



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Division Memorandum
No. 224 s., 2023

TO: District Heads
School Heads of Public Senior High Schools
PSB in Secondary Schools
All others Concerned

FROM: **GAUDENCIO C. ALJIBE, JR., PhD., CESO VI**
OIC-Schools Division Superintendent 

SUBJECT: Conduct of School-Based Ranking for Senior High School Teacher II Positions

DATE: July 24, 2023

1. In compliance with the Omnibus Rules on Appointment and Other Human Resource Actions (ORA-OHRA), Regional Memorandum No. 729 s. 2023, DepEd Order No. 03 s. 2016, and DepEd Order No. 007, s. 2023 re: Guidelines on Recruitment, Selection, and Appointment in the Department of Education, this Office hereby directs all schools with Senior High School Programs to facilitate the conduct of school-based ranking for Senior High School Teacher II Positions.
2. The Personnel Selection Board in the Secondary School with existing department heads shall be composed of the following:

Chairperson: Principal/ School Head
Members: Department Head where vacancy exists
Department Head
Administrative Officer
President of Teachers' Association

For secondary schools with no existing department heads, the school head shall designate the members of the committee from among the senior faculty on the basis of qualification and competence.



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northersamar@deped.gov.ph
Website: <https://northersamar.deped.gov.ph>



3. School Heads shall inform and call all qualified permanent teachers to apply for the position and submit documents for applications on the specific date set by the school screening committee.
4. Paragraph VII of DepEd Order No. 03 s. 2016 shall apply in the computation of points.
5. The School Comparative Assessment Result (CAR) shall be submitted to the Schools Division Office for assessment and appointment on or before a week after the conduct of school ranking.
6. Immediate dissemination and strict compliance of this Memorandum is desired.