



Republic of the Philippines  
**Department of Education**  
 REGION VIII  
 SCHOOLS DIVISION OF NORTHERN SAMAR

January 16, 2023

**DIVISION MEMORANDUM**

No. 0010, s. 2023

**FEDERATED ELECTION OF DepEd NORTHERN SAMAR  
 NON-TEACHING ASSOCIATION OFFICERS**

To: Assistant Schools Division Superintendent  
 Chiefs, SGOD & CID  
 Education Program Supervisors  
 Public Schools District Supervisors/District Principals In-Charge  
 Non-Teaching Personnel  
 Others Concerned

- To enhance the nobility in the profession through effective leadership and to promote unity, maintain professionalism and excellence among all non-teaching personnel of this Division, the field is hereby informed of the conduct of elections of officers for the DepEd Northern Samar Association of Non-Teaching Personnel as indicated in the table below;

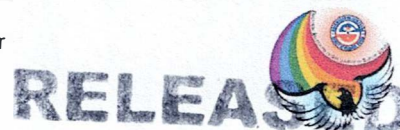
Association	Schedule	Venue
District-Based Non-Teaching Personnel Association	January 18, 2023 @ 9:00AM	District Learning Center
Division-Based Non-Teaching Personnel Association	January 18, 2023 @ 9AM	Bulwagan ng Mga Guro
Division Federation of Non-Teaching Personnel Association	January 20, 2023 9AM	Bulwagan ng Mga Guro

- The election shall be done through nomination of candidates, voting, canvassing and proclamation of winners. There will be nine (9) positions which will be opened for nomination and voting, to wit; President, Vice-President, Secretary, Treasurer, Auditor, Business Manager, PIO and 2 Sgt. at Arms.
- Eligible for nomination and voting are all Non-Teaching and Teaching-Related personnel with permanent employment status including the PSDSs and PICs.
- All participants are enjoined to observe the IATF health standard and protocol during the conduct of the activity.
- NO meals/snacks shall be served. Travel and other expenses relative to the conduct of this activity shall be charged to school MOOE subject to usual accounting and auditing rules and regulations.
- This serves as **TRAVEL ORDER** of the participants.
- For immediate and widest dissemination.

  
**LANI H. CERVANTES, CESO VI**  
 Schools Division Superintendent



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