



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 14, 2024

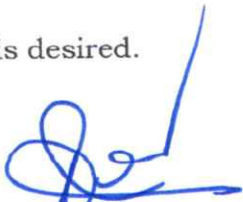
DIVISION MEMORANDUM

No. 051, s. 2024

RE-ORIENTATION WITH ADAS II AND ADAS III HANDLING MOOE LIQUIDATION REPORT

To: District/School ADAS II & III
All Finance and Cashier Personnel
All Others Concerned

1. Pursuant to **DepEd Order 008, s. 2019** (Revised Implementing Guidelines on the Direct Release, Monitoring and Reporting of MOOE Allocation of Schools, Including Other Funds Managed by Schools) and other MOOE guidelines, a re-orientation with the District/School ADAS II and ADAS III shall be conducted to discuss School-based Procurement, Liquidation Report documentary requirements, Preparation and updating of Cash Book and Subsidiary Ledger, and other updates, on March 21-22, 2024 (8:00 AM-5:00 PM) at the Bulwagan ng mga Guro, Catarman, Northern Samar.
2. This activity aims to:
 1. Provide detailed information regarding the Government Procurement Reform Act and its IRR (RA 9184)
 2. Provide detailed information regarding the complete documentary requirements in the liquidation of School MOOE and other program funds.
 3. Provide technical assistance on how to prepare and update Cash Book and Subsidiary Ledger
 4. Provide updates in the liquidation of School MOOE and Other Program Funds.
3. Participants to this activity are ADAS II and ADAS III handling MOOE Liquidation Report (*See attached list of participants*).
4. Travelling expenses incurred by the participants shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. This memorandum shall serve as Travel Order of the participants.
6. Wide dissemination of this Memorandum is desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
Schools Division Superintendent

DepEd Northern Samar



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date: 2/15/2024 - 11:45 am





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Enclosure No. 1 to DM No. 051, s. 2024

LIST OF PARTICIPANTS

DAY 1 (MARCH 21, 2024)

NO.	NAME	POSITION	SCHOOL/DISTRICT
1	ROY V GASPAR	ADAS III	SAN VICENTE
2	ANDRIO MARTIRES	ADAS III	CAPUL
3	NIMROD ESPAÑO	ADAS II	CAPUL
4	ARVIN A. VETONIO	ADAS III	SAN ANTONIO
5	RUTH G. CARIÑO	ADAS III	SAN ISIDRO I
6	MARY ROSE C. ELA	ADAS II	SAN ISIDRO I
7	MARILYN ANZANO	ADAS III	SAN ISIDRO NHS (JHS)
8	ALMA S. PADIN	ADAS II	SAN ISIDRO NHS (SHS)
9	HASMINA G. VILLANUEVA	ADAS III	SAN ISIDRO II
10	MARCELINO C. MUNCADA	ADAS III	ALEGRIA NHS
11	YONILYN V. TULLE	ADAS II	ALEGRIA NHS (JHS)
12	ROMAR R. NALAZON	ADAS II	ALEGRIA NHS (SHS)
13	SAMANTHA S. DAFFON	ADAS III	VICTORIA
14	ROSE ANN S. CABAHUG	ADAS III	VICTORIA NHS (JHS)
15	MENFIE T. TAN	ADAS II	VICTORIA NHS (JHS)
16	PUBLIO R. MILLANO JR.	ADAS II	VICTORIA SASHS
17	MARBEN ARGENIO	ADAS III	ALLEN I
18	JANICE GALLEGO	ADAS II	ALLEN I
19	EDILBERTO D. LOBINO JR.	ADAS III	ALLEN II
20	RAIZA L. MORALLOS	ADAS II	ALLEN II
21	PAUL G. VISAYA	ADAS III	BIRI
22	DARRYBERT T. CUSTORIO	ADAS II	BIRI
23	EUNICE M. COSTA	ADAS III	BIRI NHS
24	ROLIZA G. CASALJAY	ADAS II	BIRI NHS
25	CECILIO P. TINGKINGCO JR.	ADAS III	LAVEZARES I
26	LEONARD C. ESCALANTE	ADAS II	LAVEZARES I
27	ROMEL F. LIM	ADAS III	LAVEZARES II
28	JAN JAN R. BESARINO	ADAS II	LAVEZARES II
29	RUEL E. MADULID	ADAS III	ROSARIO
30	ALFREDO TOBES	ADAS II	ROSARIO NHS
31	CHARMAINE U. BONABON	ADAS III	SAN JOSE
32	KEZIAH JULIENNE MAGDARAOG	ADAS II	SAN JOSE
33	CRISSIAN G. BUENAVENTURA	ADAS III	BOBON
34	CHRISTOPHER M. YRUMA	ADAS II	BOBON
35	WENA FE D. CELESPARA	ADAS III	ACEREDA IS
36	BELLA B. TRAJE	ADAS III	CATARMAN I
37	RICARDO P. PIAZA	ADAS II	CATARMAN I
38	MARY ROSE R. ORTEGO	ADAS III	CATARMAN II
39	ROBERTO PIAZA	ADAS II	CATARMAN II



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40	MYLENE A. FLANDEZ	ADAS III	CATARMAN III
41	PERLITA A. CAPAWING	ADAS II	CATARMAN III
42	JONALYN DOLORZO	ADAS III	CAWAYAN NHS
43	SILVINO D. SALAZAR	ADAS II	WASHINGTON NHS
44	MARISSA SALUDARIO	ADAS III	CATARMAN V
45	VILMA S. CUANICO	ADAS II	CATARMAN V
46	RUBY L. ALERIA	ADAS II	RLUNHS
47	WENZY REVILLES	ADAS III	CATARMAN VI
48	ALGIN DULZA	ADAS II	CATARMAN VI
49	NENIO DELORINO	ADAS III	POLANGI NHS
50	JAY FRANCIS M. CAHUSAY	ADAS II	POLANGI NHS
51	MIGUEL D. GALLANO	ADAS II	POLANGI NHS
52	SHALA GORDA	ADAS III	LOPE DE VEGA
53	MARQUILO PAREDES	ADAS II	LOPE DE VEGA
54	CATHERINE Q. REMPILLO	ADAS III	LOPE DE VEGA NHS
55	MARISSA H. CAGRO	ADAS III	MONDRAGON I
56	ANGEL F. ECHALUCE	ADAS II	MONDRAGON I
57	AMY P. CONGE	ADAS III	LSMAIS
58	MYLENE A. DIAZ	ADAS II	LSMAIS
59	JERALYN A. MANGA	ADAS III	MONDRAGON II
60	JESUS MARLON R. TEPACE	ADAS II	MONDRAGON II
61	VANESSA C. MENDOZA	ADAS III	MONDRAGON III
62	JAYLOREN P. ARAGON	ADAS II	MONDRAGON III
63	JONNEL B. NOCIETE	ADAS III	F. DOMINICE NHS
64	DEO R. PARANE	ADAS II	CAPUL AIS



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DAY 2 (MARCH 22,2024)

NO.	NAME	POSITION	SCHOOL/DISTRICT
1	RAUL MATIAS A. TONOG	ADAS III	SILVINO LUBOS
2	MARIGRACE L. MARQUITA	ADAS III	SAN ROQUE
3	ENGRACIO A. TILBE	ADAS II	SAN ROQUE
4	CALVIN ANJOE NIEDO	ADAS III	SAN ROQUE CS
5	EDAFE CANTONG	ADAS II	BANTAYAN NHS
6	HELEN GUMARAO	ADAS II	DJFANH (SHS)
7	MAFE FERNANDEZ	ADAS III	PAMBUJAN I
8	ROSIE S. JAZMIN	ADAS II	PAMBUJAN I
9	EUSTAQUIO J. FROILAN	ADAS III	PAMBUJAN NHS
10	AILYN BALANQUIT	ADAS II	PAMBUJAN NHS (JHS)
11	JEAN B. LOBOS	ADAS II	PAMBUJAN NHS (SHS)
12	JENNIFER UY	ADAS III	PAMBUJAN II
13	LUZ L. PADEROG	ADAS II	PAMBUJAN II
14	RONNIE B. TAGROS	ADAS III	LAOANG I
15	ROSALIA G. LEAÑO	ADAS II	LAOANG I
16	RAQUEL LAGUITAN	ADAS III	LNTHS (JHS)
17	MARIFE P. DEANANEAS	ADAS II	LNTHS (SHS)
18	RICHARD BALOJA	ADAS II	LNTHS (JHS)
19	MYLENE E. GALLEGO	ADAS III	VIGO NHS
20	RHEA JEAN GALIT	ADAS II	VIGO NHS
21	LIZA L. BIANES	ADAS II	SUBA NHS
22	ELIZABETH BALLONICO	ADAS III	LAOANG II
23	MARY JOY NARCA	ADAS II	LAOANG II
24	AILEEN CLAIRE CAPATE	ADAS III	LAOANG III
25	RUTH R. BORBON	ADAS III	LAOANG IV
26	BELINDA ADUCAL	ADAS II	LAOANG IV
27	DAN S. DELOS REYES	ADAS II	LAOANG IV
28	MENNY JOY D. NUGUIT	ADAS III	LAOANG V
29	CHENNEE MARIE G. CENTINO	ADAS II	LAOANG V
30	JIA J. DE ASAS	ADAS III	CATUBIG I
31	ELEAZAR P. ASINAS	ADAS II	CATUBIG I
32	GRETCHEN ZABALA	ADAS III	CATUBIG II
33	MARY ELLEN ROSE P. ESIDERA	ADAS III	CATUBIG III
34	MA. THERESSA RONATO	ADAS II	CATUBIG III
35	FELICIDAD R. PAJAC	ADAS II	HIBUBULLAO NHS (JHS)
36	JOLLY YRUMA	ADAS II	HIBUBULLAO NHS (SHS)
37	REA L. DURANGO	ADAS III	LAS NAVAS I
38	RENIL D. DOROQUEZ	ADAS II	LAS NAVAS NHS (SHS)
39	SHARITY EBINA	ADAS III	LAS NAVAS NHS (JHS)
40	MARIFE DACULAN	ADAS II	RTVNHS
41	MARINA T. DOROQUEZ	ADAS II	SAN MIGUEL NHS
42	JACKY RONATO	ADAS II	LAS NAVAS II
43	MARITES MONTAÑO	ADAS III	LAS NAVAS III



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44	BILLY JONNEL MARTIRES	ADAS III	PALAPAG I
45	MARY JOY RONATO	ADAS II	CABATUAN NHS
46	CHERRY I. SISTER	ADAS III	PALAPAG II
47	JULIET P. RIOFLORIDO	ADAS II	PALAPAG II
48	ABEGAIL C. BAÑEZ	ADAS III	JANGTUD IS
49	LOIDA A. PAANO	ADAS III	PALAPAG III
50	ROCHELLE LAGASCA	ADAS II	PALAPAG III
51	MARIA GOLDY P. ORAY	ADAS III	GAMAY I
52	AIZEL PEÑARANDA	ADAS II	GAMAY I
53	GREGORIO A. CAMACHO	ADAS III	GAMAY NHS (JHS)
54	OMRE C. ORANE	ADAS II	GAMAY NHS (JHS)
55	JOSEPH C. LUTAO	ADAS II	GAMAY NHS (SHS)
56	ANELDA F. ECHALUCE	ADAS III	GAMAY II
57	ANTHONY A. CASTILLO	ADAS II	GAMAY II
58	JENNIFER T. BERNALDEZ	ADAS II	LAPINIG
59	ELVIE AQUINO	ADAS II	LAPINIG
60	AMIELYN B. JAGONOY	ADAS II	POTONG NHS (JHS)
61	JESSIE N. TENEDERO	ADAS II	POTONG NHS (SHS)
62	JHYZZEL LIPATA	ADAS II	LAOANG NHS
63	ROSELYN E. ESER	ADAS II	LAS NAVAS II
64	NENELYN P. TENTATIVA	ADAS II	LAS NAVAS II

