



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

RECEIVED

By:                     

Date: 8-1-23

July 31, 2023

**DIVISION MEMORANDUM**

No. 234, s. 2023

**UPDATES ON THE CONDUCT OF THE BETA TESTING OF THE DEVELOPED  
LEARNING RESOURCE PACKAGE FOR THE PRIORITY LEARNING NEEDS OF  
SCHOOL DISBURSING OFFICERS AND BOOKKEEPERS**

To: Assistant Schools Division Superintendent  
SGOD Chief  
EPSs/PSDSs/PICs concerned  
Public Elementary and Secondary School Heads concerned  
Division Pool of Learning Facilitators  
ADAS II & III  
All Others Concerned

1. This Office, through the Human Resource Development Section (HRDS), informs the involved individuals of some updates on the conduct of the **Beta Testing of the Developed Learning Resource Package for the Priority Learning Needs of School Disbursing Officers and Bookkeepers** on **August 9-11, 2023** at **Casa Miguel, Catarman, Northern Samar**.

2. The participants of this activity are the following:



<b>Participants</b>	
Wena Fe Delos Santos	Rochelle Balandray
Mennie Joy Nuguit	Samantha Ysabel Daffon
Jolly Yruma	Jeralyn Manga
Crissian Buenaventura	Marissa Cagro
Jennifer Uy-Aguilando	Gretchen Zabala
Jinefer Lagbas	Clynte Cabanza
Gerardo Cuanico	Evelyn Lutao
Myrna Mongas	

3. Attached are the activity matrix and the program management team. All involved individuals must accomplish the online registration through the link on or before August 4, 2023.

<https://bit.ly/BetaTestingRPADAS2023>



4. This Memorandum serves as the Travel Authority of the participants.
5. Services rendered during summer vacation for teachers shall be subject to the grant of Service Credits for teaching personnel who will serve as Learning Facilitators.
6. Expenses incurred relative to the conduct of the activity such as meals, accommodation, supplies and materials, and travel and other incidental expenses shall be charged against local/continuing funds/MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
OIC-Schools Division Superintendent 

**RELEASED**

*AB 8-1-23 9:26*

Enclosure to DM 234, s. 2023

**BETA TESTING OF THE DEVELOPED LEARNING RESOURCE PACKAGE FOR  
THE PRIORITY LEARNING NEEDS OF DISBURSING OFFICERS AND  
BOOKKEEPERS**

August 9-11, 2023

Venue: Casa Miguel, Catarman, Northern Samar

**ACTIVITY MATRIX**

<b>Time</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>
8:00-9:30 AM	Arrival	MOL	MOL
9:30-12:00 NN	Opening Program <b>SHOW ME THE WAY: A REDIRECTION IN FINANCIAL REPORTING AND ACCOUNTING OF MOOE</b>  Deah A. Gamao, CPA	<b>DUWA: Doing Unity in Work Area</b>  Milaflor Cabacang	<b>Tara, Usap Tayo! Effective Interpersonal Communication @ Work</b>  Ma. Letecia Rose C. Nueva
<b>LUNCH BREAK</b>			
1:30- 4:00 PM	<b>LET ME CHECK YOUR WORK!</b> Evaluating a School MOOE Liquidation Report  Momar P. Alcantara	<b>Life, Work, Love &amp; Passion: Improving Self-Management Skills in the Workplace</b>  Levi V. Calubag	<b>Securing Information from NIDS (Notices, Instructions, Directories, and Schedules): An Information Literacy Workshop</b>  Mark P. Bonabon
4:00- 5:00 PM	Giving of comments and feedback	Giving of comments and feedback	Wrap up Ways Forward Closing Program

Prepared by:

**PETER R. BOBILES**  
Senior Education Program Specialist

Reviewed by:

**DR. ELNA D. ENANO**  
Education Program Supervisor

Noted by:

**NOE M. HERMOSILLA**  
Chief Education Supervisor  
Schools Governance and Operations Division

**PROGRAM MANAGEMENT TEAM**

<b>NAME</b>	<b>DESIGNATION</b>
<b>Gaudencio C. Aljibe Jr., PhD, CESO VI</b>	<b>Activity Manager</b>
<b>Dr. Crista Joy Abogadie-Torbila, CESE</b>	<b>Co-Activity Manager</b>
<b>Noe M. Hermosilla</b>	<b>Onsite Managers</b>
<b>Dr. Elna D. Enano</b>	<b>Co-onsite Manager</b>
<b>Deah A. Gamao</b>	<b>Finance Manager</b>
<b>Merlita B. Fajardo</b>	<b>QAME Manager</b>
<b>Dr. Elna D. Enano</b>	<b>Resource Persons</b>
<b>Peter R. Bobiles</b>	
<b>Pepito E. Saldo Jr.</b>	
<b>Temothy G. Clutario</b>	
<b>Wilkins S. Wong</b>	<b>HRDS Staff</b>

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