



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

August 14, 2023

DIVISION MEMORANDUM

No. 256 s. 2023

**DIVISION VALIDATION AND PRESENTATION OF MEANS OF VERIFICATION OF
SCHOOL HEADS' OFFICE PERFORMANCE COMMITMENT AND REVIEW
FORMS (OPRCF) FOR SY 2022-2023**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
District Heads
Secondary and Elementary School Heads (OICs and TICs)
All Others Concerned

1. In accordance with DepEd Order No. 2, s. 2015, which provides guidelines for the establishment and implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, and Division Memorandum No. 210, s. 2023, this Office, through the Office of the Assistant Schools Division Superintendent (ASDS), shall conduct the Division Validation of School Heads' Office Performance Commitment and Review Forms on the specified dates and at the designated venue outlined below:

<u>Cluster 1 (District I)</u> August 16, 2023 Venue: Catarman I Gym	<u>Cluster 2 (District II)</u> August 17, 2023 Venue: Catarman I Gym
San Antonio	Laoang I
San Vicente	Laoang II
Capul	Laoang III
San Isidro I	Laoang IV
San Isidro II	Laoang V
Victoria	Pambujan I
Allen I	Palapag I
Allen II	Palapag II
Lavezares I	Palapag III
Lavezares II	Mapanas
Biri	Mondragon I
San Jose	Mondragon II
Bobon	Mondragon III
Lope de Vega	Gamay I
Rosario	Gamay II
Catarman I	Lapinig





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Catarman II	Pambujan II
Catarman III	Catubig I
Catarman IV	Catubig II
Catarman V	Catubig III
Catarman VI	Las Navas I
	Las Navas II
	Las Navas III
	San Roque
	Silvino Lobos

2. Participants in this activity include the Performance Management Team (PMT), comprising the Assistant Schools Division Superintendent, SGOD and CID Chiefs, Education Program Supervisors, Planning Officer, District Heads, Elementary and Secondary School Heads (including OICs and TICs).
3. School heads are advised to bring their Accomplishment Reports for SY 2022-2023 and other Means of Verification (MOVs) to support their performance ratings.
4. District Supervisors are required to conduct a pre-validation of school heads' performance ratings in their respective districts and countersign below the rater.
5. Expenses incurred relative to the conduct of this activity shall be charged against the Division MOOE/local funds/school MOOE subject to the usual accounting and auditing rules and regulations.
6. This Memorandum serves as the **Authority to Travel** of the participants.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
OIC, Schools Division Superintendent

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