



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 30, 2023

DIVISION MEMORANDUM

No. 40, s. 2023

**REITERATION ON THE IMPLEMENTATION OF THE PROJECT - "DEPED'S
236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"**

To: Education Program Supervisors
Public School District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Memorandum No. 069, s. 2023 entitled GUIDELINES ON THE IMPLEMENTATION OF THE PROJECT "DEPED'S 236,000 TREES- A CHRISTMAS GIFT FOR THE CHILDREN". All schools shall conduct a tree-planting activity simultaneously on December 06, 2023.
2. Each school shall plant a **minimum of 5 trees** contributing to the goal of planting over 236,000 trees nationwide, classes in all DepEd public schools will be on **asynchronous mode** during the conduct of this activity.
3. Schools shall coordinate through the Department of Environment and Natural Resources (DENR) to acquire seedlings, you may contact the following:

Office	Name	Designation	Contact Information
Northern Samar	Gene Ian B. Tomas	PENRO NGP Coordinator	0995-028-1979
Catarman	Jonel Sacro	CENRO NGP Coordinator	0963-094-7736
Pambujan	Melchor Bere	CENRO NGP Coordinator	0910-319-1787

the seedlings for the trees must be fruit-bearing trees, Philippine native species trees, or mangroves for coastal areas. However, If DENR cannot provide the seedlings, schools with nurseries may use their own seedlings or they can request directly from their local City/ Municipal Environment and Natural Resources Office.

4. Each participating school shall designate a team consisting of teachers, and staff members responsible for the planning, implementing, and reporting of the tree-planting efforts. **The team should include at least one teacher-in-charge and student representatives**, there should be no more than 10 teachers and not more than 20 learners who will participate in the activity. Only a maximum number of 30 individuals should join the tree planting




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SCHOOLS DIVISION OF NORTHERN SAMAR

5. School grounds will serve as the venue for the activity. However, if space is limited, the School head should find alternative areas such as barangay parks, local government unit parks, marine protected areas, or any other open space near the school that may be used for tree planting. Schools within proximity to each other may share a venue for the tree-planting activity.
6. Schools are encouraged to simultaneously broadcast their activity through their respective social media Facebook live school account, the official hashtag to be used should be **#depedxmastrees**. All DepEd personnel and students are likewise encouraged to share photos or videos of the activity using the official hashtag.
7. Schools are required to secure a **parent's consent** of the learners if ever they will participate outside the school premises. The school is also reminded to prioritize the participant's well-being during the activity.
8. After the tree planting activity, all schools should submit a one-page report using the attached template (Annex A) containing the details of the activity and submit the reports to the Schools Division Office, Social Mobilization & Networking Unit, and look for Mr. Medardo D. Baylon III on or before December 12, 2023.
9. All other details are stipulated in the above-mentioned DepEd Memorandum.
10. Immediate and wide dissemination of this Memorandum is desired.


GAUDENCIO C. ALJIBE JR, PhD. CESO V
Schools Division Superintendent

DepEd Northern Samar

RELEASED


Date: 12-5-23 1:05



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 29, 2023

REGIONAL MEMORANDUM

No. **1337**, s. 2023

GUIDELINES ON THE IMPLEMENTATION OF THE PROJECT - "DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

To: Schools Division Superintendents
All Others Concerned

- Attached is DepEd Memorandum No. 069, s. 2023 providing the Guidelines on the Implementation of the Project – “DepEd’s 236,000 TREES - A Christmas Gift for the Children,” which shall be conducted simultaneously in all schools nationwide on December 6, 2023.
- All Schools Division Superintendents (SDSs) shall designate a focal person who shall coordinate with the schools in the acquisition and distribution of seedlings.
- The Division Focal Person shall coordinate with the nearest DENR Field Office, the list of addresses and contact numbers of which are provided for in Enclosure 1 to this Memorandum.
- The Samar Division can likewise claim additional seedlings from the San Jorge Experiment Station of the Department of Agriculture.
- All the rest of the necessary details in the conduct if the activity are stipulated in the above-cited Memorandum.
- The conduct of the activity should be documented and school reports should be submitted to the Schools Division Offices for consolidation, which shall in turn be submitted to this Region through the email address essd.region8@deped.gov.ph, cc eden.dadap001@deped.gov.ph.
- All expenses incurred in the conduct if this activity shall be charged against the respective MOOE/Local Funds of schools and SDOs.
- Immediate dissemination of and compliance to this Memorandum is desired.

fr: 
EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

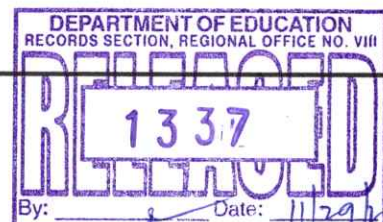
References: As stated

To be indicated in the Perpetual Index under the following subjects

CAMPAIGN	ENVIRONMENTAL EDUCATION	OFFICIALS
PROGRAMS	PROJECTS	TEACHERS
ESSD-SPPS-EAD		



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: <https://region8.deped.gov.ph>



Enclosure 1.

CONTACT PERSONNEL FROM DENR FIELD OFFICES

OFFICE	NAME	DESIGNATION	CONTACT INFORMATION
Regional Office	Marissa Cebuano	Regional NGP Coordinator/ Focal Person	0935-894-3705
Leyte	Julie A. Cruzada	PENRO NGP Coordinator/ Focal Person	0995-503-0542
Baybay	Emmelie L. Buligan	CENRO NGP Coordinator/Focal Person	0912-887-7730
Ormoc	Christopher O. Domael	CENRO NGP Coordinator/Focal Person	0906-142-7510
Palo	Jennifer E. Lamoste	CENRO NGP Coordinator/Focal Person	0965-492-1049
Southern Leyte	Eva L. Alagao	PENRO NGP Coordinator/ Focal Person	0935-239-2595
Maasin	Erwin N. Munez	CENRO NGP Coordinator/Focal Person	0916-047-3174
San Juan	Miguelito A. Baja	CENRO NGP Coordinator/Focal Person	0912-496-6613
Samar	Joefel R. Bercasio	PENRO NGP Coordinator/ Focal Person	0917-148-0084
Catbalogan	Airene D. Dacut	CENRO NGP Coordinator/Focal Person	0935-442-8238
Sta. Rita	Jaimar A. Labonite	CENRO NGP Coordinator/Focal Person	0927-746-8004
Eastern Samar	Thelma C. Orteguza	PENRO NGP Coordinator/ Focal Person	0981-349-2159
Borongan	Marlo B. Valera	CENRO NGP Coordinator/Focal Person	0926-126-5655
Dolores	Ida O. Goden	ENRO NGP Coordinator/Focal Person	0968-261-1271
Northern Samar	Gene Ian B. Tomas	PENRO NGP Coordinator/ Focal Person	0995-028-1979
Catarman	Jonel Sacro	CENRO NGP Coordinator/Focal Person	0963-094-7736
Pambujan	Melchor Bere	CENRO NGP Coordinator/Focal Person	0910-319-1787
Biliran	Berlina Corzon	PENRO NGP Coordinator/ Focal Person	0999-512-8947



Address: Government Center, Candahug, Palo, Leyte

Telephone Nos.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: <https://region8.deped.gov.ph>



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **069**, s. 2023

NOV 17 2023

GUIDELINES ON THE IMPLEMENTATION OF THE PROJECT - "DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) launches the Project entitled **DepEd's 236,000 Trees - A Christmas Gift for the Children**. This is an initiative that aims to promote environmental preservation and instill environmental responsibility among Filipino children. The project will simultaneously plant over 236,000 trees in different parts of the country, with the participation of DepEd 47,678 public schools. This project serves as a gift from the Department to ensure a clean and green environment for Filipino children and future generations.
2. The project provides a unique educational opportunity for students to actively participate in tree planting activities, fostering a deeper understanding of environmental issues and promoting conservation efforts. Through hands-on learning and practical application of environmental concepts, students will develop a strong sense of responsibility towards the environment.
3. In addition to the educational benefits, planting trees will contribute to the beautification of school grounds. Trees provide shade, improve air quality, and create a calming atmosphere, enhancing the overall ambience of the school and creating a more pleasant and conducive learning environment for students.
4. Furthermore, planting trees has numerous health benefits. Trees absorb harmful pollutants from the air and release oxygen, leading to improved air quality. This creates a healthier environment for students, teachers, and staff, reducing the risk of respiratory diseases and promoting overall well-being.
5. The enclosed guidelines have been established to ensure the successful implementation of **DepEd's 236,000 Trees- A Christmas Gift for the Children**.
6. For more information, please contact the **Office of the Secretary**, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at osec@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.




SARA Z. DUTERTE
Vice President of the Republic of the Philippines
Secretary of the Department of Education

Encl.:

As stated

Reference:

None

To be indicated in the Perpetual Index
under the following subjects:

CAMPAIGN
ENVIRONMENTAL EDUCATION
OFFICIALS
PROGRAMS
PROJECTS
SCHOOLS
TEACHERS

JDMC/APA, DM DepEd 235K Christmas Trees for 2023 Project
0694 - November 16, 2023



GUIDELINES ON THE IMPLEMENTATION OF THE PROJECT - "DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

1. **Target Date of the Tree-Planting Activity.** The tree-planting activity by the different schools will take place simultaneously on **December 6, 2023**. All 47,678 DepEd public schools will participate, with each school planting a minimum of 5 trees, contributing to the goal of planting over 236,000 trees nationwide.

Classes in all DepEd public schools will be on **asynchronous mode** for this day.

2. **Acquisition of Seedlings.** Each DepEd Regional Office (RO) will coordinate with its counterparts at the Department of Environment and Natural Resources (DENR) to acquire seedlings for each school in the region. This coordination aligns with the Memorandum of Agreement among the Office of the Vice President, DENR, and DepEd for the program titled *Pagbabago: A Million Trees Campaign*. The **distribution of seedlings to each school should be completed by November 29, 2023**.

The seedlings for the trees must be fruit-bearing trees, Philippine native species trees, or mangroves if the school selects a coastal area as a venue for the tree planting activity. The RO shall coordinate with DENR to determine the ideal type of trees to be planted in consideration of the area of the venue.

If the DENR cannot provide the seedlings, schools with nurseries may use their own seedlings or they can request directly from their local City/Municipal Environment and Natural Resources Office.

3. **Composition of Participants for Each School.** Each participating school shall designate a team consisting of teachers, learners, and staff members responsible for planning, implementing, and reporting on the tree-planting efforts. The team should include at least one teacher-in-charge and student representatives.

There should be no more than 10 teachers and not more than 20 learners who will participate in the activity. Only a maximum number of 30 individuals should join the tree planting.

4. **Implementation of the Tree-Planting Activity and Care for Trees.** Schools should consider the necessary resources for the activity, such as tree-planting tools and materials for tree care. However, it should be emphasized that there is no need to buy the materials for the tree planting activity.

Ideally, the school grounds will serve as the venue for the activity. However, if space is limited, the School Head should find an alternative area such as barangay parks, local government unit parks, marine protected areas, or any other open space near the school that may be used for tree planting. In this case, the School Head shall coordinate with their barangay unit to determine an alternative area for the tree planting activity.

Schools within close proximity to each other may share a venue for the tree-planting activity.

Adequate supervision and guidance from the teacher-in-charge are essential to ensure proper planting and care for the trees.

To mark the area of the planting, a tree guard shall be built around each planted seedling afterwards. No standard design for the tree guard is required.

5. **Information Dissemination.** Simultaneous social media broadcasts through Facebook Live shall be conducted by the participants using their school's official Facebook accounts. The official hashtag for the post should be #depedxmastrees.

DepEd personnel and students are likewise encouraged to share photos and videos of the tree-planting activity through their personal social media platforms using the hashtag #depedxmastrees.

The Schools Division Offices, through the Schools Division Superintendents, should coordinate their own media coverage within their respective jurisdictions.

6. **Post-Activity Reporting.** After the tree planting activity, schools shall prepare a one-page report (attached hereto as Annex A) containing the details of the activity. Said report will indicate the name of the school which participated, the number of trees planted, the types or species of trees planted, and photos of the activity.

The report shall be sent by the **School** to its **Schools Division Office (SDO)** designated email address/addresses on **December 12, 2023**.

The **SDO shall compile the reports and submit them to the RO on December 18, 2023**.

The **ROs shall inform their regional counterparts at the DENR** by submitting the compiled reports no later than **January 5, 2024**.

The DENR Regional Offices shall be requested to issue certifications containing the total number of trees planted by the DepEd in each region. DepEd Regional Directors shall be responsible for following up on the release of certifications for each of their regions.

The **certifications and consolidated reports from each region shall be forwarded to the Office of the Secretary (OSEC), DepEd Central Office, for recording by January 15, 2024**. The OSEC will forward the same to the Office of the Vice President as DepEd's contribution and participation in the *Pagbabago: A Million Trees Campaign*.

7. **Post-Care for the Trees Planted.** The Principals of each school will be responsible for ensuring the proper care of the trees planted within their premises.

For trees planted outside the premises of the school, the school heads may coordinate with the barangay officials where the trees were planted so that regular monitoring of the trees' growth is done.

Regular inspections by the school officials shall be done in order to assess the condition of the trees, identifying any potential risks or diseases, and promptly addressing them. The growth of the seedlings should likewise be monitored to ensure the health, growth, and sustainability of the trees under the school's care.

ANNEX A

**“DEPED’S 236,000 TREES – A CHRISTMAS GIFT FOR
THE CHILDREN”**

OFFICIAL ACTIVITY REPORT

1) NAME OF SCHOOL, DISTRICT, REGION

2) TYPES / SPECIES OF TREES PLANTED:

3) NUMBER OF TREES PLANTED:

4) PHOTOS OF THE ACTIVITY: