



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

February 9, 2022

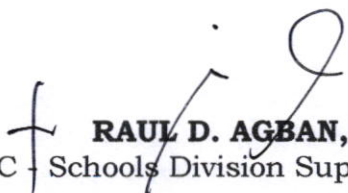
DIVISION MEMORANDUM

No. 033, s. 2022

MATRIX TEMPLATE FOR TRANSFER AND PROMOTION

To: CID Chief
Education Program Supervisors
Public Schools District Supervisors/District In-Charge
All Others Concerned

1. Attached are the Matrix Templates on Inter-District Transfer, Inter-School Transfer, and Promotion for utilization in the field.
2. Immediate dissemination of and compliance with this Memorandum are desired.


RAUL D. AGBAN, EdD
OIC Schools Division Superintendent





Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

MATRIX ON INTER-DISTRICT TRANSFER

District/School: _____

Date of Deliberation: _____

Name of Teacher	Cause of Vacancy	School	Name of Teacher to be Transferred	Cause of Vacancy	School	Name of Teacher to be Transferred	Cause of Vacancy	School	Newly Hired Teacher (No Name)

Prepared by:

(District Head)

(District Head)

Verified:

ALEX B. REJUSO
Chief, CID

NOE M. HERMOSILLA
Chief, SGOD

Recommending Approval:

CRISTA JOY A. TORBILA, PhD, CESE
Assistant Schools Division Superintendent

Approved:

RAUL D. AGBAN, EdD.
OIC-Schools Division Superintendent

Note: Transfer from other Division/Region is to be decided by the Division Office.



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
nsamardivision@deped.gov.ph



Republic of the Philippines

Department of Education

REGION VIII

SCHOOLS DIVISION OF NORTHERN SAMAR

MATRIX ON INTER-SCHOOL TRANSFER

District/School: _____

Date of Deliberation: _____

Name of Teacher	Cause of Vacancy	School	Name of Teacher to be Transferred	Cause of Vacancy	School	Name of Teacher to be Transferred	Cause of Vacancy	School	Newly Hired Teacher (No Name)

Prepared by:

Noted by:

(School Head)

(District Head)

Verified:

ALEX B. REJUSO

Chief, CID

NOE M. HERMOSILLA

Chief, SGOD

Recommending Approval:

Approved:

CRISTA JOY A. TORBILA, PhD, CESE
Assistant Schools Division Superintendent

RAUL D. AGBAN, EdD.
OIC-Schools Division Superintendent

Note: Transfer from other Division/Region is to be decided by the Division Office.





Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

MATRIX ON PROMOTION

District/School: _____

Date of Deliberation: _____

Name of Teacher	Cause of Vacancy	Position	Name of Teacher to be Promoted	Cause of Vacancy	Position	Name of Teacher to be Promoted	Cause of Vacancy	Position	Newly Hired Teacher (No Name)

School Ranking Committee

Noted:

(District Head)

Verified:

ALEX B. REJUSO
Chief, CID

NOE M. HERMOSILLA
Chief, SGOD

Recommending Approval:

CRISTA JOY A. TORBILA, PhD, CESE
Assistant Schools Division Superintendent

Approved:

RAUL D. AGBAN, EdD.
OIC-Schools Division Superintendent

