



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

August 16, 2024

DIVISION MEMORANDUM

No. 232 s. 2024

REVIEW OF THE REWARDS & RECOGNITION POLICY-CUM-FINALIZATION OF THE APPRAISER'S GUIDE

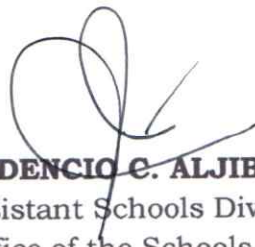
To: Assistant Schools Division Superintendent
Division PRAISE Committee
CID and SGOD Chiefs
Education Program Supervisors
Unit/Section Heads
Public School District Supervisors/Principals In-Charge
Elementary and Secondary School Heads
Non-Teaching Association
All Others Concerned

1. In line with the Rewards and Recognition (R&R) mechanism of this Schools Division compliant with PRIME-HRM Maturity Level II of the Civil Service Commission, this Office, through the Program on Awards and Incentives for Service Excellence (PRAISE) and the Human Resource Development Section (HRDS), shall conduct the **Review of the Rewards & Recognition Policy-cum-Finalization of the Appraiser's Guide (live-out) on August 21-22, 2024** at the Bulwagan ng mga Guro, DepEd Northern Samar Schools Division Office.
2. The objectives of this activity are as follows:
 - a. review the 2023 Rewards and Recognition Programs;
 - b. revisit the guidelines and criteria of various PRAISE awards;
 - c. finalize the enhanced PRAISE Manual/Policy; and
 - d. review and finalize the appraiser's guide.
3. Attached is the list of participants and activity matrix for reference.
4. The participants are advised to bring their laptops and extension wire.
5. This Memorandum serves as the **Travel Authority** of the participants outside of the Schools Division Office.
6. Expenses relative to the conduct of this activity such as travel and other incidental expenses incurred by the participants outside of the SDO shall be charged against their existing local fund/MOOE, while meals and snacks



shall be charged against the Division MOOE/local fund subject to usual accounting and auditing rules and regulations.

7. For information and strict compliance of all concerned.



GAUDENCIO C. ALJIBE, JR. PhD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

REWARDS & RECOGNITION

R&R REVIEW

PRAISE

APPRAISER'S GUIDE

DepEd Northern Samar

RELEASED

By: _____

Date: 8-16-2017 4:24 pm

Enclosure 1 of DM 292, s. 2024

**LIST OF PARTICIPANTS IN THE REVIEW OF THE REWARDS & RECOGNITION
POLICY-CUM-FINALIZATION OF THE APPRAISER'S GUIDE**

Name	Position/Designation	Office/Station
PRAISE COMMITTEE		
DR. GAUDENCIO C. ALJIBE, JR.	SDS/PRAISE Chair	SDO
DR. REY F. BULAWAN	ASDS/PRAISE Co-Chair	SDO
NOE M. HERMOSILLA	SGOD Chief/PRAISE Member	SDO
DR. SYLVIA D. VILLANUEVA	CID Chief/PRAISE Member	SDO
DR. ELNA D. ENANO	EPS-SGOD/PRAISE Member	SDO
DEAH A. GAMAQ	Accountant III/PRAISE Member	SDO
EUNICE V. TARINGTING	HRMO/PRAISE Member	SDO
PETER R. BOBILES	SEPS-HRD/PRAISE Member	SDO
PEPITO E. SALDO, JR.	PRAISE Secretariat	SDO
MERLITA B. FAJARDO	SEPS-SMME	SDO
SUBCOMMITTEE MEMBERS		
NELIDA M. LOBOS	EPS	SDO
JULITO LAGRIMAS	EPS	SDO
LUCILA BALONDO	EPS	SDO
FELIX J. LADEÑO	EPS	SDO
ALEX B. REJUSO	EPS	SDO
MANUEL I. LIPATA	EPS	SDO
RUDEL LUTAO	SEPS-SMNS	SDO
ROBERTO T. ORIAS	SEPS-P&R	SDO
JOCELYN I. ACEBUCHE	Planning Officer	SDO
MICHELLE D. CAGUIMBAL	Administrative Officer	SDO
SCHOOL-BASED PERSONNEL		
MA. LETECIA ROSE C. NUEVA	Outstanding Teacher Awardee	San Roque CES
RANDY O. CANALES	Outstanding Teacher Awardee	Lavezares CES
DANHILL C. DONOGA	Outstanding Teacher Awardee	BBCMAIS
EDWIN C. MONTERON	Outstanding Teacher Awardee	LVSASHS
MILDRED R. HORCA	Outstanding Teacher Awardee	Catarman SPED Center
DON REDENTOR C. EVASCO	Outstanding Teacher Awardee	San Isidro AIS
FRANCIE T. SURIO	Outstanding School Head Awardee	Bantayan ES
EMMA V. MERINO	Outstanding School Head Awardee	Pambujan NHS
RUEL C. CASTILLO	Outstanding School Head Awardee	San Isidro AIS
VANESSA LOVE LACSAMANA	Outstanding Non-Teaching Awardee	
ESTHER DELA CRUZ	Outstanding District Head	Pambujan I

	Awardee	
ROBERTO T. GALONO	Outstanding District Head Awardee	Palapag II
ROSALYN SOSING	District Head	San Roque
MARY JANE AGUIRRE	District Head	Catarman I
JANETTE B. CERBITO	District Head	Laoang V

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ACTIVITY MATRIX

Time	Day 1	Day 2
9:00-9:30 AM	Opening Program	Workshop on the Finalization of the Appraiser's Guide
9:30-12:00 NN	Review of the 2023 Rewards and Recognition Programs	
	Revisitation of the Guidelines and Criteria of various PRAISE awards	
Lunch Break		
1:00- 3:00 PM	Workshop on the Finalization of the Enhanced PRAISE Manual/Policy	Finalization of PRAISE Manual/Policy and Appraiser's Guide

PROGRAM MANAGEMENT TEAM	
NAME	DESIGNATION
Dr. Gaudencio C. Aljibe, Jr., CESO VI	Activity Manager
Dr. Rey F. Bulawan	Co-Activity Manager
Noe M. Hermosilla	Onsite Managers
Dr. Sylvia D. Villanueva	
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Noe M. Hermosilla	Resource Persons
Dr. Elna D. Enano	
Peter R. Bobiles	
Pepito E. Saldo Jr.	
Temothy G. Clutario	HRDS Staff
Wilkins Wong	