



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

March 8, 2022

**DIVISION MEMORANDUM**

No. 008, s. 2022

**FIELD PREPARATION AND OTHER RELATED ACTIVITIES  
FOR STAKEHOLDERS SUMMIT**

**To:** ASDS  
CID & SGOD Chiefs  
PSDSs & PICs  
Public Elementary School Heads  
Public Secondary School Heads  
Others Concerned

1. With reference to the upcoming **Stakeholders Summit** and at the same time area visit of **Usec. Tonisito M.C. Umali, ESQ** and **Regional Director Evelyn R. Fetalvero** which is slated on **March 18, 2021**, this Office requires the field to prepare, conduct and organize the following related activities;
  - a. *General cleaning of the school premises particularly carline areas,*
  - b. *Standing parade of teachers and selected learners specifically the schools along Catarman-Laoang Road to complement the motorcade from the Division Office to Kamagsangkay Complex in Pambujan,*
  - c. *Preparation of flaglets to be used during the standing parade and*
  - d. *Performance of school drum and lyre corps during the motorcade*
2. Those involved in the standing parade are enjoined to strictly wear face mask and observe social distancing and other health protocols set by the local IATF.
3. All incurred expenses relative to the partnership summit is chargeable to local funds subject to the usual accounting and auditing rules and regulations.
4. For immediate and widest dissemination.

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