



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

June 6, 2024

DIVISION MEMORANDUM
No. 172 s. 2024

**SUBMISSION OF ANNUAL INVENTORY REPORT OF LEARNING RESOURCES FOR
SCHOOL YEAR 2023-2024**

To: CID Chief
EPSs/PSDSs/DICs
School Head – Elementary, JHS and SHS
Administrative Officer II – District and School
Property Custodian
EPSs ALS, ALS Mobile Teachers
All Others Concerned

1. The Division of Northern Samar, through the Curriculum Implementation Division-Learning Resource Management System, will conduct the Annual Inventory of Learning Resources for the school year 2023-2024. This is in reference to Memorandum issued by the office of the Bureau of Learning Resources – **BLR-2024-04-602** dated April 5, 2024 re Submission of Annual Inventory Report of Learning Resources the same is hereto fielded.
2. For district under the First Congressional District you may access this link [NSAMAR 1stCD LR Inventory SY 2023-2024 - Google Sheets](#) while for the Second Congressional District [NSAMAR 2ndCD LR Inventory SY 2023-2024 - Google Sheets](#).
3. General Instructions:
 - a. District AO may download the template and create a district link, edit the necessary items that need to be filled out to suit the data needed to be collected.
 - b. Enrolment should be consistent with the reported year-end total number of learners per grade level.
 - c. Learning materials/Textbooks which was published more than 5 years may not be included in the inventory. Copyright is not to exceed 5 years from the year of publication.
 - d. The District AO is the only authorized personnel to access and input the data to prevent any corruption of the formatted sheets of respective district in the link and likewise to ensure the correctness of its data.
4. The official submission of the accomplished District Inventory must be done online through the link stated above before June 28, 2024.
5. Immediate dissemination of and compliance with this Memorandum is highly expected.


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
OIC - Schools Division Superintendent

