



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

December 10, 2021

OFFICE MEMORANDUM

No. 057, s. 2021

A TIME FOR HEALING: ENSURING GENDER-SENSITIVE WORKSPACE AND STRENGTHENING MENTAL HEALTH SUPPORT FOR SCHOOLS DIVISION OFFICE (SDO) PERSONNEL

To: Gender and Development Focal Point System
Schools Division Office Personnel
All Others Concerned

1. This Office, through the Division Gender and Development Focal Point System (GFPS), shall conduct a three-day in-person activity for all SDO Personnel titled **A Time for Healing: Ensuring Gender-Sensitive Workspace and Strengthening Mental Health Support for SDO Personnel** on **December 15-17, 2021** at the Catarman I Central Gymnasium, Catarman, Northern Samar.
2. The objectives of this activity are the following:
 - a. capacitate the SDO Personnel on ensuring gender-sensitive workspace;
 - b. strengthen mental health and psychosocial support to SDO Personnel;
 - c. promote positive outlook amid the challenges brought about by the current global pandemic;
3. The participants/attendees of this activity are the 189 SDO Personnel.
4. All involved individuals are advised to observe minimum health standards and follow health protocols of the Inter-Agency Task Force (IATF) and the Department of Health (DOH) before, during, and after the conduct of the activity. Anyone who experiences any COVID19 symptoms or has been exposed to a probable or confirmed COVID19 case before the conduct of the activity shall inform the management for proper coordination.
5. This Memorandum serves as the Travel Authority of the participants.
6. Expenses incurred relative to the conduct of the activity such as meals, accommodation, supplies and materials, and travel and other incidental expenses shall be charged against GAD funds/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

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