



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

May 26, 2023

DIVISION MEMORANDUM

No. 158, s. 2023

**2023 QUARTER 2 DIVISION MONITORING, EVALUATION AND ADJUSTMENT
(DMEA)/PROGRAM IMPLEMENTATION REVIEW (PIR)**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
EPSs/PSDSs/PICs
Unit/Section Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the School Management Monitoring and Evaluation (SMME) section shall conduct the 2nd Quarter Division Monitoring, Evaluation and Adjustment (DMEA)/Program Implementation Review (PIR) for Calendar Year 2023 with the following schedules:

DMEA Deliverables	Date	Meals & Accommodation
Enhancement of Progress M & E G-Tool	June 7-9, 2023	Live-in with complete meal
Validation of Progress M & E Tool (EPSs, District Heads & PMT)	June 13, 2023	Live-out with lunch and AM & PM snacks
SMEA	June 15, 2023	
DsMEA	June 16, 2023	
Internal DMEA	June 26, 2023	Live-out with lunch and AM & PM snacks
DMEA/PIR	June 27 – June 28, 2023	Live-out with breakfast, lunch and AM & PM snacks
Finalization of DMEA/PIR Report	June 30-July 1, 2023	Live-out with complete meal

2. The objectives of the said activity are the following:
- present the physical output and financial accomplishments vis-à-vis quarterly targets of the Office of the Schools Division Superintendent (OSDS), Curriculum and Instruction Division (CID) and School Governance and Operation Division;
 - present implementation updates of the DepEd mandated programs and projects in terms of achieving outputs vs. targets, resolving issues and risks, and movement towards achieving higher objectives (results/outcomes)



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- c. present the dashboard and analysis of the performance indicators available for the quarter;
- d. solicit and resolve issues and concerns relative to the quarterly implementation of plans, programs and projects; and
- e. orient the participants on the Basic Education Monitoring and Evaluation Framework (BEMEF)

3. Section/unit heads, district heads and education program supervisors are advised to submit the MEA required reports to the functional division MEA focal person on or before June 23, 2023 for pre-validation and consolidation, while the Functional Division Consolidated MEA reports shall be submitted to the M & E focal person on or before June 26, 2023

4. Identified participants to this activity should attend in person. Proxy or representative shall not be allowed to participate. Please see attached List of Participants.

5. Compensatory Overtime Credits (COC) shall be given to the personnel who will serve during the Finalization of DMEA Report on July 1, 2023 (Saturday).

6. This Memorandum will serve as travel authority of the participants.

7. Expenses incurred during the activities shall be charged against Division/School local funds / SGOD (GASS funds subject to usual accounting and auditing rules and regulations.

8. Immediate dissemination and compliance with this Memorandum are desired.


GAUDENCIO C. ALJIBE Jr., PhD, CESQ VI
OIC - Schools Division Superintendent

Enclosure to Division Memorandum No. 158, s. 2022

LIST OF PARTICIPANTS

DMEA

No.	NAME	OFFICE/SECTION/UNIT
1	SDS Gaudencio C. Aljibe, Jr.	OSDS
2	ASDS Crista Joy C. Abogadie	OSDS
3	Atty. Risty Adarayan	OSDS – Legal Unit Staff
4	Rolando Lucenecio	OSDS - ITO
5	Deah A. Gamao	OSDS - Accounting
6	Ma. Joy L. Gepollo	OSDS - Budget
7	Michelle D. Caguimbal	OSDS - Admin
8	Teresita Acibar	OSDS – Cash Unit
9	Romeo Mijares	OSDS - Supply
10	Rema Allado	OSDS – Records
11	Carmencita Martires	OSDS – Personnel Officer
12	Alex Rejuso	OIC-Chief - CID
13	Manuel Lipata	EPS - CID
14	Nelida Lobos	EPS - CID
15	Omar Ty	EPS Designate - CID
16	Emily Adrayan	EPS - CID
17	Lucila Balondo	EPS - CID
18	Anecita Marzol	EPS Designate - CID
19	Sylvia Villanueva	EPS - CID
20	Julito Lagrimas	EPS - CID
21	Isagani Licas	EPS - CID
22	Felix Ladeno	EPS - CID
23	Gigi Cabullo	PSDS - CID
24	Eleanor Bido	PSDS - CID
25	Allan Acedera	PSDS - CID
26	Esther Dela Cruz	PSDS - CID
27	Carlos Balanquit	PSDS - CID
28	Silvano Pinca	PSDS - CID
29	Roberto Galono	PSDS - CID
30	Pedro Vargas	PSDS - CID
31	Rico Baladad	PSDS - CID
32	Geana Lingling	PIC - CID
33	Agustin Estinopo Jr.	PIC - CID
34	Maribel Formaran	PIC - CID
35	Nilo Paris	PIC - CID
36	Joel Salor	PIC - CID
37	Elena Flores	PIC - CID
38	Lenore Salor	PIC - CID
39	Denmark Fernandez	PIC - CID
40	Erma Parina	PIC - CID
41	Raquel Perfás	PIC - CID
42	Francisco Botaire	PIC - CID
43	Marlo Longcop	PIC - CID

44	Ruth Capaz	PIC - CID
45	Mary Jane Aguirre	PIC - CID
46	Arnel Saludario	PIC - CID
47	Marivic Estabillo	PIC - CID
48	Arnoldo Rosales	PIC - CID
49	Nimfa Magpayo	PIC - CID
50	Venus Malobago	PIC - CID
51	Brenda Villadolid	PIC - CID
52	Zoraida Bulosan	PIC - CID
53	Rosalyn Sosing	PIC - CID
54	Geroldo Lobos	PIC - CID
55	Epigenia Po	PIC - CID
56	Lucio Lobos	PIC - CID
57	Edilberto Poso	PIC - CID
58	Janette Cerbito	PIC - CID
59	Dionesio Nueva	PIC - CID
60	Marlon De Asis	PIC - CID
61	Marites Mahinay	PIC - CID
62	Alma Solayao	PIC - CID
63	Nestor Ada	PIC - CID
64	Meriam Reyes	PIC - CID
65	Rolando Gorembalem	PIC - CID
66	Marlette Orio	PIC - CID
67	Mario Nazam	PIC - CID
68	Liza Engo	PIC - CID
69	Noe Hermosilla	SGOD Chief
70	Elna Enano	EPS -SGOD
71	Dr. Warren Otadoy	SGOD – Health & Nutrition
72	Merlita Fajardo	SGOD - SMME
73	Robert Orias	SGOD – P&R
74	Peter Bobiles	SGOD - HRD
75	Rodel Lutao	SGOD -SMN
76	Zyra Ultra	SGOD – Education Facilities
77	Jocelyn Acebuche	SGOD – Planning Officer
78	Reynel Ignacio	Documenter (SMME EPS II)
79	Sheryl Ann Calimlim	Staff
80	Reina Giray	
81	Hershelyn Loberio	

ENHANCEMENT OF PROGRESS M&E GATHERING TOOL

No.	Name	Office/Station
1	Merlita B. Fajardo	SGOD-SMME
2	Sheryl Ann V. Calimlim	SGOD-SMME
3	Genita Miano	GAMAY I
4	Leonardo Nerza	PAMBUJAN II
5	Ernil Brundi Espelita	LAS NAVAS II
6	Melanio Basierto	LOPE DE VEGA
7	Rio Diano	CATARMAN I ALS
8	Raymond Gorda	CATARMAN I
9	Reynel Ignacio	SGOD-SMME

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**Q2 DMEA / PIR
Activity Matrix**

Day/Time	Particulars	Responsible Person
Day 1		
7:30 -8:00 AM	Registration	Secretariat
8:00 – 8:30 AM	Opening Program	SGOD
	Session 1	
8:30 – 10:00 AM	Presentation of the Division ProMEDS Dashboard	
10:00 AM – 12:00 Nn	Workshop on the Situational Analysis and Strategic Options	Sheryl Ann V. Calimlim ADAS III
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 2:30 PM	Presentation of Output Reaction	Reynel M. Ignacio EPS II, SMME
	Session 2	
2:30 -5:00 PM	Presentation of Q1 Physical Accomplishment Report by Functional Division <ul style="list-style-type: none"> • Physical Outputs vs. Targets • Lessons Learned • Issues and Proposed Resolutions Program/Project Accomplishment and Updates	Merlita B. Fajardo Noe M. Hermosilla Dr. Elna D. Enano
Day 2		
8:00 -8:30 AM	Management of Learning	CID
8:30 – 12:00 AM	Continuation of Session 2	
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 3:00 PM	Continuation of Session 2 (Issues and proposed resolutions)	Dr. Elna D. Enano
3:00 – 4:30 PM	Next Step/Closing Program	M & E Team

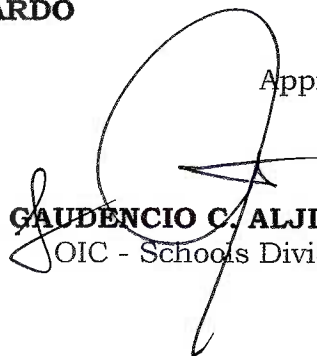
Prepared by:

Reviewed/Noted by:


MERLITA B. FAJARDO
SEPS, SMME


NOE M. HERMOSILLA
Chief, SGOD

Approved:


GAUDENCIO C. ALJIBE JR., PhD, CESO VI
OIC - Schools Division Superintendent