



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

April 3, 2024

DIVISION MEMORANDUM

No. 118, s. 2024

CONVERGENCE OF NEWLY APPOINTED ADMINISTRATIVE OFFICERS II

To: Assistant Schools Division Superintendent
Chief, Functional Divisions
PSDSs/PICs/EPSSs
School Principals and School Heads
All Other Concerned

1. This Office, through the Administrative Services Unit, announces the conduct of the "Convergence of Newly Appointed Administrative Officers II of DepEd Northern Samar" on April 10-12, 2024 at Ciriaco Hotel and Resort, Calbayog City, Samar.
2. The objectives of the Convergence are as follows:
 - a. Capacitate the participants in the performance of their functions through an in-depth discussion of the Key Result Areas and their corresponding duties and responsibilities;
 - b. Lay down the role of the AO II in the implementation of the administrative rules and regulations; and,
 - c. Foster camaraderie, establish partnerships and ensure active engagement among the AO II and as support personnel to the teaching workforce.
3. The participants of this three-day live-in activity are the Program Management Team and the Newly Appointed Administrative Officers II. All participants are requested to confirm their attendance using this link, <https://bit.ly/3TQN6Xn>, on or before April 9, 2024. Please see the attached list of participants.
4. Registration shall start at 7:00 in the morning on April 10, 2024. All participants are expected to be at the venue at 8:00 in the morning for the opening activity. The first meal to be served is breakfast on Day 1.
5. This Memorandum will serve as the travel authority of the participants.
6. Immediate dissemination of this Memorandum is desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
OIC-Schools Division Superintendent

DepEd Northern Samar

RELEASED



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MATATAG

Bansang Makabata

DepEd

JAGONG PILIPINAS

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Enclosure No. 1 to DM No. 118 s, 2024**LIST OF PARTICIPANTS**

No.	NAME	No.	NAME
1	GLOTON, ROSIE D.	42	CHAVEZ, GREGGI C.
2	ORSOLINO, DENNIS MERCK D.J. E.	43	PAHIMNAYAN, APRIL JOY T.
3	ESMEÑA, EDANA MAY S.	44	DORADO, IMEE G.
4	ZABALA, GRETCHEN A.	45	MOLLEJON, GINALYN D.
5	CORNICO, JACQUILINE P.	46	TOLERAN, JOSE JERRY N.
6	NAGUIT, CHESTER C.	47	AÑONUEVO, JENELYN V.
7	MONGAS, MYRNA C.	48	ADANZA, JEZAME D.
8	CAÑETE, JANZLE SHARON	49	GAZULTO, RINDO E.
9	MARQUITA, MARIGRACE L.	50	ALLADO, JADE CHYNNA C.
10	DE LA ROSA, EDWARD KIM B.	51	TAGROS, RONNIE B.
11	ACIDO, NESTOR JR. B.	52	DELA TORRE, GRACE G.
12	COROT, ROSSNEL O.	53	JAROGON, GEMMA D.
13	PINANGAY, MARA E.	54	SABALZA, MARY ANN P.
14	DELA TORRE, LOUELA N.	55	LAO, GRACE B.
15	CLUTARIO, JOEBIELENE Y.	56	GITO, MICHELLE
16	DE GUIA, MENNY JOY N.	57	BULOSAN, JOEFRANK P.
17	SINGZON, MARIA JOY H.	58	RODRIGUEZ, EMILE M.
18	PALLOC, ANDREW P.	59	TAMAYO, CHARMINE O.
19	LOYOGOY, GENALYN V.	60	CISNEROS, JOY S.
20	JARITO, VERONICA D.	61	CALIPAYAN, MICHELLE D.
21	AGUILANDO, JENNIFER U.	62	TEMPORAL, JOBERT D.
22	NOBLEZA, SUSAN V.	63	AGUBANG, LANI O.
23	DAFFON, SAMANTHA YSABEL S.	64	CALADES, MERLA A.
24	MACAYAYONG, JULIUS B.	65	DESTURA, PETER JOHN L.
25	CHAN, WENZY R.	66	COMEDIA, MARIDEL L.
26	PICARDAL, MELODY T.	67	FULGAR, CRISTY REA
27	BLANCO, ROSSEL M.	68	NALAZON, ELMERA C.
28	LOBOS, SHERRY ANN C.	69	DEPENA, LEONIDA G.
29	DE GUIA, BRIGITTE M.	70	DIANO, JAYSON C.
30	QUIDATO, FRENCISS ANN D.	71	GALLANO, RAYMER E.
31	OCHONDRA, RACHEL R.	72	JARITO, JESSICA R.
32	LIBRENO, KIZZY KANE R.	73	CAFÉ, KAREN P.
33	MEJOS, MARIA JENNILYN	74	ABUEDO, LURISA, JEAN F.
34	FERNANDEZ, MAFE S.	75	MEREGILDO, LYLA M.
35	CHO, PAUL ANTHONY	76	ESCAREAL, JAYAMEE B.
36	DORICO, RACHEL R.	77	IRINCO, MAE MARIVEEN A.
37	NOBIS, TEODORO C.	78	BUNA, NORBEL E.
38	LLENADO, MAYFRIDA C.	79	NOLASCO, NERLIE S.
39	TEJANO, ANGEL O	80	GALVEZ, FRETTI KELLY B.
40	PAREDES, FELIPE P.	81	LUTAO, JO-AN A.
41	PRESENTACION, DAHLIA G.	82	CALIMLIM, SHERYL ANN V.

Enclosure No. 2 to DM No. 118 s, 2024

PROGRAM MANAGEMENT TEAM

1. GAUDENCIO C. ALJIBE JR., PhD, CESO VI - Schools Division Superintendent
2. REY F. BULAWAN, EdD - Assistant Schools Division Superintendent
3. MICHELLE D. CAGUIMBAL - Administrative Officer V
4. PETER R. BOBILES - SEPS, HRD
5. MERLITA B. FAJARDO - SEPS, SMME

RESOURCE SPEAKERS

1. ELIZABETH E. CABOBOY - Supervising Administrative Officer
2. ARIEM V. CINCO - AO V/Regional Records Officer
3. EVA D. ROSALES - AOV/Regional HRM Officer
4. ATTY. RISTY T. ADARAYAN - Division Legal Officer
5. ROLANDO P. LUCENECIO JR. - IT Officer
6. REMA H. ALLADO - AO IV/Division Records Officer
7. ROMEO D. MIJARES - AO IV/Division Supply Officer
8. TERESITA A. ACIBAR - AO IV/Division Cashier
9. MARBE ANN D. CAGRO - AO II/OIC-HRMO
10. EUNICE V. TARINGTING - AO II/Payroll Officer
11. JESSICA B. MARTIRES - AO II
12. LESTER E. DORICO - Administrative Assistant III

TECHNICAL WORKING GROUP:

1. SHERYL ANN V. CALIMLIM - AO II
2. MA. JENNILYN MEJOS - AO II
3. DENNIS MERCK DJ ORSOLINO - AO II
4. RAYMYR E. GALLANO - AO II
5. JO-ANN A. LUTAO - AO II
6. JENNIFER U. AGUILANDO - AO II
7. JAYSON C. DIANO - AO II
8. MARIBEL N. UY - AO II
9. NESLY ANN SANTIAGO - AO II
10. JESUS MARLON R. TEPACE - Adas II
11. MARIAN C. CUANICO, Admin. Staff