



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

January 6, 2023

DIVISION MEMORANDUM

No. 0005, s. 2023

REGIONAL ONSITE VALIDATION ON THE IMPLEMENTATION OF INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT) COURSES

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
District IPBT Focal Persons
Public Elementary and Secondary School Heads
IPBT Mentors of Bobon, San Roque, Pambujan I, and Lope de Vega Districts
All Others Concerned

1. Relative to Regional Memorandum No. 008, s. 2023 titled "Onsite Validation on the Implementation of Induction Program for Beginning Teachers (IPBT) Courses", this Office, through the Schools Governance and Operations Division-Human Resource Development Section (SGOD-HRDS), shall facilitate the conduct of the onsite school validation on January 11-13, 2023 to the following identified districts and schools:

Date	District/School
January 11, 2023	Elementary Schools of Bobon District
January 12, 2023	Don Juan F. Avalon National High School (San Roque District)
	Pambujan National High School (Pambujan I District)
January 13, 2023	Elementary Schools of Lope de Vega District

2. Attached is the list of participants.
3. District IPBT Focal Persons shall facilitate logistical requirements to ensure smooth conduct of the activity.
4. This Memorandum shall serve as the Authority to Travel of the involved participants from the Schools Division office.



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northernsamar@deped.gov.ph
Website: <https://northernsamar.deped.gov.ph>



5. Expenses incurred by schools such as meals, accommodation of validators, and other expenses relative to the conduct of the activity shall be charged against their respective School MOOE/Local Fund while travel and other incidental expenses incurred by Schools Division Office personnel shall be charged against Division MOOE/local fund subject to the usual accounting rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired


LANI H. CERVANTES, CESO VI
Schools Division Superintendent

RELEASED

AS 1-9-23 11:20

Enclosure No. 1 of DM 0005, s. 2023

LIST OF PARTICIPANTS

HRDD Regional Office	6 Participants
Schools Division Office	Noe M. Hermosilla Elna D. Enano Peter R. Bobiles Gretchen B. Gundino
District Adopter of the identified district (Education Program Supervisor)	
District Heads of the host/identified districts	
District IPBT Focal Persons of the identified districts	
School Heads of the identified schools	
IPBT mentees and their mentors	



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 5, 2023

REGIONAL MEMORANDUM

No. **008**, 2023

**ONSITE VALIDATION ON THE IMPLEMENTATION OF INDUCTION PROGRAM FOR
BEGINNING TEACHERS (IPBT) COURSES**

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the Human Resource Development Division shall conduct onsite school validation of the implementation of the Induction Program for Beginning Teachers (IPBT) Completion of Self-Pace Coursebooks on January 2023 to August 2023.
2. The activity aims to:
 - a. provide technical assistance to Education Program Supervisors, Public Schools District Supervisors, School Heads, and Master Teachers who are the Coaches of the beginning teachers; and
 - b. check the current status of IPBT Implementation and validate the portfolios of beginning teachers.
3. The Human Resource Development Section is requested to assist the Regional Office Personnel to ensure availability or full participation of schools to be visited.
4. Expenses incurred in these activities shall be charged to the IPBT downloaded Fund with *OSEC 8-22- 6495* subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this memorandum are desired.


EVELYN R. FETALVERO, CESO IV
DEPARTMENT OF EDUCATION
Regional Director
RELEASED
008
By: *[Signature]* Date: *1/5/23*

Enclosures: Onsite Validation Tool
References: AIP-HRDD 2022



Government Center, Candahug, Palo, Leyte
(053) 832-2997 | region8@deped.gov.ph
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To be indicated in the Perpetual Index under the following subjects:

IPBT

ONSITE VALIDATION

PORTFOLIO

HRDD-NEAP-R-MCP

Enclosure No. 1
IPBT Monitoring Tool for Teachers

A. Part I. Personal Information

Name of Newly-hired Teacher: _____
 School: _____
 Division: _____
 Age: _____ Sex: _____
 Contact Number/s: _____
 Email address: _____
 Position/Designation: _____
 Grade Level/s Being Taught: _____
 Subject Areas being Taught: _____
 Teaching Experience in Private School : _____
 Name of Mentor: _____

B. Progress Monitoring

TIP Coursebook #	Date Accomplished	Summative Assessment Score/ Certificate	Remarks
Coursebook 1			
Coursebook 2			
LDM Module 2			
LDM Module 3A			
LDM Module 3B			
Coursebook 3			
Coursebook 4			
Coursebook 5			
Coursebook 6			

C. Monitoring and Evaluation of the Program Implementation

<i>Issues and Concerns Encountered</i>	<i>Solutions</i>	<i>Recommendations</i>

1. What are your best takeaways from IPBT as a newly hired teacher?

2. What interventions, resources and other activities helped you in the conduct of the IPBT?

3. Are there general points for improvement of the IPBT implementation which you would like to suggest?

Enclosure No. 2

IPBT Monitoring Tool for Master Teachers/School Heads/Supervisors

A. Part I. Personal Information

Name of Mentor: _____
 School: _____
 Division: _____
 Age: _____ Sex: _____
 Contact Number/s: _____
 Email address: _____
 Position/Designation: _____
 Name of Mentee: _____

B. Progress Monitoring of the Mentee

TIP Coursebook #	Date Accomplished	Summative Assessment Score/Certificate	Remarks
Coursebook 1			
Coursebook 2			
LDM Module 2			
LDM Module 3A			
LDM Module 3B			
Coursebook 3			
Coursebook 4			
Coursebook 5			
Coursebook 6			

C. Monitoring and Evaluation of the Program Implementation

<i>Issues and Concerns Encountered</i>	<i>Solutions</i>	<i>Recommendations</i>

1. What are your best practices in coaching the newly hired teacher/s?

2. What interventions, resources and other activities helped in the conduct of the IPBT?

3. Are there general points for improvement of the IPBT implementation which you would like to suggest?

