



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

August 14, 2023

DIVISION MEMORANDUM

No. 257 s. 2023

**GAD PLANNING AND BUDGETING-CUM-MIDYEAR CONVERGENCE
OF DISTRICT GAD COORDINATORS**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Division GFPS Members
Public School District Supervisors/Principals In-Charge
Elementary and Secondary School Heads
District GAD Coordinators
All Others Concerned

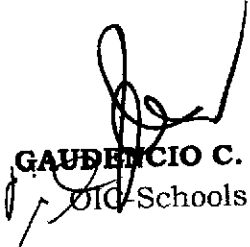
1. In line with our commitment to promoting Gender and Development (GAD) principles, ensuring gender-responsive budgeting and planning, and fostering a consistent and coordinated approach to gender mainstreaming within the educational framework of the Schools Division of Northern Samar, this Office, through the Division Gender and Development Focal Point System (GFPS), shall conduct GAD related activities on the following schedules and venues:

<i>GAD Planning and Budgeting for FY 2024-cum-Midyear Convergence of District GAD Coordinators</i>	August 17-18, 2023	JS Building
<i>GAD Planning and Budgeting for SDO GFPS</i>	September 1, 2023	Library Hub, SDO

2. These activities aim to:
 - a. craft the 2024 Gender and Development Plan and Budget for the Schools Division Office (SDO) and schools, ensuring that gender considerations are integrated effectively;
 - b. appreciate the importance of GAD plan and budget in the execution of GAD PAPs; and
 - c. provide a platform for all District GAD Coordinators to convene, share, and celebrate their respective GAD accomplishments, fostering a culture of collaboration and knowledge-sharing.



3. The participants of these activities are the 46 District GAD Coordinators (August 17-18, 2023) and the Division Gender and Development Focal Point System members (September 1, 2023).
4. For the participants of *GAD Planning and Budgeting for FY 2024-cum-Midyear Convergence of District GAD Coordinators*, check in time is on August 16 (Day 0) at 3:00-6:00 PM with dinner as the first meal and check out time is 1:00 PM of August 18 with snacks as the last meal.
5. Attached is the matrix of activities for reference.
6. This Memorandum shall serve as the **Authority to Travel** of the participants.
7. All expenses relative to these activities such as meals, accommodation, and materials/supplies shall be charged against the Division MOOE/GAD Fund while the participants' travel expenses shall be charged against their local funds/school MOOE, subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE, JR. PhD, CESO VI
SIC Schools Division Superintendent

RELEASED

AS 8-16-23 11:20

Enclosure 1 to DM No. 257, s. 2023

ACTIVITY MATRIX FOR GAD PLANNING AND BUDGETING FOR DISTRICT GAD FOCAL PERSONS-CUM-MIDYEAR CONVERGENCE

August 17-18, 2023

JS Building, Catarman, Northern Samar

Time	Day 0 August 16, 2023	Day 1 August 17, 2023	Day 2 August 18, 2023
7:30-9:00 AM		Opening Program	Management of Learning
9:00-12:00 AM		Midyear Updates -District GAD Accomplishments -SDO Accomplishments	Cont... GAD Planning and Budgeting Workshop
		LUNCH BREAK	
1:00-3:00 PM		Series of Assessments using GAD Tools	Presentation of Outputs
3:00-5:00 PM	Arrival/Billeting/Registration	Walkthrough on the 2024 GAD Plan and Budget and GAD Planning and Budgeting Workshop	
<p>GAD PLANNING AND BUDGETING FOR SDO GFPS September 01, 2023 Library Hub, SDO</p>			
8:00 AM-5:00 PM	Presentation of the GAD Priority Activities/Programs		
	GAD Planning and Budgeting Workshop for FY 2024		