



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 17, 2023

DIVISION MEMORANDUM

No. 265 s. 2024

**UPDATES ON THE CONDUCT OF THE 2024 SEARCH FOR THE MOST
OUTSTANDING DEPED NORTHERN SAMAR PERSONNEL,
SCHOOLS, AND PROGRAM IMPLEMENTERS**

To: Division PRAISE Committee
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
District HRD Focal Persons
All Others Concerned

1. In view of the 2024 Search for the Most Outstanding DepEd Northern Samar Personnel, Schools, and Program Implementers, consistent with the Rewards and Recognition (R&R) mechanism of this Schools Division compliant with PRIME-HRM Maturity Level II of the Civil Service Commission, this Office, through the Program on Awards and Incentives for Service Excellence (PRAISE) and the Human Resource Development Section (HRDS), hereby informs the field of the constitution and composition of the District and School PRAISE Committees and Secretariat, as follows:

District Level

Chairperson: District Head

Members:

Most senior elementary school principal in terms of position
Most senior secondary school principal in terms of position
A school head elected by all the school heads in the district to
be a member of the Committee
President of the District Federated PTA or his/her representative

Secretariat: Administrative Officer II

School Level (Small Schools)

Chairperson: School Head

Members:

Master Teacher or Head Teacher or Most Senior Teacher in terms
of position
GPTA President or his/her representative



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Website: <https://northernsamar.deped.gov.ph>



Secretariat: Administrative Officer II

Large Schools

Chairperson: School Head

Members:

Master Teacher

Head Teacher or Grade Level Chair

President of Teachers' Association

PTA President or his/her representative

Secretariat: Administrative Officer II

2. All districts and schools are required to upload their duly signed PRAISE Committee and Secretariat composition to the designated **OneDrive** folder. Additionally, the relevant information must be encoded into the provided **Google Sheets**, the links for which will be shared via the District HRD Focal Persons group chat for dissemination.
3. Furthermore, the deadline for the submission of documents has been extended from **September 20, 2024**, to **September 25, 2024**. This extension is granted to provide sufficient time for all aspirants to gather, consolidate, and organize the required documents for submission.
4. For queries/clarification, please contact Mr. Peter R. Bobiles, HRDS SEPS, or send an email to **hrd.northernssamar@deped.gov.ph**.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.



GAUDENCIO C. ALJIBE JR., PhD, CESO VI

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

Enclosure: As stated

References: DM No. 243, s. 2024

To be indicated in the Perpetual Index under the following subjects:

2024 PASIDUNGOG
SGOD-HRDS PESJr

REWARDS & RECOGNITION

PRAISE COMMITTEE

DepEd Northern Samar
RELEASED

By: _____

Date: 9/19/2024