



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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March 24, 2022

**DIVISION MEMORANDUM**

No. 091, s. 2022

**REITERATION ON THE REQUEST FOR DATA RE: COMPOSITION OF CHILD PROTECTION COMMITTEES IN SCHOOLS AND DESIGNATION OF DISTRICT CHILD PROTECTION FOCAL PERSON**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
EPSs/PSDSs/PICs  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to the unnumbered Memorandum issued by the Office of the Undersecretary for Field Operations Palarong Pambansa Secretariat, and DEACO and the OIC – Head, Child Protection Unit, Atty. Revsee A, Escobedo, dated January 10, 2022 titled **Request for Data on Child Protection Committees in Schools**, this Office, through the School Governance and Operations Division (SGOD) – Child Protection Unit (CPU), reiterates all public and private elementary and secondary schools to provide necessary data relevant to the organized CPC in Schools, which shall be composed of the following, viz:

- School Head/Administrator – Chairperson;
- Guidance Counselor/Teacher – Vice Chairperson;
- Representative of Teachers as designated by the Faculty Club;
- Representative of the Parents as designated by the Parents-Teachers Association;
- Representative of pupils, students and learners as designated by the Supreme Student Council; and
- Representative from the Community as designated by the Punong Barangay, preferably a member of the Barangay Council for the Protection of Children (BCPC)

2. In conformity, the CPC shall accomplish the CPC Training Needs Survey on or before April 18, 2022 accessible through the Google link given below:

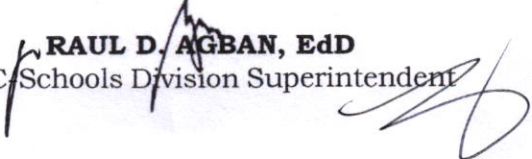
**<https://tinyurl.com/CPCTrainingNeedsSurvey>**



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3. The requested information will be utilized by the CPU for the reinforcement of DO 40, s.2021 in relation to the mandatory establishment of the CPCs in schools, as well as for the development of a monitoring tool to determine the functionality of the said CPCs. Moreover, list of CPCs members duly signed by the School Head and district consolidated list of CPCs members duly signed by the District Head shall be submitted in soft copy format to [hrd.northernsamar@deped.gov.ph](mailto:hrd.northernsamar@deped.gov.ph) not later than April 18, 2022 with the subject CPC [district name].
4. District Heads are directed to designate District CPU Focal Person who shall serve as link to the Division CPU Focal Person/Alternate Focal Person in all tasks and concerns related to CPU. Please accomplish the attached template for the submission of designated District CPU Focal Person to [medardo.baylon@deped.gov.ph](mailto:medardo.baylon@deped.gov.ph) on or before April 13, 2022.
5. For queries, please contact Mr. Peter R. Bobiles, Division CPU Focal Person, and Mr. Medardo D. Baylon, Division CPU Alternate Focal Person, or email [hrd.northernsamar@deped.gov.ph](mailto:hrd.northernsamar@deped.gov.ph) and [medardo.baylon@deped.gov.ph](mailto:medardo.baylon@deped.gov.ph).
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAUL D. AGBAN, EdD**  
OIC/Schools Division Superintendent