



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

October 7, 2022

DIVISION MEMORANDUM

No. 701, s. 2022

**UPDATES ON THE CONDUCT OF SCHOOL LEADERS TRAINING FOR
ENHANCED PERFORMANCE – UPSKILLING PROGRAM FOR
TEACHERS IN-CHARGE (STEP-UP TICs)**

To: OIC-Chief Education Supervisors
Education Program Supervisors
Unit/Section Heads
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Teachers In-Charge
District HRD Focal Persons
All Others Concerned

1. Paragraph 1 of Division Memorandum No. 695, s. 2022, titled School Leaders Training for Enhanced Performance – Upskilling Program for Teachers In-Charge (STEP-UP TICs), is hereby corrected to:


In line with the initiative of this Schools Division to improve the capacity of school heads to manage their schools as well as prepare aspirants to handle the responsibilities of a school head aligned with the new Philippine Professional Standards for School Heads (PPSSH) as per DepEd Order No. 24, s. 2020 which targets to develop leadership and management effectiveness in the three core roles of the school head, this Office, through the Schools Governance and Operations Division – Human Resource Development Section (HRDS), shall conduct a 15-day live-out in-person training titled **School Leaders Training for Enhanced Performance – Upskilling Program for Teachers In-Charge (STEP-UP TICs)** recognized by the National Educators Academy of the Philippines (NEAP) with program recognition number **R8-PD-2022-0004-0909** on **October 11,12,13, & 14, 2022 at Mijares Hotel Function Hall, Brgy. Dalakit, Catarman, Northern Samar** and on **October 18,19,20,21,25,26,27, & 28, 2022** and **November 2,3, & 4, 2022 at JS Building, Catarman, Northern Samar.**



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northernssamar@deped.gov.ph
Website: <https://northernssamar.deped.gov.ph>



2. Teachers In-Charge/School Heads who will be participating in this activity shall designate a school in-charge and shall ensure non-disruption of classes and other school activities for the intervening time.
3. A similar activity for Teachers In-Charge who are not included in this year's batch will be conducted in 2023 subject to the availability of funds.
4. Attached are the updated list of participants, class managers who are certified Division Learning Facilitators, and program management team.
5. This Memorandum serves as the Travel Authority of the participants included in this issuance.
6. All other provisions stipulated in DM 695, s. 2022 remain in effect.
7. Immediate and wide dissemination of and compliance with this Memorandum are desired.


LANI H. CERVANTES, CESO VI
Schools Division Superintendent

RELEASED

bf 16-7-22 4:40 pm