



Republic of the Philippines  
Department of Education  
Region VIII

**SCHOOLS DIVISION OF NORTHERN SAMAR**

**ANNUAL PROCUREMENT PLAN (APP) - NON CSE For FY 2024 - GOODS AND SERVICES**

Activity Code	Procurement/Program/Project	PMO/ End - User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (P)			Remarks (Brief Description of Program/Project)
					Advertisements/Posting of IB/REI/RFQs	Opening of Bids/RFQs	Notice of Award	Contract/P.O. Signing	Delivery		Total	MOOE	CO	
OFFICE OF SCHOOLS DIVISION SUPERINTENDENT (OSDS)														
SCHOOLS DIVISION SUPERINTENDENT (SDS) / ASSISTANT SDS														
GASS-066	Meals & Snacks for the Orientation Seminar on Different Priority Programs & Projects and Other Activities of the OSDS	OSDS	No	Alternative Mode-Small Value Procurement	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Div. MOOE	465,900.00	465,900.00		Meals and Snacks
GASS-050	Meals and Snacks for the Conduct of Mid-Year Performance Review/Year-End Performance Review and Evaluation	OSDS	No	Alternative Mode-Small Value Procurement	July & Dec. '24	July & Dec. '24	July & Dec. '24	July & Dec. '24	July & Dec. '24	Div. MOOE	23,400.00	23,400.00		Meals and Snacks
GASS-068	Meals and Snacks for the Meetings with Unit Heads and Staff	OSDS	No	Alternative Mode-Small Value Procurement	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Feb. May,Aug.,Nov. '24	Div. MOOE	72,000.00	72,000.00		Meals and Snacks
GASS-067	Annual Convergence of Admin. Officer II	OSDS	No	Public Bidding	June '24	June '24	June '24	June '24	July '24	Div. MOOE	810,000.00	810,000.00		Meals and Snacks
GASS-053	Meals and Snacks for the GAD Programs and Projects	OSDS	No	Public Bidding	May '24 & Nov. '24	May '24 & Nov. '24	May '24 & Nov. '24	May '24 & Nov. '24	May '24 & Nov. '24	Div. MOOE	1,000,000.00	1,000,000.00		Meals and Snacks
GASS-077	Procurement of gasoline and other operational needs of the division	OSDS	No	Public Bidding	Jan'24-Dec'24	Jan'24-Dec'24	Jan'24-Dec'24	Jan'24-Dec'24	Jan'24-Dec'24	Div. MOOE	3,940,850.00	3,940,850.00		Gasoline, etc.
									SUB-TOTAL	P	6,312,150.00	6,312,150.00	-	

**LEGAL UNIT**

GASS-055	Meals, Venue, and Accommodation for the Conduct of the Provision of Legal Assistance on School Site Disputes	OSDS	No	Alternative Mode-Small Value Procurement	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	MOOE	120,000.00	120,000.00		Meals, Snacks & Venue
<b>SUB-TOTAL</b>												<b>120,000.00</b>	<b>120,000.00</b>	

**INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) UNIT**

GASS-057	Supply and Delivery of Materials for the repair and maintenance to be conducted for the School Division system and network infrastructure	OSDS	No	Alternative Mode-Small Value Procurement	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Div. MOOE	100,000.00	100,000.00		Repair & Maintenance
<b>SUB-TOTAL</b>												<b>100,000.00</b>	<b>100,000.00</b>	



BUDGET AND ACCOUNTING UNIT														
GASS-037	Meals, Snacks, and Venue for the Seminar-Workshop on the Year-end Financial and Budgetary Reporting	OSDS	No	Alternative Mode-Small Value Procurement	Jan. '24	Jan. '24	Jan. '24	Jan. '24	Jan. '24	Div. MOOE	261,900.00	261,900.00		Meals,Snacks & Venue
GASS-038	Meals, Snacks and Venue for the Mid-Year Financial and Budgetary Reporting	OSDS	No	Alternative Mode-Small Value Procurement	July '24	July '24	July '24	July '24	July '24	Div. MOOE	261,900.00	261,900.00		Meals,Snacks & Venue
SUB-TOTAL										P	523,800.00	523,800.00		
ADMIN OFFICE- SUPPLY UNIT														
GASS-069	Supply and Delivery of various medical and hygiene supplies	OSDS	No	Alternative Mode-Small Value Procurement	April '24	April '24	April '24	April '24	April '24	Div. MOOE	100,000.00	100,000.00		Medical and Hygiene Supplies
SUB-TOTAL										P	100,000.00	100,000.00	-	
ADMIN OFFICE-CASH UNIT														
GASS-071	Supply and Delivery of Accountable Forms	OSDS	No	Alternative Mode-Small Value Procurement	March June,Sept.,& Dec. '24	March June,Sept.,& Dec. '24	March June,Sept.,& Dec. '24	March June,Sept.,& Dec. '24	March June,Sept.,& Dec. '24	Div. MOOE	16,380.00	16,380.00		Materials/Accountable Forms
SUB-TOTAL										P	16,380.00	16,380.00	-	
ADMIN OFFICE-RECORDS UNIT														
GASS-017	Supply and Delivery of Materials for the Annual Inventory of Records	OSDS	No	Alternative Mode-Small Value Procurement	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Div. MOOE	30,000.00	30,000.00		Materials
SUB-TOTAL										P	30,000.00	30,000.00		
ADMIN OFFICE-GENERAL SERVICE UNIT														
GASS-029	Procurement of electrical equipment and supplies	OSDS	No	Alternative Mode-Small Value Procurement	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Div. MOOE	100,000.00	100,000.00		Electrical Materials and Equipment
GASS-030	Procurement of Masonry/Carpentry/Plumbing materials	OSDS	No	Alternative Mode-Small Value Procurement	April & July '24	April & July '24	April & July '24	April & July '24	April & July '24	Div. MOOE	100,000.00	100,000.00		Specs on the nature of work/maintenance to be undertaken
GASS-031	Supply and Delivery of Materials for Repair and Maintenance of Building	OSDS	No	Alternative Mode-Small Value Procurement	April & July '24	April & July '24	April & July '24	April & July '24	April & July '24	Div. MOOE	500,000.00	500,000.00		Specs on the program of work and/or assessment
GASS-032	Supply and Delivery of Materials for the conduct of quarterly maintenance of aircon units and other equipment	OSDS	No	Alternative Mode-Small Value Procurement	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Jan., April July, Oct. '24	Div. MOOE	100,000.00	100,000.00		Specs dependent on the program of work and/or assessment
GASS-033	Supply and Delivery of personal protective equipment for utility workers	OSDS	No	Alternative Mode-Small Value Procurement	June '24	June '24	June '24	June '24	June '24	Div. MOOE	15,000.00	15,000.00		Specs dependent on the program of work and/or assessment
GASS-034	Supply and Delivery of Fire Extinguishers	OSDS	No	Alternative Mode-Small Value Procurement	Feb '24	Feb '24	Feb '24	Feb '24	Feb '24	Div. MOOE	10,000.00	10,000.00		Specs dependent on the program of work and/or assessment
SUB-TOTAL										P	825,000.00	825,000.00		



GASS-018	Meals and Snacks for the Conduct of Adopt-A-School Program Partnership Exhibit	SGOD	No	Alternative Mode-Small Value Procurement	May '24	May '24	May '24	May '24	May '24	Div. MOOE	72,000.00	72,000.00		Meals and Snacks
GASS-019	Meals and Snacks for the Brigada Eskwela Kick Off	SGOD	No	Alternative Mode-Small Value Procurement	Aug. '24	Aug. '24	Aug. '24	Aug. '24	Aug. '24	Div. MOOE	150,000.00	150,000.00		Meals and Snacks
									SUB-TOTAL	P	222,000.00	222,000.00		

	Meals and Accommodation for the Conduct			Alternative Mode-	F = 104	F = 104	F = 104	F = 104	F = 104	F = 104.00	000.000.00	000.000.00	Meals, Snacks,
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GASS-007	Meals and Snacks for the Quarterly Research Proposal and Completed Research Evaluation	SGOD	No	Alternative Mode-Small Value Procurement	Aug.'24	Aug.'24	Aug.'24	Aug.'24	Aug.'24	Div. MOOE	27,000.00	27,000.00		Meals and Snacks
GASS-100	Meals and Snacks for the Capacity Building for District ICT/LIS Coordinators	SGOD	No	Alternative Mode-Small Value Procurement	Aug.'24	Aug.'24	Aug.'24	Aug.'24	Aug.'24	Div. MOOE	100,000.00	100,000.00		Meals and Snacks
GASS-101	Meals and Snacks for the Conduct of Work and Financial Plan (wFP) Crafting for CY 2025	SGOD	No	Alternative Mode-Small Value Procurement	Sept.'24	Sept.'24	Sept.'24	Sept.'24	Sept.'24	Div. MOOE	76,800.00	76,800.00		Meals and Snacks
GASS-023	Supply and Delivery of Training Materials	SGOD	No	Alternative Mode-Small Value	Oct. '24	Oct. '24	Oct. '24	Oct. '24	Oct. '24	Div. MOOE	59,800.00	59,800.00		Materials
										<b>SUB-TOTAL</b>	<b>P</b>	<b>476,600.00</b>	<b>476,600.00</b>	
<b>HUMAN RESOURCE DEVELOPMENT (HRD) UNIT</b>														
GASS-008	Meals, Snacks and Venue for the Conduct of Development and Quality Assurance of LAC Resource Package for Master Teachers as LAC Facilitators	SGOD	No	Alternative Mode-Small Value Procurement	Feb '24	Feb '24	Feb '24	Feb '24	Feb '24	Div. MOOE	162,000.00	162,000.00		Meals, Snacks & Venue
GASS-009	Meals and Snacks for the Conduct of Workshop on the Crafting of LDNA Report and Annual L&D Plan	SGOD	No	Alternative Mode-Small Value Procurement	June '24	June '24	June '24	June '24	June '24	Div. MOOE	40,000.00	40,000.00		Meals and Snacks
GASS-010	Meals and Snacks for the Conduct of 2024 Screening for the Northern Samar Pool of Learning Facilitators	SGOD	No	Alternative Mode-Small Value Procurement	July '24	July '24	July '24	July '24	July '24	Div. MOOE	36,000.00	36,000.00		Meals and Snacks
GASS-011	Meals and Snacks for the Conduct of Revisitation of R&R Policy and Program Implementation Review	SGOD	No	Alternative Mode-Small Value Procurement	Jan. '24	Jan. '24	Jan. '24	Jan. '24	Jan. '24	Div. MOOE	14,000.00	14,000.00		Meals and Snacks
GASS-012	Meal, Snacks and Venue for the Conduct of Search for 2024 Most Outstanding Personnel, Schools, and Programs	SGOD	No	Alternative Mode-Small Value Procurement	June '23	June '23	June '23	June '23	June '23	Div. MOOE	30,000.00	30,000.00		Meals, Snacks & Venue
GASS-013	Meals, Snacks and Venue for the Conduct Workshop, Finalization, and Pilot Implementation of the Division Performance Management M&E Mechanism	SGOD	No	Alternative Mode-Small Value Procurement	May '23	May '23	May '23	May '23	May '23	Div. MOOE	107,500.00	107,500.00		Meals and Snacks
HRTD-002	Meals and Accommodation for the Conduct of Training for Teaching, School Leaders and Teaching Related Personnel	SGOD	No	Public Bidding	March '24	March '24	March '24	March '24	March '24	Div. MOOE	9,004,000.00	9,004,000.00		Meals, Snacks, Accommodation & Materials
										<b>SUB-TOTAL</b>	<b>P</b>	<b>9,393,500.00</b>	<b>9,393,500.00</b>	
<b>SCHOOL HEALTH UNIT</b>														
GASS-020	Meals, Snacks and Venue for the Conduct of Mid Year PIR	SGOD	No	Alternative Mode-Small Value Procurement	May '24	May '24	May '24	May '24	May '24	Div. MOOE	100,000.00	100,000.00		Meals, Snacks and Venue
GASS-021	Meals, Snacks and Venue for the Conduct of Year End PIR	SGOD	No	Alternative Mode-Small Value Procurement	Aug '24	Aug '24	Aug '24	Aug '24	Aug '24	Div. MOOE	100,000.00	100,000.00		Meals, Snacks and Venue
										<b>SUB-TOTAL</b>	<b>P</b>	<b>200,000.00</b>	<b>200,000.00</b>	
										<b>TOTAL SGOD</b>	<b>P</b>	<b>11,552,100.00</b>	<b>11,552,100.00</b>	

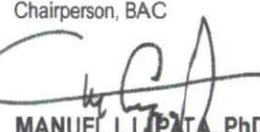
CURRICULUM IMPLEMENTATION DIVISION (CID)														
GASS-001	Meals and Accommodation for the Conduct of periodic monitoring and evaluation of schools implementing K to 12 curriculum, special curricular and inclusive education programs	CID	No	Public Bidding	Jan. - Dec. '24	Jan. - Dec. '24	Jan. - Dec. '24	Jan. - Dec. '24	Jan. - Dec. '24	Div. MOOE	1,224,000.00	1,224,000.00		Meals, Snacks, Accommodation & Materials
GASS-018	Meals and Snacks for the conduct of the Division Festival of Talents	CID	No	Alternative Mode-Small Value Procurement	Aug. '24	Aug. '24	Aug. '24	Aug. '24	Aug. '24	Div. MOOE	50,000.00	50,000.00		Meals and Snacks
GASS-022	Meals and Snacks for the conduct of the Division Schools Press Conference	CID	No	Alternative Mode-Small Value Procurement	Sept. '24	Sept. '24	Sept. '24	Sept. '24	Sept. '24	Div. MOOE	50,000.00	50,000.00		Meals and Snacks
GASS-028	Meals and Snacks for the conduct of enhancement of the pilot tested Division Unified Test for the Q4 in all learning areas	CID	No	Alternative Mode-Small Value Procurement	July '24	July '24	July '24	July '24	July '24	Div. MOOE	80,000.00	80,000.00		Meals and Snacks
GASS-056	Meals and Snacks for the conduct of workshop on the alignment of OPCRF/IPC RF	CID	No	Alternative Mode-Small Value Procurement	Jan. '24	Jan. '24	Jan. '24	Jan. '24	Jan. '24	Div. MOOE	33,000.00	33,000.00		Meals and Snacks
GASS-057	Meals and Snacks for the conduct of mid-year and year-end performance review	CID	No	Alternative Mode-Small Value Procurement	May & Nov. '24	May & Nov. '24	May & Nov. '24	May & Nov. '24	May & Nov. '24	Div. MOOE	70,000.00	70,000.00		Meals and Snacks
									TOTAL CID	P	1,507,000.00	1,507,000.00		
TOTAL-GOODS AND SERVICES												21,778,430.00	21,778,430.00	-

PREPARED BY:


  
**NOE M. HERMOSILLA**  
 Head, BAC Secretariat


RECOMMENDING APPROVAL:

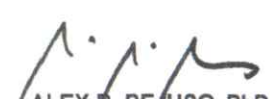
  
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**BIDS AND AWARDS COMMITTEE**

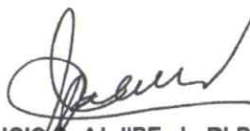
  
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APPROVED BY:

  
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