



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF NORTHERN SAMAR

September 23, 2024


DIVISION MEMORANDUM

No. 269, s. 2024

**REITERATION ON THE RE-SCHEDULING OF THE 3rd QUARTER
 NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL CY 2024**

To: Education Program Supervisors
 Public School District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned

1. Pursuant to Division Memorandum 100, s. 2024 titled "Schedule for The Conduct of Cy 2024 Quarterly Nationwide Simultaneous Earthquake Drill (NSED)" and NDRM no. 189, s. 2024 titled "Re-Scheduling of the 3rd Quarter Nationwide Simultaneous Earthquake Drill CY 2024" the 3rd Quarter NSED is being moved from September 12, 2024, at 9 AM to September 26, 2024, 9:00 AM.
2. Guidelines on the Quarterly Submission of the 2024 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) report are as follows:
 - a. The school DRRM Coordinator shall accomplish the Monitoring and Reporting Template (Annex B), to be signed by the corresponding School DRRM Coordinator and School Head;
 - b. Guidelines on the photo and video documentation are in Annex C;
 - c. The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinator **not later than five (5) working days, after the schedule of the quarterly NSED.**
3. All other provisions stated in the Division memorandum 100 s. 2024 remains in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR. PhD., CESO VI
 Schools Division Superintendent

DepEd Northern Samar
RELEASED



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Date: 9-25-24

ANNEX B



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REPORT ON THE CONDUCT OF QUARTERY
NATIONWIDE SIMULTANEOUS EARTHQUAKE
DRILL



DATE CONDUCTED: _____
TIME STARTED: _____
TIME ENDED: _____

| | |
|-----------------------|--|
| REGION | |
| DIVISION | |
| NAME OF SCHOOL | |

| Pre-Drill | Yes | No |
|--|------------|-----------|
| With available Go Bags? | | |
| With updated preparedness, evacuation, and response plans? | | |
| With updated contingency plan? | | |
| With available early warning system? | | |
| With available emergency and rescue equipment? | | |
| With available First Aid Kits? | | |
| With available communication equipment (internet, cellphone, two-way radio, etc.)? | | |
| With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold" | | |
| Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs? | | |
| Conducted an orientation to learners and school personnel on earthquake preparedness measures and the conduct of earthquake and fire drills? | | |
| Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills? | | |
| Learners have accomplished the Family Earthquake Preparedness Homework? | | |
| Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention? | | |

Additional Remarks

| Actual Drill | Yes | No |
|------------------------------------|------------|-----------|
| Conducted "DUCK, COVER, and HOLD"? | | |
| Conducted evacuation drill? | | |

Additional Remarks

| No. of Personnel | Male | Female | Total |
|--|-------------|---------------|--------------|
| No. of Teaching Personnel | | | |
| No. of Non-Teaching Personnel | | | |
| <i>Grand Total</i> | | | |
| No. of Learners | Male | Female | Total |
| No. of Learners | | | |
| No. of IP Learners | | | |
| No. of Muslim Learners | | | |
| No. of Learners with Disability | | | |
| <i>Grand Total</i> | | | |
| Post-Drill | Yes | No | |
| Conduct of post-activity exercises tabletop and functional exercises | | | |
| Additional Remarks | | | |
| | | | |
| Common issues and concerns encountered during the actual conduct of drill | | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 [Add additional item/s when necessary] | | | |

Prepared by:

Noted by:

[School DRRM Coordinator]

Date:

[School Head]

Date:

ANNEX C

Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recordings of quarterly NSED conduct may be used in information and communication materials of the Department, as requested.
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
 - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats.
 - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover, and Hold.
 - c. Conduct of coordination/preparatory meeting.
 - d. Actual conduct of the quarterly NSED.
4. The recommended minimum specifications are as follows:
 - a. Photo
 - i. File format: JPG or PNG
 - ii. Dimensions: 4:3 ratio or 16:9 ratio
 - iii. Orientation: Landscape
 - b. Video
 - i. File format: MP4 or MOV (with 1080p or 720p resolution)
 - ii. Dimensions: 1920px x 1080px (16:9)
 - iii. Orientation: Landscape
 - iv. Frame rate: 30fps or 60fps