



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 27, 2024

DIVISION MEMORANDUM

No. 275, s. 2024

CORRIGENDUM TO DIVISION MEMORANDUM NO. 243, S. 2024 TITLED 2024 SEARCH FOR MOST OUTSTANDING DEPED NORTHERN SAMAR PERSONNEL, SCHOOLS, AND PROGRAM IMPLEMENTERS

To: Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Curriculum and Implementation Division Chief
Education Program Supervisors
Unit/ Section Heads
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
All Others Concerned

1. Relative to Division Memorandum No. 243, s. 2024 re: 2023 Search for the Most Outstanding DepEd Northern Samar Personnel, School, and Program Implementers, this Office, through the Division Program on Awards and Incentives for Service Excellence (PRAISE) and the Human Resource Development Section (HRDS), informs all concerned regarding the change of schedule and some updates relative to the conduct of the 2024 Search for the Most Outstanding DepEd Northern Samar Personnel, School, and Program Implementers at the Bulwagan ng mga Guro on the following schedules:

Date	Activity
September 26-29, 2024	Sorting of documents
October 2, 2024	Deadline of submission for award categories with no entries (extension)
October 4-October 8, 2024	Evaluation of documents and Validation (face to face or virtual)
October 9, 2024	Preparation and finalization of results; presentation of results to the PRAISE Committee
October 10, 2024	Announcement of winners
October 11-14, 2024	Sorting and packaging of documents of Division nominees to the Regional Search
October 15, 2024	Submission of Division nominees to the Regional Office

2. Attached are the list of DepEd Northern Samar PRAISE Secretariat, Technical Working Group (TWG), TWG Assignment and Terms of Reference (TOR).



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northernsamar@deped.gov.ph
Website: <https://northernsamar.deped.gov.ph>

Enclosure No. 1 of DM 225, s. 2024

**PRAISE COMMITTEE TECHNICAL WORKING GROUP (TWG), ASSIGNMENT,
AND TERMS OF REFERENCE FOR THE 2024 SEARCH FOR THE MOST
OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/ SCHOOLS
DIVISION OFFICES/SCHOOLS**

Awards	Chairperson/Co-Chairperson	Members
A. Best Employee Award 1. Most Outstanding Teacher (T I-III, MTs) 1.1 Kindergarten 1.2 Elementary (Grades 1-6) 1.3 SPED 1.4 Madrasah 1.5 Multigrade	Chair: Sylvia D. Villanueva	Felix J. Ladeno Roberto T. Orias Jr. Zyra D. Ultra
A. Best Employee Award 1. Most Outstanding Teacher (T I-III, MTs) 1.6 Junior High School (Grades 7-10) 1.7 Senior High School (Grades 11-12) 1.8 ALS	Chair: Julito E. Lagrimas	Alex B. Rejuso Davy Aplan Medardo Baylon III
A. Best Employee Award and Best Office/School/ Learning Center Award 1. Most Outstanding School Head (30%) and Most Outstanding School (70%) 1.1 Elementary (Monograde School- Central Category) 1.2 Elementary (Monograde School-Non-Central Category) 1.3 Elementary (Multigrade School) 1.4 Secondary School (Purely Junior High School) 1.5 Secondary School (JHS with SHS; Stand-Alone SHS) 1.6 Integrated School (Elementary with JHS/SHS)	Chair: Noe M. Hermosilla	Eva Baldoza Deah A. Gamao Merlita B. Fajardo Rudel Lutao Atty Risty Adarayan
A. Best Employee Award 1. Most Outstanding Non Teaching Personnel/ Teaching-Related Personnel 1.1 Administrative Aide 1.1 Administrative Assistant or equivalent Position 2. Most Outstanding Non Teaching/Teaching-Related Personnel (Level 2)	Chair: Nelida M. Lobos	Michelle D. Caguimbal Rolando Lucenecio Eunice V. Taringting



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
 Telefax: (055) 500 9801
 Email: northernssamar@deped.gov.ph
 Website: <https://northernssamar.deped.gov.ph>

<p>2.1 School Level 2.1.1 Administrative Officer II 2.1.2 Registrar 2.1.3 Implementing Unit Bookkeeper/Accountant 2.1.4. Librarian</p> <p>2.2 Schools Division Office (SDO) Level 2.2.1 Administrative Officer V 2.2.2 Human Resource Management Officer (HRMO) 2.2.3 Supply Officer 2.2.4 Cashier 2.2.5 Records Officer 2.2.6 Legal Officer 2.2.7 Accountant 2.2.8 Budget Officer 2.2.9 Planning Officer 2.2.10 Information Technology Officer 2.2.11 Education Program Specialist II 2.2.12 Public Schools District Supervisor 2.2.13 Assistant School Principal 2.2.14 JHS Head Teacher/ Department Head 2.2.15 Administrative Officer II (HRMO I) 2.2.16 Senior Education Program Specialist 2.2.17 Project Development Officer II 2.2.18 Nurse 2.2.19 Medical Officer 2.2.20 Dental Aide 2.2.21 Education Program Supervisor</p>		
<p>2. Most Outstanding Coordinator/Researcher 2.1 Open Category (School and SDO) 2.1.1 Researcher</p> <p>3. Most Outstanding Coordinator (School Level) 3.1 Literacy Coordinator (Elementary Level only) 3.2 Numeracy Coordinator (Elementary Level only) 3.3 ICT Coordinator 3.4 Sports Coordinator 3.5 GAD Coordinator (District)</p> <p>Schools Division Office 3.6 WinS Coordinator 3.7 School-based Feeding Program Coordinator 3.8 SBM Coordinator 3.9 TA Coordinator</p>	<p>Chair: Omar Ty</p>	<p>Isagani Licas Reynel M. Ignacio Shella Ann M. Rodriguez</p>



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
 Telefax: (055) 500 9801
 Email: northernssamar@deped.gov.ph
 Website: <https://northernssamar.deped.gov.ph>

3.10 Learners' Rights and Protection Coordinator 3.11 Sports Coordinator 3.12 Division Information Officer		
Most Outstanding Coordinator/Adviser/Program 1.1 Child Protection Coordinator 1.2 Gulayan sa Paaralan 1.3 District in Research Management 1.4 School in Research Management 1.5 SPTVE Implementer 1.6 District ALS Coordinator	Chair: Elna D. Enano	Mark Manalo Emily Adrayan Jocelyn I. Acebuche

PRAISE SECRETARIAT

Peter R. Bobiles
 Pepito E. Saldo Jr.
 April Ballicud
 Timothy Clutario
 Wilkins Wong

TWG TERMS OF REFERENCE

1. Take/receive the documents of the nominees from the Dvdivision PRAISE Secretariat c/o HRDD.
2. Evaluate the documents based on the prescribed search criteria.
3. Rank and identify the Top 3 qualified nominees per award category.
4. Conduct validation of the Top 3 qualified nominees through face-to-face interview or online interview using available online platforms.
 - 4.1 Inform the Top 3 qualified nominees on the schedule of validation.
 - 4.2 If the interview is done online, create and provide the meeting link to the Top 3 qualified nominees.
 - 4.3 Use the Potential/Interview Checklist and Rating Sheet provided.
5. Submit the results of the evaluation and validation to the Division PRAISE Committee c/o HRDS.



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
 Telefax: (055) 500 9801
 Email: northernssamar@deped.gov.ph
 Website: <https://northernssamar.deped.gov.ph>

Enclosure No. 2 of DM 278, s. 2024

**CALL FOR SUBMISSION OF THE FOLLOWING
LIST OF AWARD CATEGORIES WITH NO ENTRIES**

Most Outstanding Teacher (Grade Level-specific)
Elementary
a. Grade 2 Teacher (TI-III)
b. Grade 2 Teacher (MT)
c. Grade 3 Teacher (TI-III)
d. Grade 3 Teacher (MT)
e. Grade 4 Teacher (MT)
Senior High School (Track/Strand-specific)
a. Grader 11 Academic Track Teacher
a.1. ABM Master Teacher
a.2. GA Teacher I-III
a.3. HUMSS Teacher I-III
a.4. HUMSS Master Teacher
b. Grade 11 TVL Master Teacher
c. Grade 11 Sports Teacher I-III
d. Grade 11 Sports Master Teacher
e. Grade 11 Arts & Design Teacher I-III
f. Grade 11 Arts & Design Master Teacher
g. Grade 12 Academic Track Teacher
g.1. ABM Teacher I-III
g.2. ABM Master Teacher
g.3. GA Master Teacher
g.4. HUMSS TI-III
g.5. HUMSS Master Teacher
g.6. STEM Teacher I-III
g.7. STEM Master Teacher
h. Grade 12 TVL Teacher I-III
i. Grade 12 TVL Master Teacher
j. Grade 12 Sports Teacher I-III
k. Grade 12 Sports Master Teacher
l. Grade 12 Arts & Design Teacher I-III
m. Grade 12 Arts & Design Master Teacher
n. Madrasah Teacher
Most Outstanding School Head
o. Secondary School (Purely Junior High School)
p. Integrated School (Elem and JHS/SHS)
Most Outstanding Non-Teaching Personnel/Teaching-Related Personnel (Level 1)
For SDO/School Level
a. Administrative Aide
b. Administrative Assistant or equivalent position
Most Outstanding Non-Teaching Personnel/Teaching-Related Personnel (Level 2)
School Level
a. Registrar
b. Implementing Unit Bookkeeper/Accountant



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
 Telefax: (055) 500 9801
 Email: northernsamar@deped.gov.ph
 Website: <https://northernsamar.deped.gov.ph>

c. Librarian
Most Outstanding Program Implementer
a. District GAD Coordinator
Most Outstanding School
a. Secondary School (Purely Junior High School)
a.1. Non-Implementing Unit
a.2. Implementing Unit
b. Integrated School (Elem with JHS/SHS)



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northernssamar@deped.gov.ph
Website: <https://northernssamar.deped.gov.ph>