



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

June 6, 2024

DIVISION MEMORANDUM

No. 171 s. 2024

COORDINATION MEETING WITH THE SCHOOL-BASED TRAINING OF TRAINERS (SBTT) ON THE MATATAG CURRICULUM CLUSTER FUND COORDINATORS WITH THE SCHOOL/DISTRICT BOOKKEEPERS FOR THE DOWNLOADING OF SBTT FUND

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
District Heads
Concerned Public Elementary and Secondary School Heads
All Others Concerned

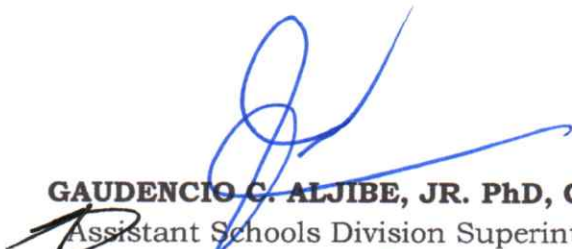
1. In preparation for the upcoming School-Based Training of Trainers on the MATATAG Curriculum, a coordination meeting with the Cluster Fund Coordinators together with the School/District Bookkeepers will be conducted on June 10, 2024, 9:00 AM at the Bulwagan ng mga Guro, Schools Division Office.
2. The activity aims to orient the SBTT Cluster Fund Coordinators and School/District Bookkeepers on the downloading and utilization of fund, emphasizing their crucial roles and responsibilities.
3. The participants in this activity are the **SBTT Fund Coordinators together with their School/District Bookkeepers**. Please refer to the table below:

Cluster	SBTT Fund Focal Person	School
Cluster I	Evelyn Dela Torre	Allen CS
Cluster II	Ma. Riza Erenia	Lavezares CS
Cluster III	Ramir Castillo	San Luis ES
Cluster IV	Ramon Tenorio	Erenas ES
Cluster V	Manuel Magloyuan	San Isidro CS
Cluster VI	Jhona Gremio	Dancalan IS
Cluster VII	Ginalyn De Guia	Catarman SPED Center
Cluster VIII	Roseller Demolar	Cervantes CS
Cluster IX	Hazel Ann Diaz	Mondragon I CS
Cluster X	Francie Surio	Bantayan ES



Cluster XI	Mary Ann Tacmo	PM Geta MES
Cluster XII	Liza Espiña	Rawis CS
Cluster XIII	Alvin Rebadomia	Catubig I CS
Cluster XIV	Ritche Apolonio	Las Navas I CS
Cluster XV	Cecilia Doria	Palapag I CS
Cluster XVI	Kristina Cafe	Gamay CS

4. This Memorandum serves as the **Travel Authority** of the participants outside of the Schools Division Office.
5. Expenses relative to the conduct of this activity such as travel and other incidental expenses incurred by the participants outside of the SDO shall be charged against their respective local fund/MOOE subject to usual accounting and auditing rules and regulations.
6. For information and strict compliance of all concerned.


GAUDENCIO C. ALJIBE, JR. PhD, CESO VI
 Assistant Schools Division Superintendent
 OIC-Office of the Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

COORDINATION MEETING

SBTT

MATATAG CURRICULUM

DepEd Northern Samar

RELEASED

By BY

Date 6-6-24