



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 20, 2024

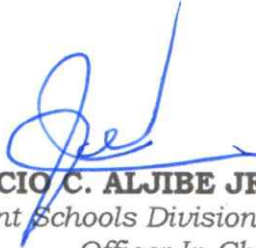
DIVISION MEMORANDUM

No. 072, s. 2024

RECONSTITUTION OF THE COMPOSITION OF THE DIVISION GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)

To: Division GAD Focal Point System
Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Unit Heads
District Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. With reference to DepEd Order No. 27, s. 2013 titled Guidelines and Procedure on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GPS) at the Regional, Division and school Levels and DepEd Order No. 32, s. 2017 titled Gender-Responsive Basic Education Policy, this Schools Division hereby issues the attached Reconstituted Division GAD Focal Point System. (Enclosure No. 1).
2. The tasks and functions of the members of the GFPS shall be part of their regular key result areas (KRAs), work plans and performance assessment indicators, and shall be given due consideration in the entire performance management system.
3. Capacity development programs shall be provided to the GPS members to enhance skills on gender sensitivity training, gender analysis, gender-responsive planning and budgeting, gender audit and other updates on GAD related laws, policies, and instruments. Please refer to Enclosure No. 2 for the functions of the GFPS.
4. For dissemination and guidance.


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
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RELEASED

By: 

Date: 3-1-24

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Enclosure: As stated

References: DO 27, s. 2013 DO 32, s. 2017

To be indicated in the Perpetual Index under the following subjects:

GAD

GFPS

SGOD-HRDS-PRB

Enclosure No. 1 of DM 078, s. 2024

**RECONSTITUTED COMPOSITION OF THE
DIVISION GAD FOCAL POINT SYSTEM (GFPS)**

| GFPS Designation | Name | Sex | Office |
|-----------------------------------|---------------------------------------|------------|---|
| GFPS Head/Chair | Gaudencio C. Aljibe Jr., PhD, CESO VI | M | Office of the Schools Division Superintendent |
| TWG Head | Rey F. Bulawan, EdD | M | Office of the Assistant Schools Division Superintendent |
| Member/GAD Focal Person | Elna D. Enano, JD | F | SGOD |
| Member/GAD Focal Person Alternate | Peter R. Bobiles | M | SGOD-HRDS |
| Member | Noe M. Hermosilla | M | SGOD |
| | Sylvia D. Villanueva, PhD | F | CID |
| | Deah A. Gamao, CPA | F | OSDS/Finance |
| | Michelle D. Caguimbal | F | OSDS/Administrative |
| | Carmencita L. Martires | F | OSDS/HRMO |
| | Jocelyn I. Acebuche, JD | F | SGOD/Planning and Research |
| Secretariat | Pepito E. Saldo Jr. | M | SGOD-HRDS |
| | Wilkins S. Wong | M | |
| | Temothy G. Clutario | M | |
| Monitoring and Evaluation | Merlita B. Fajardo | F | SGOD-SMM&E |
| | Reynel M. Ignacio | M | |

Enclosure No. 2 of DM 072, s. 2024

The GFPS shall:

- 1 lead in the gender mainstreaming in policies, plans and programs, projects and activities (PPAs) and in the Assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
- 2 analyze programs and projects using the Harmonized GAD Guidelines for Programs and projects to determine the gender sensitivity;
- 3 recommend formulation/ revision of policies in advancing women's status and child protection;
- 4 lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
- 5 implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
- 6 identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
- 7 prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Regional/Central Office GAD Focal Point System;
- 8 ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
- 9 recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel/teachers;
- 10 build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and coordinate GAD efforts of all offices/units/functional divisions.

The GFPS Secretariat shall:

- 1 provide administrative support to the GFPS;
- 2 document GAD activities and minutes of meeting;
- 3 assist in the preparation of GAD plan and accomplishment reports and in the conduct of GAD activities, programs, and projects.

The **M&E Team** shall lead the gender audit and evaluation of all GAD PPAs.