



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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March 15, 2023

**DIVISION MEMORANDUM**

No. **0076**, s. 2023

**FINALIZATION OF THE GAD COFFEE TABLE BOOK (GAD IEC MATERIAL)**

To: Assistant Schools Division Superintendent  
SGOD Chief  
District Heads  
Concerned School Heads  
Concerned Ibabao Chronicle Writers  
All Others Concerned

1. In support of Women Empowerment and Gender Equality, this Schools Division, through the initiative of the Division Gender and Development Focal Point System (GFPS) and in partnership with the Ibabao Chronicle, official publication of the Schools Division of Northern Samar, shall conduct the finalization of the Division GAD Coffee Table Book (GAD IEC Material) on March 17-19, 2023 at Villa Patria Resort, Bani Island, Lavezares, Northern Samar.

2. This activity aims to finalize the GAD coffee table book which features empowered and influential women and other stories and articles related to GAD.

3. The participants of this activity are the following members of the Ibabao Chronicle Editorial Board:

Dr. Felix J. Ladeño, EPS	Proofreaders
Peter R. Bobiles, SEPS	
Pepito E. Saldo Jr., EPSp II	
Hermie C. Visaya, TI	Writer
Jayrol L. Cabagtong, TI	Layout Artist

4. Services rendered by teaching, teaching-related, and non-teaching personnel on March 18, 2023 (Saturday) are entitled to Service Credits/Compensatory Time-Off (CTO) as per DO 53, s. 2003/CSC and DBM Joint Memorandum Circular No. 2, s. 2004 and JC No. 1, s. 2015.

5. This Memorandum shall serve as the Travel Authority of the involved participants.

6. Expenses incurred relative to the conduct of the activity such as meals, accommodation, and travel and other incidental expenses shall be charged against




GAD funds or local MOOE subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**LANI H. CERVANTES, CESO V**  
Schools Division Superintendent 

**RELEASED**

 3/17/23

**PROGRAM MANAGEMENT TEAM**

<b>NAME</b>	<b>DESIGNATION</b>
<b>Lani H. Cervantes, CESO V</b>	<b>Activity Manager</b>
<b>Dr. Crista Joy C. Abogadie, CESE</b>	<b>Co-Activity Manager</b>
<b>Noe M. Hermosilla</b>	<b>Onsite Managers/Supervisors</b>
<b>Dr. Elna D. Enano</b>	
<b>Deah A. Gamao</b>	<b>Finance Manager</b>
<b>Merlita B. Fajardo</b>	<b>QAME Manager</b>
<b>Peter R. Bobiles</b>	<b>Resource/Focal Person</b>
<b>Temothy Clutario</b>	<b>HRD Staff</b>