



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

11 January 2022

Division Memorandum

No. 007, s, 2022

**DESIGNATION OF LEARNING RESOURCE COORDINATOR (LRC) OF THE SCHOOL,
DISTRICT AND ALTERNATIVE LEARNING SYSTEM**

To: Assistant Schools Division Superintendent
Chief CID
Education Program Supervisors
PSDSs/PICs
Public Elementary, JHS and SHS School Heads
Education Program Specialists of Alternative Learning System
All Other Concerned

1. With the mandate of curriculum development, enrichment and localization and an objective to develop programs and strategize to localize, indigenize, and contextualize competencies in the curriculum and to encourage learning innovation.
2. To effectively implement the mandate mentioned/stated above a Learning Resource Coordinator both the school and district shall be designated. Alternative Learning System – Learning Resource Coordinator shall also be designated.
3. Each school shall designate Learning Resource Coordinator (LRC). From among the appointed school LRC, the district Learning Resource Coordinator will be chosen.
4. **Skills/Qualities:** Those who will appointed as Learning Resource Coordinator of the school) should possess (any or one) the ability to write/develop (story, TGs, LMs among others), translate texts, edit texts, illustrate, a creative artist, a lay-out artist and may also with a subject specialization. Computer literate is desired.
5. All developed learning resources, in any form, the Learning Resource Coordinator will collect from their school and turn-over to the district Learning Resource Coordinator and forward it to the District Quality Assurance Team (DQAT) to undergo quality assurance. The PSDSs/PICs will review before submitting it to the Education Program Supervisor of



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The PSDSs/PICs will review before submitting it to the Education Program Supervisor of the subject area for final quality assurance. Hard and soft copy should be submitted the evaluation tools as well used attached per learning material developed.

7. The PSDSs/PICs are requested to submit to the CID – LRMS office your respective designated Learning Resources Coordinator both for school and district before January 28, 2022
8. Immediate dissemination and compliance of this memorandum is highly desired.

RAUL D. AGBAN, EdD
Schools Division Superintendent