



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

July 23, 2024

DIVISION MEMORANDUM
No. 210, s. 2024

ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
EPSs/PSDSs/PICs
Public, Private, and SUCs/LUCs Secondary School Heads
All Others Concerned

1. In reference to DepEd Memorandum No. 031, s. 2024 dated June 18, 2024, this Office through the School Management Monitoring and Evaluation (SMME) section will administer the National Career Assessment Examination (NCAE) on August 12-13, 2024.
2. The NCAE shall be administered through a paper-based modality. It will be administered to all Grade 10 learners who are currently enrolled in public schools, private school, and State/Local Universities and Colleges.
2. Relative to this, the SMME section will conduct a virtual Orientation Conference on the Standardized Administration of the NCAE on August 9, 2024 at 8:00 AM to 12:00 noon. The participants to this orientation are the secondary school heads of public schools, private schools, and SUCs/LUCs.
3. The following topics shall be discussed in the said conference:
 - a. proper conduct/administration of the test;
 - b. security of test materials, distribution and retrieval scheme;
 - c. assignment of chief and room supervisors/examiners; and
 - d. allocation of test materials.
4. This Memorandum shall serve as Travel Authority of the participants, monitors, room examiners, and other personnel involved in the administration of the NCAE.
5. In addition, all testing personnel in the distribution of test materials on August 10-11, 2024 (Saturday and Sunday) shall avail leave/service credits per CSC and DBM Joint Circular No. 2, s. 2004 entitled Non-Monetary Remuneration of Overtime Service Rendered.



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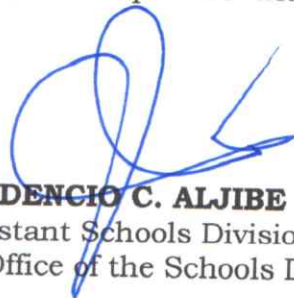
6. The division personnel involved in the distribution and retrieval of testing materials are the following:

REYNEL IGNACIO
REINA GIRAY
ROBERTO MAGDARAOG

SHERYL ANN CALIMLIM
KERR PAHIMNAYAN
MERLITA FAJARDO

7. Expenses relative to the conduct of these activities shall be charged to NASBE, Division/School MOOE/local funds subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of and compliance with this Memorandum are desired.



GAUDENCIO C. ALJIBE JR. PhD, CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

AKJ



DepEd Northern Samar
RELEASED

By: AKJ

Date: 7-24-24