



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF NORTHERN SAMAR

January 11, 2022

OFFICE MEMORANDUM

No. *005*, s. 2022

PLANNING CONFERENCE CUM TARGET SETTING FOR 2022 OPCRFs AND IPCRFs

To: Division Performance Management Team (PMT)
CID and SGOD Chiefs
EPSs/PSDSs/PICs/DHs
All Others Concerned

1. This Office, through the Division Performance Management Team (Division PMT), shall conduct a Planning Conference cum Target Setting for 2022 OPCRFs and IPCRFs on **January 27, 2022** at a venue to be announced later.
2. The objectives of the activity are as follows:
 - a. Review and discuss organizational goals as bases for setting performance standards;
 - b. Establish the alignment of individual goals vs. organizational goals based on the Compendium of Office Functions of DepEd Division Offices and individual personnel;
 - c. Set targets and commitments to achieve the desired individual and office outputs at the end of the performance cycle; and
 - d. Other matters.
3. The participants to this activity are the following:

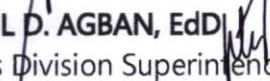
SDS	1
Division Performance Management Team Members (PMT)	11
CID & SGOD Chiefs	2
Education Program Supervisors (EPS)	11
Public School District Supervisors (PSDS)	10
Principal In-Charge/District Heads	36
Program Management Staff	1
<i>Total</i>	72 Pax



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4. All participants are reminded to comply with the required health standards, which include following social distancing measures, properly wearing of facemasks, and practicing proper hygiene consistent with the Inter-Agency Task Force on Emerging Infectious Diseases (IATF) health protocols, Department of Health (DOH) health standards, local and national quarantine rules, and other relevant protocols as detailed in DepEd and DepEd Task Force COVID-19 issuances.
5. Expenses incurred relative to the conduct of this activity such as meals (1 lunch and 2 snacks) and venue rental shall be charged against OSDS HRTD Funds while travel expenses of the participants shall be charged against local funds/MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


RAUL D. AGBAN, EdD
OIC-Schools Division Superintendent

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

IPCRF OPCRf PERFORMANCE PMT