shall not be given to school/s due to a shortage of classrooms due to increased enrollment, classrooms for condemnation or demolition, and other reasons that are not caused by an emergency or disaster.
 3. The design and specifications shall follow the standard DepEd TLS design with a list of materials needed for its construction as attached in **Enclosure 5**. In the absence of standard materials, the divisions may proceed with the procurement of alternative materials available in the locality provided that the following are observed:
 - a. changes in materials, design, and specifications are in accordance with the standards of a safe learning temporary facility prepared by the Regional/Division Engineer and approved by the Schools Division Superintendent.
 - b. modification should be requested by the school or SDO within a week after the receipt of the sub-ARO from the RO. The following documents shall be submitted:
 - i. written narrative on the justification for such changes signed by the Superintendent;
 - ii. modified DepEd TLS design with corresponding cost duly prepared by the engineer, and approved by the Superintendent
 - c. the DRRMS and EFD are informed of the changes.
 4. The procurement of materials and labor of the TLS should adhere to the following minimum safety and functionality standards:
 - a. the use of the facility should last up to at least six (6) months;
 - b. the size of the facility should follow the standard 7.2 X 8.4 square meters;
 - c. the facility should have proper ventilation and lighting, making learning conducive;
 - d. there should be walls around every unit of DepEd TLS, ensuring protection and minimizing distraction from surroundings; and
 - e. the location of DepEd TLS should be in a safe area within the school premises.
 5. The labor cost for the provision of DepEd TLS may be minimized by mobilizing the Local Government Unit, Parent-Teacher Association, Armed Forces of the Philippines, Department of Social Welfare and Development (Cash for Work Program), and/or other available stakeholders and programs in the locality;
 6. The total cost per unit should not exceed **P329,666.70** and shall be utilized on the following activities:
-

- a. purchase of materials, supplies and equipment to be used for the provision of the DepEd TLS;
- b. payment for labor services of non-DepEd personnel;
- c. other expenses related to the procurement of materials and labor of the DepEd TLS; and
- d. unutilized amount from the construction shall be used for the following provision:
 - installation of classroom electrical fixtures and equipment, including lighting fixtures, convenience outlets, circuit breakers, electric fans, as well as associated materials such as wires, electrical tapes, bolts, and screws, regulated under specific guidelines to ensure safety and functionality within educational environments; and
 - emergency equipment and kits readily available for TLS.

APPROVED:


ATTY. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
OIC, Office of the Undersecretary for Finance


FRANCIS CESAR B. BRINGAS
Assistant Secretary
Officer-in-Charge, Office of the
Undersecretary for Operations