



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

March 17, 2022

DIVISION MEMORANDUM
No. 078, s. 2022

**SCHEDULE OF THE 2022 QUARTER 1 DIVISION MONITORING,
EVALUATION AND ADJUSTMENT (DMEA)**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
EPSs/PSDSs/PICs
Unit/Section Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the School Management Monitoring and Evaluation (SMME) section shall conduct the 1st Quarter Division Monitoring, Evaluation and Adjustment (DMEA) for Calendar Year 2022 with the following schedules:

| DMEA Deliverables | Date | Participants/Persons Involved |
|---|---|---|
| Division CSW / cum Validation of Data Gathering Tool | March 22, 2022 8:00AM – 11:45AM (1 st Congressional District) 1:00PM – 4:45PM (2 nd Congressional District) | District Heads District ICT Coordinators |
| District CSW | March 23, 2022 | District Head, School Heads, District ICT Coordinator and School ICT Coordinators |
| SMEA | March 24, 2022 | SMET (Public & Private Schools) |
| DsMEA | March 25, 2022 | DsMET (Public & Private Schools) |
| Submission/Validation of District Consolidated ProMEDS | March 28-29, 2022 | District Heads/ICT Coordinators to SMME |
| Consolidation of the Division ProMEDS & Workshop on the Division ProMEDS Dashboard cum Finalization of DMEA Reports | March 30 – April 1, April 4, April 11-12, 2022 | DQMT |
| Submission of Physical Accomplishment Report (MEA Template) and Special Reports | April 4, 2022 | Functional Divisions to SMME |



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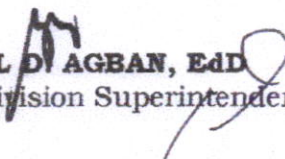


| DMEA <i>Venue: to be announced</i> | April 5, 2022 Internal DMEA of the 3 Functional Divisions cum Validation of Quarter 1 Physical Accomplishment Report | <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Functional Division</th> <th style="text-align: center;">Validator</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">CID</td> <td style="text-align: center;">SGOD</td> </tr> <tr> <td style="text-align: center;">SGOD</td> <td style="text-align: center;">OSDS</td> </tr> <tr> <td style="text-align: center;">OSDS</td> <td style="text-align: center;">CID</td> </tr> </tbody> </table> | Functional Division | Validator | CID | SGOD | SGOD | OSDS | OSDS | CID |
|---|--|--|---------------------|-----------|-----|------|------|------|------|-----|
| | Functional Division | Validator | | | | | | | | |
| | CID | SGOD | | | | | | | | |
| SGOD | OSDS | | | | | | | | | |
| OSDS | CID | | | | | | | | | |
| April 6, 2022 Presentation of Physical Accomplishment Report, Special Reports, Banner Project Updates, and Issues & Concerns by the 3 functional Divisions | | | | | | | | | | |
| April 7 - 8, 2022 DMEA (District Heads & EPSs & DQMT) Presentation of Division Dashboard Workshop on Situational Analysis Presentation of Curriculum Issues | | | | | | | | | | |

2. The objectives of the said activity are the following:
 - a. present the physical output and financial accomplishments vis-à-vis quarterly targets of the Office of the Schools Division Superintendent (OSDS), Curriculum and Instruction Division (CID) and School Governance and Operation Division;
 - b. present implementation updates of the DepEd mandated programs and projects in terms of achieving outputs vs. targets, resolving issues and risks, and movement towards achieving higher objectives (results/outcomes);
 - c. present the District Progress Monitoring & Evaluation Data;
 - d. present the dashboard and analysis of the performance indicators available for the quarter; and
 - e. solicit and resolve issues and concerns relative to the quarterly implementation of plans, programs and projects.

3. Expenses incurred during the activities shall be charged against Division/School local funds / SGOD (GASS) funds subject to usual accounting and auditing rules and regulations.

4. Immediate dissemination and compliance with this Memorandum are desired.


RAUL D. AGBAN, EdD
 Schools Division Superintendent

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