



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Office of the Schools Division Superintendent

October 2, 2023

DIVISION MEMORANDUM

No. 316 s. 2023

**CONSTITUTION OF THE SCHOOLS DIVISION OF NORTHERN SAMAR
PROVIDENT FUND BOARD AND SECRETARIAT**

To: Assistant Schools Division Superintendent
Chiefs, Functional Division
Head of Units/ Offices
All Concerned

1. In compliance with item 2 of Regional Memorandum No. 817 s, 2023 dated August 3, 2023, directing this Division to create its own respective Provident Fund Board and Secretariat and in accordance with DepEd Order No. 008, s. 2022 amending Signing Authorities to Provident Fund Loans, the Schools Division of Northern Samar Provident Fund Board and Secretariat are hereby constituted to wit:

SCHOOLS DIVISION PROVIDENT FUND BOARD OF TRUSTEES

Chairperson : GAUDENCIO C. ALJIBE, JR, CESO VI
OIC-Schools Division Superintendent

Vice-Chairperson : CRISTA JOY C. ABOGADIE, PhD, CESE
Assistant Schools Division Superintendent

Members : MICHELLE D. CAGUIMBAL
Administrative Officer V

DEAH A. GAMAO, CPA
Division Accountant

ALEX B. REJUSO
OIC-Chief, CID

ATTY. RISTY T. ADARAYAN
Attorney III/ Legal Officer

Dr. WARREN L. OTADOY
Medical Officer

ROBERT T. ORIAS, JR
President – DepED National Employee’s Union
Northern Samar Division Chapter



EUFEMIO D. ADARAYAN
President – Federated Teacher Association
Northern Samar Division

SCHOOLS DIVISION PROVIDENT FUND SECRETARIAT

Head : MA. JOY L. GEPOLLO
Budget Officer

Assistant Head : CARMENCITA L. MARTIRES
HRM Officer


Members : EUNICE V. TARINGTING
Payroll Officer -in-Charge


TERESITA A. ACIBAR
Division Cashier

JANICE DUMASIG
Administrative Officer


MILKY LOVELLA MARINO
Administrative Assistant

2. For immediate and wide dissemination.


GAUDENCIO C. ALJIBE, JR, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



DepEd Northern Samar
RELEASED


Date: 10-9-23 1:00