



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

June 14, 2023

**DIVISION MEMORANDUM**

No. 183, s. 2023

**ALPHA AND BETA TESTING OF THE DEVELOPED LEARNING RESOURCE PACKAGE FOR THE PRIORITY LEARNING NEEDS OF SCHOOL DISBURSING OFFICERS AND BOOKKEEPERS**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
EPSs/PSDSs/PICs  
Public Elementary and Secondary School Heads  
Division Pool of Learning Facilitators  
All Others Concerned

1. This Office, through the Human Resource Development Section (HRDS), shall conduct the **Alpha and Beta Testing of the Developed Learning Resource Package for the Priority Learning Needs of School Disbursing Officers and Bookkeepers on July 14 – 16, 2023 (Alpha Testing) and August 10-12, 2023 (Beta Testing)** at **Casa Miguel, Catarman, Northern Samar**.

2. The activity aims to:  
a. ensure that the developed Learning Resource Package meets the quality standards of Learning and Development (L&D) Resource Package Development; and  
b. make improvements to the initial resource package based on insights gained during the sessions.

3. The participants of this activity are the following:

<b>Alpha Testing</b>	<b>18 Resource Package Developers/Writers</b>
<b>Beta Testing</b>	<b>6 Learning Facilitators &amp; 15 ADAS II/III</b>

4. Attached are the list of participants, program management team, activity matrix, and sample confirmation letter of the participants. All involved individuals must accomplish the online registration and health assessment checklist through the link <https://tinyurl.com/AlphaBetaTestingLRP2023> to ensure the safety of everyone on or before July 7, 2023.



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar  
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Website: <https://northernsamar.deped.gov.ph>



5. Services rendered on weekends or holidays and during summer vacation for teachers shall be subject to the grant of Service Credits (for teaching personnel) while overtime services rendered by non-teaching personnel shall be subject to compensatory time-off as per CSC-DBM JC 2, s. 2004: "Non-Monetary Remuneration for Overtime Services Rendered".
6. This Memorandum serves as the Travel Authority of the participants.
7. Expenses incurred relative to the conduct of the activity such as meals, accommodation, supplies and materials, and travel and other incidental expenses shall be charged against local/continuing funds/MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.

  
**GAUDENCIO C. ALJIBE JR., PhD, CESO VI**  
OIC-Schools Division Superintendent 

**RELEASED**

*pf 6-16-23 2:00*

Enclosure to DM 183, s. 2023

**LIST OF PARTICIPANTS FOR THE ALPHA TESTING**

Name
Adiaton, Myla P.
Alcantara, Momar P.
Añano, Jeprey C.
Banagbanag, Mat
Blasquillo, Chad C.
Bonabon, Mark P.
Cabacang, Ethel M.
Cabacang, Milaflor N.
Calubag, Levi V.
Culla, Elaine
De Silva, Fontina Gracia A.
España, Rodessa L.
Froilan, Michael J.
Galosmo, Be A.
Lim, Merab B.
Nueva, Ma. Letecia Rose C.
Tepace, Michael P.

**LIST OF PARTICIPANTS FOR THE BETA TESTING**

6 Learning Facilitators
15 ADAS II/III



Enclosure to DM 183, s. 2023

**ALPHA TESTING OF THE DEVELOPED LEARNING RESOURCE PACKAGE FOR  
THE PRIORITY LEARNING NEEDS OF DISBURSING OFFICERS AND  
BOOKKEEPERS**

July 14-16, 2023 (Alpha Testing)  
August 10-12, 2023 (Beta Testing)  
Venue: Casa Miguel, Catarman, Northern Samar

**ACTIVITY MATRIX**

<b>ALPHA and BETA TESTING</b>			
<b>Time</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>
8:00-	Arrival	MOL	MOL
9:30 AM	Opening Program	Self-management	Comments/Reactions
9:30- 12:00 NN	Irregularities in Financial Reporting	Communication Skills	
<b>LUNCH BREAK</b>			
1:00- 3:00 PM	MOOE Liquidation	Information Literacy	Suggestions/ Enhancement
3:00- 5:00 PM	Teamwork		Ways Forward Closing Program

Prepared by:

**PETER R. BOBILES**  
Senior Education Program Specialist

Reviewed by:

**DR. ELNA D. ENANO**  
Education Program Supervisor

Noted by:

**NOE M. HERMOSILLA**  
Chief Education Supervisor  
Schools Governance and Operations Division

**PROGRAM MANAGEMENT TEAM**

<b>NAME</b>	<b>DESIGNATION</b>
Gaudencio C. Aljibe Jr., PhD, CESO VI	Activity Manager
Dr. Crista Joy Abogadie-Torbila, CESE	Co-Activity Manager
Noe M. Hermosilla	Onsite Managers
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Dr. Elna D. Enano	Resource Persons
Peter R. Bobiles	
Pepito E. Saldo Jr.	
Temothy G. Clutario	HRD Staff
Wilkins S. Wong	