



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

Sep. 18, 2023

DIVISION MEMORANDUM  
No. 248, s. 2023

**2023 QUARTER 3 DIVISION MONITORING, EVALUATION AND ADJUSTMENT  
(DMEA)/PROGRAM IMPLEMENTATION REVIEW (PIR)**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
EPSs/PSDSs/PICs  
Unit/Section Heads  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. This Office, through the School Management Monitoring and Evaluation (SMME) section shall conduct the 3<sup>rd</sup> Quarter Division Monitoring, Evaluation and Adjustment (DMEA)/Program Implementation Review (PIR) for Calendar Year 2023 with the following schedules:

<b>DMEA Deliverables</b>	<b>Date</b>	<b>Meals &amp; Accommodation</b>
SMEA	Sep. 25, 2023	
DsMEA	Sep 27, 2023	
Internal DMEA	Sep 28, 2023	
DMEA/PIR	Oct. 1-2, 2023	With complete meals and accommodation
Finalization of DMEA/PIR Report	Oct. 7-8, 2023	Live-out with complete meal

2. The objectives of the said activity are the following:
- present the physical output and financial accomplishments vis-à-vis quarterly targets of the Office of the Schools Division Superintendent (OSDS), Curriculum and Instruction Division (CID) and School Governance and Operation Division;
  - present implementation updates of the DepEd mandated programs and projects in terms of achieving outputs vs. targets, resolving issues and risks, and movement towards achieving higher objectives (results/outcomes)
  - solicit and resolve issues and concerns relative to the quarterly implementation of plans, programs and projects; and
  - Present the lessons learned for the quarter




Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar  
Telefax: (055) 500 9801  
Email: [nsamardivision@deped.gov.ph](mailto:nsamardivision@deped.gov.ph)  
Division Official Website: <https://depednsamar.ph>



3. **Section/unit heads, district heads and education program supervisors are advised to submit the MEA required reports to the functional division MEA focal person on or before Sep. 27, 2023 for pre-validation and consolidation, while the Functional Division Consolidated MEA reports shall be submitted to the M & E focal person on or before Sep. 29, 2023**
4. **Identified participants to this activity should attend in person. Proxy or representative shall not be allowed to participate. Please see attached List of Participants.**
5. Compensatory Overtime Credits (COC) shall be given to the personnel who will serve during the day 1 of the DMEA (Sunday) and during the Finalization of DMEA Report on Oct. 7-8, 2023 (Saturday and Sunday).
6. This Memorandum will serve as travel authority of the participants.
7. Expenses incurred during the activities shall be charged against Division/School local funds / SGOD (GASS funds subject to usual accounting and auditing rules and regulations).
8. Immediate dissemination and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE Jr., PhD, CESO VI**  
OIC - Schools Division Superintendent

  
DepEd Northern Samar  
**RELEASED**

By: AS

Date: 9-21-23 4:53

Enclosure to Division Memorandum No. 218, s. 2022

## LIST OF PARTICIPANTS

## DMEA

No.	NAME	OFFICE/SECTION/UNIT
1	SDS Gaudencio C. Aljibe, Jr.	OSDS
2	ASDS Crista Joy C. Abogadie	OSDS
3	Atty. Risty Adarayan	OSDS – Legal Unit Staff
4	Rolando Lucenecio	OSDS - ITO
5	Deah A. Gamao	OSDS - Accounting
6	Ma. Joy L. Gepollo	OSDS - Budget
7	Michelle D. Caguimbal	OSDS - Admin
8	Teresita Acibar	OSDS – Cash Unit
9	Romeo Mijares	OSDS - Supply
10	Rema Allado	OSDS – Records
11	Carmencita Martires	OSDS – Personnel Officer
12	Alex Rejuso	OIC-Chief - CID
13	Manuel Lipata	EPS - CID
14	Nelida Lobos	EPS - CID
15	Omar Ty	EPS - CID
16	Emily Adrayan	EPS - CID
17	Lucila Balondo	EPS - CID
18	Anecita Marzol	EPS Designate - CID
19	Sylvia Villanueva	EPS - CID
20	Julito Lagrimas	EPS - CID
21	Isagani Licas	EPS - CID
22	Felix Ladeno	EPS - CID
23	Gigi Cabullo	PSDS - CID
24	Eleanor Bido	PSDS - CID
25	Allan Acedera	PSDS - CID
26	Esther Dela Cruz	PSDS - CID
27	Carlos Balanquit	PSDS - CID
28	Silvano Pinca	PSDS - CID
29	Roberto Galono	PSDS - CID
30	Pedro Vargas	PSDS - CID
31	Rico Baladad	PSDS - CID
32	Geana Lingling	PIC - CID
33	Agustin Estinopo Jr.	PIC - CID
34	Maribel Formaran	PIC - CID
35	Nilo Panis	PIC - CID
36	Joel Salor	PIC - CID
37	Elena Flores	PIC - CID
38	Lenore Salor	PIC - CID
39	Denmark Fernandez	PIC - CID
40	Erma Parina	PIC - CID
41	Raquel Perfas	PIC - CID
42	Francisco Botaire	PIC - CID
43	Marlo Longcop	PIC - CID
44	Ruth Capaz	PIC - CID
45	Mary Jane Aguirre	PIC - CID



46	Arnel Saludario	PIC - CID
47	Marivic Estabillo	PIC - CID
48	Arnoldo Rosales	PIC - CID
49	Nimfa Magpayo	PIC - CID
50	Venus Malobago	PIC - CID
51	Brenda Villadolid	PIC - CID
52	Zoraida Bulosan	PIC - CID
53	Rosalyn Sosing	PIC - CID
54	Geroldo Lobos	PIC - CID
55	Epigenia Po	PIC - CID
56	Lucio Lobos	PIC - CID
57	Edilberto Poso	PIC - CID
58	Janette Cerbito	PIC - CID
59	Dionesio Nueva	PIC - CID
60	Marlon De Asis	PIC - CID
61	Marites Mahinay	PIC - CID
62	Alma Solayao	PIC - CID
63	Nestor Ada	PIC - CID
64	Meriam Reyes	PIC - CID
65	Rolando Gorembalem	PIC - CID
66	Marlette Orio	PIC - CID
67	Mario Nazam	PIC - CID
68	Liza Engo	PIC - CID
69	Noe Hermosilla	SGOD Chief
70	Elna Enano	EPS -SGOD
71	Dr. Warren Otadoy	SGOD - Health & Nutrition
72	Merlita Fajardo	SGOD - SMME
73	Robert Orias	SGOD - P&R
74	Peter Bobiles	SGOD - HRD
75	Rodel Lutao	SGOD -SMN
76	Zyra Ultra	SGOD - Education Facilities
77	Jocelyn Acebuche	SGOD - Planning Officer
78	Reynel Ignacio	Documenter (SMME EPS II)
79	Sheryl Ann Calimlim	Staff
80	Reina Giray	
81	Jezame Adanza	

Enclosure to Division Memorandum No. 244, s. 2022

**Q3 DMEA / PIR  
Activity Matrix**

<b>Day/Time</b>	<b>Particulars</b>	<b>Responsible Person</b>
10:00 - 11:30 AM	Registration	Secretariat
11:45 - 1:00 PM	LUNCH	
1:30 - 2:00 PM	Opening Program	SGOD
2:00 - 5:00 PM	<b>Session 1</b> Presentation of Q3 Physical Accomplishment Report by Functional Division <ul style="list-style-type: none"> <li>• Physical Outputs vs. Targets</li> <li>• Issues and Proposed Resolutions</li> <li>• Lessons Learned</li> </ul>	Functional Division Chief/Focal Person
<b>Day 2</b> 8:00 - 8:30 AM	M O L	
8:30 - 10:00 AM	<b>Session 2</b> Program/Project Accomplishment and Updates	Program/Process Owner
10:00 - 12:00 PM	<b>Session 3</b> SDS Time	
12:00 - 1:00 PM	LUNCH BREAK	
1:00 - 2:30 PM	Continuation of Session 3	
2:30 - 3:00 PM	Next Step/Closing Program	M & E Team

Prepared by:

Reviewed/Noted by:

  
**MERLITA B. FAJARDO**  
SEPS, SMME

  
**NOE M. HERMOSILLA**  
Chief, SGOD

Approved:

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
OIC - Schools Division Superintendent



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**CONFIRMATION LETTER**

\_\_\_\_\_ Date

**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
Schools Division Superintendent  
Schools Division of Northern Samar  
Cataraman

Sir:

May I respectfully submit the **List of Confirmed Participants** to the **3<sup>rd</sup> Quarter Division Monitoring Evaluation and Adjustment (DMEA)/Program Implementation Review (PIR)** on **October 1-2, 2023**.

No.	NAME	POSITION	CONTACT #	SIGNATURE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Very truly yours,

\_\_\_\_\_  
Functional Division Chief/Focal Person

\_\_\_\_\_  
Functional Division



Mabini St., Brgy. Acacia, Cataraman, 6400, Northern Samar  
Telefax: (055) 500 9801  
Email: nsamardivision@deped.gov.ph  
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