



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Office of the Schools Division Superintendent

March 8, 2022

DIVISION MEMORANDUM
No. 069s, 2022

COMPOSITION 2022 DEPED ELECTION TASK FORCE (ETF) AND OPERATIONS AND MONITORING CENTER FOR THE SCHOOLS DIVISION OF NORTHERN SAMAR IN CONNECTION WITH THE MAY 9, 2022, NATIONAL AND LOCAL ELECTIONS

To: Public Elementary and Secondary School Heads
All Other Concerned

1. Pursuant to DepEd Memorandum No 010 s2022 dated March 2, 2022, by virtue of authority granted by COMELEC to DepEd to ensure compliance with and enforcement of all orders and instructions relative to the election duties of DepEd personnel to ensure free, orderly, honest, peaceful, and credible elections, schools division offices are likewise authorized to establish their respective ETF Operations and Monitoring Centers **starting 1:00pm May 08, 2022, and ending at 5:00pm of May 10, 2022.**
2. The following shall constitute the 2022 DEPED Election Task Force (ETF) for SDO Northern Samar:

Name of Personnel	Position/ Designation	Salary Grade	DepEd Email	Contact
CRISTA JOY A. TORBILA	OIC ASDS		cristajoy.torbila002@deped.gov.ph	09364416076
NOE M. HERMOSILLA	Chief SGOD		sgod.northernssamar@deped.gov.ph	09206811918
ALEX B. REJUSO	Chief CID		cid.northernssamar@deped.gov.ph	09175412214
Atty. RISTY T. ADARAYAN	Attorney III		risty.adarayan01@deped.gov.ph	09171576198
DAV APLAN	EPS II		davy.aplan@deped.gov.ph	09988836693

3. The 2022 DEPED ETF for SDO Northern Samar shall have their Operations and Monitoring Center at the DepEd Schools Division of Northern Samar, Mabini Street, Acacia, Catarman, Northern Samar



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: northernssamar@deped.gov.ph
Division Official Website: <https://northernssamar@deped.gov.ph>



4. The functions of ETF members include, but are not limited, to the following:
 - a. Maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the Elections;
 - b. Ensure that teachers are provided with and /or referred to adequate information, technical and legal assistance in the course of the performance of their duties and members of the Electoral Board.
 - c. Serve close horizontal and vertical coordination and consultation among DepEd, COMELEC and partner agencies involved in the 2022 NLE, and
 - d. Complement the other government agencies' efforts for an honest, orderly and peaceful election.
5. The five (5) Division ETF are directed to register through <http://bit.ly/ETF2022 Confirmation> for monitoring and reporting purposes.
6. The grant of honoraria, payment of overtime pays or compensatory time-off for personnel who constitute the 2022 DEPED Election Task Force (ETF) for SDO Northern Samar is hereby authorized subject to availability of funds and existing auditing rules and regulations.
7. For your information and compliance.


RAUL D. AGBAN, EdD
OIC-Schools/Division Superintendent