



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

September 6, 2022

DIVISION MEMORANDUM

No. 269, s. 2022

2022 SYMPOSIUM AND HONORING OF DEPED NORTHERN SAMAR RETIREES

To: OIC, Chief Education Supervisors
Education Program Supervisors
Unit/Section Heads
Public Schools District Supervisors/Principals In-Charge
Elementary and Secondary School Heads
District HRD Focal Persons
District/School Administrative Officers II
All Others Concerned

1. In view of the initiative of this Schools Division to honor DepEd Northern Samar retirees and prepare them for their transition from being government workers to private individuals embedded in the Division Rewards and Recognition System, this Office, through the Schools Governance and Operations Division – Human Resource Development Section (HRDS), shall conduct the **2022 Symposium and Honoring of DepEd Northern Samar Retirees** on **October 7, 2022** at a venue to be announced in a subsequent memorandum.
2. This activity aims to (1) honor the DepEd Northern Samar retirees in a fitting ceremony for their years of service, hard work, and contributions to the Department, and; (2) conduct a symposium to prepare the retirees for the transition from being government workers to private individuals.
3. To identify the participants, all Districts, through their designated HRD Focal Persons with the help of the District/School Administrative Officers II, shall input the updated list of retirees from **November 2021** to **December 2022** in an online tracker to be provided by SGOD-HRDS. District HRD Focal Persons and/or District/School AO II shall include in the list those who are sure to retire until December 2022.
4. All involved individuals are advised to observe minimum health standards and follow health protocols of the Inter-Agency Task Force (IATF) and the Department of Health (DOH) before, during, and after the conduct of the activity. Anyone who experiences any COVID19 symptoms or has been exposed to a probable or confirmed COVID19 case before the conduct



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northernsamar@deped.gov.ph
Website: <https://northernsamar.deped.gov.ph>



of the activity shall inform the management for proper coordination.

5. Immediate dissemination of and compliance with this Memorandum are desired.


LANI H. CERVANTES, CESO VI
Schools Division Superintendent

RELEASED

RF 9-6-22 3:25 PM